

**HAMPTON ROADS PLANNING DISTRICT COMMISSION
EXECUTIVE COMMITTEE MEETING
February 18, 2016
9:30 a.m.
The Regional Building
723 Woodlake Drive, Chesapeake**

1. **Call to Order**
2. **Approval/Modification of Agenda**
3. **Submitted Public Comments**

No written public comments were received since the last HRPDC meeting. Any new written public comments will be distributed as a handout at the meeting.

4. **Public Comment Period**

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

5. **Executive Director's Report – Bob Crum (Attachment 5)**
6. **Consent Agenda (Attachment 6)**

- a. **Meeting Minutes – January 21, 2016 Quarterly Commission Meeting**
- b. **Treasurer's Report of December 2015**
- c. **Audit Contract for Financial Services:**

Goodman & Co., and its successor, Dixon Hughes Goodman, have prepared the year-end financial statements for the HRPDC/HRTPO since FY 2000. The HRPDC/HRTPO staff released a Request for Proposals (RFP) for audit services in the fall of 2015 with three audit firms submitting proposals. An Evaluation Committee, comprised of the Executive Director, HRPDC Deputy Executive Director, Chief Financial Officer, Senior Accounting Manager, and Accounting Manager, reviewed all three proposals and determined that PB Mares best met the organizations' future needs.

Negotiations were completed to the satisfaction of all parties and we propose to award PB Mares with a one-year contract in the amount of \$28,850, renewable for up to four more one year periods, for audit services to begin with the Fiscal Year ending June 30, 2016. This represents a savings of \$11,480 over the current contract.

Action Requested: The Commission should take action to approve the February 18, 2016 Consent Agenda.

7. Aquifer Replenishment Study – Ted Henifin, Hampton Roads Sanitation District (HRSD)

Mr. Ted Henifin, HRSD General Manager, will discuss the ongoing Aquifer Replenishment Study. HRSD is evaluating the feasibility of using clean water for aquifer replenishment to sustainably protect groundwater supplies, reduce nutrients discharged to the Chesapeake Bay, mitigate land subsidence, block saltwater intrusion, and support economic development. The first phase of the study is complete and this integrated planning approach seems promising. HRSD is considering this project in the Alternatives Analysis required by the Sanitary Sewer Overflow Consent Decree. HRSD will request localities to consider writing letters of support for this alternative.

8. Economic Forecast – Greg Grootendorst, HRPDC (Attachment 8)

Each January since 1990, the HRPDC Economics Staff have delivered a regional economic forecast for the coming year. The forecast presentation includes a review of local and national trends and provides a forecast for gross regional product, employment, unemployment, retail sales, and residential construction.

The presentation was made at the January 21, 2016 Quarterly Commission meeting followed by a roundtable discussion by Commissioners, which was not able to be completed due to time constraints. Chairman Haulman requested that the discussion continue at the February meeting.

A summary of comments and questions raised by Commissioners included:

- Our regional economy has a single industry type of focus and is a real concern.
- Diversification is key to our regional economy.
- What does all of this mean for local government finance?
- The retail trade side is lagging behind.
- What can be done about the discouraged worker reflected in the unemployment rate?
- We are losing retail sales to the Internet. What can we do to address this issue.
- Rental office space is competitive, which drives rental rates down.
- What are the population trends in different parts of the region?

Attached is the power point presentation from the January meeting. Chairman Haulman will continue the discussion about the Economic Forecast, and request additional comments and discussion from Commission Members.

9. Three Month Tentative Schedule

March 2016

Envision Hampton Roads
Virginia Shipbuilders Association

April 2016

Annual Retreat

May 2016

Budget
General Assembly Debrief

10. Advisory Committee Summaries (Attachment 10)

A summary of HRPDC Advisory Committee meetings that were held since the last HRPDC Meeting are attached for review.

11. Correspondence of Interest

12. For Your Information (Attachment 12)

The following items are attached for review by Commission members:

- Journey to Work Maps
- Letter of Appreciation to the General Assembly

13. Old/New Business

14. Adjournment