

**HAMPTON ROADS  
PLANNING DISTRICT COMMISSION  
MEETING**

**January 16, 2020  
12:30 PM**

**The Regional Building  
723 Woodlake Drive, Chesapeake**

- 1. Call to Order**
- 2. Approval/Modification of Agenda**
- 3. Submitted Public Comments**

There were no submitted public comments since the last HRPDC meeting. Any new written public comments received after the preparation of this agenda will be distributed as a handout at the meeting.

- 4. Public Comment Period**

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

- 5. Executive Director's Report (Attachment 5)**
- 6. Consent Agenda (Attachment 6)**

- a. Meeting Minutes – November 21, 2019 Commission Meeting**
- b. Transcribed Public Comments – November 21, 2019 Commission Meeting**
- c. Treasurer's Report – October 2019**
- d. Treasurer's Report – November 2019**
- e. Fiscal Year 2020 Budget Amendment**

The current FY2020 Budget was approved on May 16, 2019. Subsequently, the HRPDC/HRTPO received new awards and adjustments to existing awards. This item summarizes the changes to the approved budget through December 31, 2019.

The previously approved budget totaled **\$13,092,916**. This request adds an additional \$1,724,811 bringing the total Operating and Pass-Through budget to

**\$14,817,727.** The following is a breakdown of the changes to either pass-through funds or operations:

- The majority of this increase is a result of new federal awards received from Homeland Security totaling \$1,389,250 (\$1,225,700 of which will pass-through to consultants).
- Various new and amended awards to the HRPDC show an increase of \$162,476. Matching funds will be required in the amount of \$66,032 for new Department of Environmental Quality awards.
- Carryover funding to the HRTPO from three HRT Pass-through programs and pass-through expenditures for the Regional Connectors Study results in a decrease of \$124,834.
- Deferred Revenue carried forward from previous years to the HRPDC totaled \$297,919 (\$233,651 of this amount will be passed through to existing consultant contracts).

New and amended award expenditures change pass-through consultant payments and budgeted operating costs, including Personnel and contingencies.

Staff recommends the Commission take action to approve the FY 2020 budget amendment.

**f. 2020 Regional Meetings Schedule**

Attached for review and approval by the HRPDC Board is the regional meeting schedule for the 2020 Calendar Year.

**g. Community Advisory Committee (CAC) Appointment**

Chesapeake – Robert Carter

Mr. Robert Carter, a resident of Hampton Roads and Citizen of Chesapeake is an operations manager for Zagster. He has eight years of work experience with one and a half years of practice in shared assets and alternative transportation industry with his current employer. Mr. Carter previously worked for seven years as an operations manager with Lanier Parking and Gold Key PHR. He also volunteers with Bike Norfolk promoting a bicycle-friendly city through awareness and education.

***Action Requested: The HRPDC should take action to approve the January 16, 2020 Consent Agenda.***

**7. Hampton Roads Regional Economic Forecast for 2020 – presented by Mr. Greg Grootendorst, HRPDC Chief Economist**

Each January since 1990, HRPDC Economics Staff have delivered a regional economic forecast for the coming year. The forecast presentation includes a review of local and national trends and provides a forecast for gross regional product, employment, unemployment, retail sales, and residential construction.

The Commission’s forecast is often used in planning purposes by staff from member jurisdictions as well as other regional organizations. Approving the release of the Economic Forecast will provide public access to the information.

Mr. Greg C. Grootendorst, Chief Economist, will present the 2020 Economic Forecast to the HRPDC Board.

***Action Requested: The HRPDC should take action to approve the release of the Hampton Roads 2020 Economic Forecast.***

**8. Update on Offshore Wind Development – presented by Mr. Matt Smith, HRPDC Senior Regional Planner**

Offshore wind energy is a rapidly growing global industry poised for significant growth on the U.S. East Coast, bringing with it considerable economic and environmental benefits. Virginia has the potential to become a leader in this emerging industry. Mr. Matt Smith, HRPDC Senior Regional Planner, will provide an overview of accomplishments and proposals that position Virginia to attract the offshore wind supply chain; outline the region’s vision to establish Hampton Roads as a clean energy hub; and discuss priorities for maximizing benefits from offshore wind development.

This item is presented for information and discussion by Commission members.

**9. Three Month Tentative Schedule**

**February 2020**

Regional Branding Initiative  
Emergency Management Program  
HRPDC Public Participation Plan  
Regional Site Readiness Project  
Legislative Update

**March 2020**

Hampton Roads Economic Benchmarking Study  
Recycling Update  
Environmental Education Program  
Legislative Update

## **April 2020**

No Meeting per Regional Meeting Schedule

### **10. Advisory Committee Summaries (Attachment 10)**

Summaries of HRPDC Advisory Committee meetings that were held since the last HRPDC meeting are attached for review.

### **11. For Your Information (Attachment 11)**

- Letter from Rear Admiral Charles W. Rock, Navy Region Mid-Atlantic Commander, to Mr. Matthew J. Thys, Washington Airports District Office Manager, regarding a Parallel Runway FAA Coordination Plan.
- Letter from the Elizabeth River Foundation to the Hampton Roads Planning District Commission acknowledging the HRPDC as a River Star Business through significant achievements in either pollution prevention or wildlife habitat enhancement.
- Southampton County Letter announcing the appointment of M. William Hart Gillette, Southampton County Board of Supervisors Vice-Chairman, as a voting member of the Hampton Roads Planning District Commission.

### **12. Old/New Business**

### **13. Adjournment**