

askHRgreen.org Fats, Oils, and Grease Education Subcommittee Meeting
Tuesday, September 15, 2020
Zoom video conferencing or conference call

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the Subcommittee members, staff, and the general public, the askHRgreen.org Fats, Oils, and Grease Education Subcommittee meeting was held electronically via Zoom. These electronic meetings are required to complete essential business on behalf of the region. A recording of the meeting is available on the website.

Attendance:

| | |
|-----------------------|------------------------|
| Brent Werlein, VB | Chelsey Daughtery, SM |
| Mike Martin, HRSD | Kate Bernatitus, NN |
| Amanda Albright, HRSD | Chad Krejcarek, PQ |
| Jerry Hoddinott, CH | Amy Zieman, YK |
| Cathy Filipowski, CH | Katie Cullipher, HRPDC |
| Regina Duncan, HA | Rebekah Eastep, HRPDC |

The meeting summary was as follows:

1. Meeting Summary

The Subcommittee reviewed and approved the August meeting summary.

- Attendance record: Alan Peterson (Insight Fuels) would like to present at upcoming meeting to share plans for brown grease collection.

Action: HRPDC staff will update attendance for the August meeting summary

2. Events

The current list of events is as follows:

| | | |
|-----------------------|--|--------------------|
| 9/12 | Go Green Market | Yorktown |
| 9/17-9/20 | Isle of Wight County Fair | Windsor |
| 10/3 | Virginia Beach Master Gardeners Fall Gardening Festival* | Virginia Beach |
| 10/3 | Arlo's Shed Radio Promotion | Chesapeake |
| 10/8-10/11 | Suffolk Peanut Festival | Suffolk |
| 10/10 | Lynnhaven River Now Fall Festival* | Virginia Beach |
| 10/10 | Litter & Recycling Expo | James City County |
| 10/16-10/18 | Poquoson Seafood Festival | Poquoson |
| 11/10 | Sensible Seafood Fest - Rescheduled | Virginia Beach |
| 3/27-3/28 | 2021 Daffodil Festival | Gloucester |
| 6/19 | RiverFest | TBD |

- Yorktown Go Green Market had about 700 attendees and good engagement at the askHRgreen trailer.
- Newport News Waterworks is officially hosting the trailer for management and delivery.
- Eastern Lock and Key serviced the locks last month and replaced broken locks.

Action: None.

3. FY21 Campaigns

HRPDC staff provided an update on FY21 media campaign planning.

- Grease Grinch scheduled 11.23 - 12.06 - <https://www.youtube.com/watch?v=nPmTSIbDJxc>
- What Not to Flush scheduled for February - dates for campaign are flexible - https://www.youtube.com/watch?v=mYAlBqe_XVg

HRPDC staff met with RCS regarding FY21 media plans and discussed ways to extend the media campaigns.

- RCS presented two media proposals with Wavy and WVEC. The Wavy proposal was 10 expert segments on the Hampton Roads Show. The WVEC proposal included on-air segments for noon and 4 pm news as well as digital support for online ads, native content, and streaming TV.
- HRPDC staff have recommended the WVEC proposal based on expanded audience reach and diversity in audiences by including TV streaming and online news.
- Streaming radio was considered, but not included due to budgetary constraints.

Action: HRPDC will provide a finalized media plan for review at a later date.

4. Printing & Promotional Items

Committee members should make arrangements to pick up their sludge judges and extensions as needed. The following materials have also arrived and are available for pickup:

- “What Not to Flush” game magnets/magnet boards
- FOG coloring books

Action: Committee members should schedule supply pickup as needed.

5. Regional FOG Program

The Committee discussed the initial round of proposed changes from Ken Loucks (IW Consulting Service, LLC) for the following: Hampton Roads Model FOG Ordinance, Regional Technical Standards for GCD Sizing, and the MOA between VDHCD and VDEQ.

