

**August 16, 2018**

**Memorandum #2018-99**

**TO: askHRgreen.org: Fats, Oils and Grease Subcommittee**

**BY: Katie Cullipher, Principal Environmental Education Planner**

**RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, August 21, 2018**

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, August 21, 2018**. The meeting will begin at **9:30 a.m.** and will be held in **Conference Room D&E** at the **HRPDC Office** located at **723 Woodlake Drive, Chesapeake**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

**1. Meeting Summary**

The meeting summary for July is attached for your review and information.

Attachment 1

**Action:** Approve the meeting summary.

**2. askHRgreen.org Events**

- September 8 – Newport News Go Green Festival
- September 13-16 – Isle of Wight County Fair, Windsor
- September 15 – Master Gardeners Fall Festival, Virginia Beach
- September 15 – Elizabeth River Fest, Chesapeake\*
- September 22-23 – Bay Days, Hampton\*
- September 29 – James Riverfest, Williamsburg
- October 4-7 – Peanut Festival, Suffolk
- October 6 – Lynnhaven River Now Fall Festival, Virginia Beach
- October 22 – HII Environment, Health & Safety Expo, Newport News
- November 13 – Anthem Eco Fair, Virginia Beach\*
- November 15 – Anthem Eco Fair, Norfolk\*

*\*Need volunteers for this event.*

HRPDC staff will provide an update on the askHRgreen trailer renovation project.

**Action:** Based on discussion.

### **3. Media & Promotions**

The Committee should finalize priorities for FY19 media campaigns and special promotions. The Committee will also discuss any updates related to the “Write as Rain” sidewalk messaging campaign planned to launch in September.

**Action:** Based on discussion.

### **4. Brochures & Printed Materials**

*Good to Know/Good to Do BMP Brochure:* The Committee will review estimates from RCS for updating existing BMP materials into a new comprehensive brochure and compare the costs to purchasing ready-made brochures from Goldstreet.

*Yellow Grease Disposal & Cleanup Guide:* The Committee should continue to discuss content for the two rack cards that are to be developed: one for FSEs and one for professional recovery services.

Attachment 4A, 4B

**Action:** Based on discussion.

### **5. Website Development Initiatives**

The Committee should discuss new and existing development initiatives for the HRFOG.com regional certification website. Potential tasks include updating the site to a responsive design and REST .api compatibility.

**Action:** Based on discussion.

### **6. GCD Contacts**

The Committee should review the attached list of local GCD contacts compiled by HRSD and provide any additions or updates. Committee members should also discuss how coordination is working with building code inspectors and administrators with regards to GCD sizing and installation requirements.

Attachment 6

**Action:** Based on discussion.

### **7. Roundtable**

Committee members should share any information or discuss any current issues with their FOG programs.

**Action:** Based on discussion.

## **8. Staff Reports**

*Budget* – The current FY19 budget is attached.

HRPDC staff will provide an update on regional membership to the Southeastern FOG Alliance and the *Green Learning Guide*.

Attachment 8

**Action:** Based on discussion.

**Next Meeting** – Tuesday, September 18, 2018 at 9:30 a.m. in Newport News.

KC/sl