

**HAMPTON ROADS
PLANNING DISTRICT COMMISSION
MEETING**

**July 18, 2019
12:30 PM**

**The Regional Building
723 Woodlake Drive, Chesapeake**

- 1. Call to Order**
- 2. Approval/Modification of Agenda**
- 3. Submitted Public Comments**

There were no submitted public comments since the last HRPDC meeting. Any new written public comments received after the preparation of this agenda will be distributed as a handout at the meeting.

- 4. Public Comment Period**

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

- 5. Executive Director's Report (Attachment 5)**

- 6. Appointment of Nominating Committee**

The HRPDC Bylaws provide that, at its Annual Meeting in October, the Commission will elect a Chair, Vice-Chair, Secretary and Treasurer to serve during the upcoming year. The Chair and Vice Chair must come from separate localities and be elected officials. The offices of Secretary and Treasurer must be voted on an annual basis but need not be elected officials and may succeed themselves. Please note that the current HRPDC Chair and Vice Chair are eligible to serve in their current positions for another year.

The Chair requests the following Commissioners serve on the HRPDC Nominating Committee and provide a report to the Commission at its October meeting:

Chesapeake – Dr. Ella Ward
Franklin – Barry Cheatham
Gloucester – Phillip Bazzani
Hampton – Donnie Tuck
Isle of Wight – William McCarty
James City – Michael Hipple
Newport News – David Jenkins
Norfolk – Andria McClellan
Poquoson – Eugene Hunt

Portsmouth – John Rowe
Smithfield – T. Carter Williams
Southampton – Barry Porter
Suffolk – Leroy Bennett
Surry – John Seward
Virginia Beach – Louis Jones
Williamsburg – Paul Freiling
York – Sheila Noll

7. Consent Agenda (Attachment 7)

a. Meeting Minutes – May 16, 2019 Commission Meeting

b. Treasurer’s Report of May 2019

c. Fiscal Year 2019 Budget Amendment #2

The current FY2019 Budget was approved on May 17, 2018, and was officially amended at the January 17, 2019, Commission meeting for changes between July 1 and December 31. Subsequent to December 31, the HRPDC received new awards and adjustments to existing awards. This item summarizes the changes to the approved budget since December 31, 2018.

The previously approved amended budget totaled **\$14,280,004**. This request adds an additional **\$785,251** bringing the total Operating and Pass-Through budget to **\$15,065,255**. These additional funds are made up of the following changes:

- The majority of this increase is a result of new federal awards received from Homeland Security totaling \$771,000 (\$640,546 of which will pass-through to consultants).
- Various new and amended awards to the PDC show an increase of \$120,749 (\$70,690 of which will pass-through to consultants). Matching funds will be required in the amount of \$61,624 for new Department of Environmental Quality awards.
- Local awards and internal adjustments accounted for a \$106,498 decrease (\$23,498 will reduce pass-through and \$83,000 will be offset in the contingency line item).

Staff recommends approval of FY2019 Budget Amendment #2.

d. Fiscal Year 2020 Hampton Roads Regional Meeting Schedule

The FY2020 meeting schedule for the HRPDC and HRTPO is attached for the Commission’s approval.

Action Requested: The HRPDC should take action to approve the July 18, 2019 Consent Agenda.

8. Buy Local Virginia – presented by Lisa Renée Jennings, LOVEVA Program Manager

Buying local keeps our dollars invested in our communities. A Buy Local Month, scheduled November 15 – December 15, 2019, would be an opportunity to build awareness of the benefits of supporting local independent businesses.

Ms. Lisa Renée Jennings, LOVEVA Program Manager, will brief the Commission on the Buy Local Virginia Campaign and share Proclamation examples from other areas in the U.S. supporting a similar effort.

9. Norfolk-Virginia Beach Joint Land Use Study – presented by Ben McFarlane, Senior Regional Planner, HRPDC

The Hampton Roads Region – Norfolk and Virginia Beach Joint Land Use Study is a cooperative planning effort between the cities of Norfolk and Virginia Beach and the U.S. Navy. The study is being managed by the Hampton Roads Planning District Commission with funding from the Office of Economic Adjustment. The Navy installations involved in the effort include Joint Expeditionary Base Little Creek-Fort Story, Naval Air Station Oceana (including the Dam Neck Annex), Naval Station Norfolk, and Naval Support Activity Hampton Roads (including the Lafayette River Annex).

The primary goal of the study has been to assess how flooding and sea level rise affect community infrastructure and assets and negatively impact Navy operations and readiness. The study recommends 22 specific actions, such as projects or further studies, 23 coordination strategies, and 7 conversations that should continue between the Navy, the cities, and other stakeholders.

The draft Hampton Roads Region – Norfolk and Virginia Beach Joint Land Use Study has been released for public comment. Public meetings in both cities are being scheduled. Ben McFarlane, Senior Regional Planner, will brief the Commission on the study process and recommendations.

10. American Flood Coalition (Attachment 10)

The American Flood Coalition (formerly known as the Seawall Coalition) is a nonpartisan group of elected officials, military groups, nonprofit organizations, businesses, and local leaders who have come together to develop solutions to sea level rise and flooding that support coastal and riverfront communities and protect our nation’s residents, economy, and military installations. Representatives of the Coalition met with the CAO Committee in March 2018 and May 2019 and with the HRPDC Coastal Resilience Subcommittee on July 1, 2019. Representatives of the Coalition will be present to provide an overview of the organization and an update on recent activities. A draft resolution to become a member of the Coalition is included as an attachment.

Action Requested: The HRPDC should take action to join the American Flood Coalition.

11. Regional Legislative Agenda – presented by Bob Crum, HRPDC Executive Director

For the past three years, the HRPDC and HRTPO have adopted a regional legislative agenda to convey to the General Assembly and Federal delegation issues of regional significance that should be addressed on behalf of the Hampton Roads region. The schedule for development and adoption of the HRPDC and HRTPO Regional Legislative Agenda for the 2020 General Assembly Session will be as follows:

- July 18, 2019 – HRPDC and HRTPO review and discuss potential regional legislative priorities at their regular monthly meetings
- August 28, 2019 – Joint Meeting between the HRPDC, HRTPO, and Hampton Roads Caucus to discuss regional issues/priorities
- October 17, 2019 – HRPDC and HRTPO adopt a Regional Legislative Agenda

Mr. Robert Crum, HRPDC Executive Director, will brief the Commission on this item.

12. Three Month Tentative Schedule

August 28, 2019 at 10:30 AM (*please note special meeting date and time*)
Joint Legislative Meeting with HRTPO and General Assembly Caucus

September 2019
No Meeting per Regional Meeting Schedule

October 17, 2019 (Annual Meeting)
Election of Officers
Regional Broadband / Smart Infrastructure
Economic Development Sites Inventory
Help to Others Rebranding
Regional GIS Initiative

13. Advisory Committee Summaries (Attachment 13)

Summaries of HRPDC Advisory Committee meetings that were held since the last HRPDC meeting are attached for review.

14. For Your Information (Attachment 14)

- Letter from City of Chesapeake announcing the reappointment of City Manager James E. Baker as a voting member of the Hampton Roads Planning District Commission

- Letter from City of Chesapeake announcing the reappointment of Mr. Robert N. Geis as a voting member of the Hampton Roads Planning District Commission
- Letter from City of Chesapeake announcing the reappointment of Council Member Ella P. Ward as a voting member of the Hampton Roads Planning District Commission

15. Old/New Business

16. Adjournment