- GCD exception in Virginia DHCD/DEQ MOA –
 - Change requires statewide action, localities would need to include the change in their local legislative agenda package.
 - If approved by the Directors of Utilities, HRPDC staff could request the exception be included with the HRPDC legislative agenda.
 - Virginia Beach has already included the GCD exception in their legislative agenda.
 - Could engage VAMWA for statewide support.
- Regional Sizing Standards
 - Throughout the document HRSD needs to be replaced with “sanitary sewer system owner.”
 - Consistency with grease control device (preferred) and grease interceptor.
 - Food waste disposers - ensure it’s installed to a solids trap before the GCD, prohibition not necessary but discouraged, needs further discussion with Ken.
 - GGI 30 minute drainage time – needs to be longer, discuss further with Ken.
 - Automatic Grease Removal Units → Automatic Grease Removal Devices.
 - Discuss with Ken how sizing standards are affected by the number of days open each week.
 - Regarding multiple devices: Installed in series v. by fixture. Chesapeake would like to recommend allowing multiple parallel devices only by special exemption because it may promote self-cleaning v. the installation of a properly sized and professionally maintained device. A properly sized unit is preferred when space allows.
 - All forms: add company name and address to top of worksheet.
 - Sizing and selection worksheet: add menu, equipment list, kitchen plans, and formulas (“show your work”), include HGI specifications (depths, validated grease capacity from the manufacturer).
 - Approved self-cleaning size decreased from 100 gallons to 25 gallons
 - Alternative approval request for cleaning - reference simply cleaning device, add reference to solidify contents before disposal, prohibit use of chemical cleaners/degreasers.
- **Hampton Roads FOG Model Ordinance**
 - Definitions to include: Commissary (reference health department), Mobile food unit, Decanting, Automatic grease removal devices, Sanitary Sewer System, Stormwater System.

- Preferred Pumper program - more discussion is needed before this is included.
- The Committee discussed retrofitting. The actual implementation may differ in each locality from the model ordinance. The model ordinance should reach a middle ground which allows localities to add stricter requirements.
- Discuss possible conflict between VA Plumbing Code and the Hampton Roads Technical Standards for Sizing.
- Address circumstances where lenient pumping schedules are needed (less than every three months). Applicable to seasonal establishments and new businesses occupying facility with device sized for previous business type.
- AFGD should be cleaned weekly/daily - needs to be discussed with Ken.
- Grease disposal for self-cleaners needs to be addressed.
- Recordkeeping requirements - differentiate between requirement for self-cleaners and certified haulers; address yellow grease haulers.
- Localities should have conversations with local leadership and stakeholders about recommended changes before moving forward as a region.
- Need additional input from housing/building codes staff (buy-in/support/cooperation, logistics of change/what it would mean for local processes, reliance on building code v. authority to enforce plumbing code, etc.)

Action: The next meeting with Ken Loucks to discuss these documents will be held at 10:00 AM on Monday, September 21, 2020.

6. GCD Enforcement MOA Update

Committee members were asked to provide any updates on local approvals of the GCD Enforcement MOA. HRPDC currently has signed MOAs from: Hampton, Smithfield, Isle of Wight, Poquoson, and Suffolk. The topic was discussed again at the September Directors of Utilities meeting.

Action: Committee members should continue to process the MOA and provide signed copies to HRPDC.

7. Roundtable & Public Comment

- HRSD - Shared new workflow document for identifying new facilities (new sewer connections, existing building with new establishment occupying the space, etc.), HRSD and locality staff should assist each other by notifying of new connections or establishments (voluntary information sharing), sizing is not part of the metro area process and will be left to local staff, semi-annually HRSD will provide a list of HRSD permitted facilities inspected through HRSD so localities can remove the locations from their FOG inspections schedule, Engineering will be seeking approval for

construction funds for a FOG receiving station at Nansemond Plant (November 2022 anticipated completion date), paid internships available (8am to 5pm, weekends)

- **Norfolk** - FOG approval letter sample and guidelines sent out to the Committee via email.

Action: HRPDC staff will send HRSD New Establishment Workflow document.

8. Staff Reports

Budget - The Committee reviewed the FY21 budget.

Annual report - HRPDC staff have provided the final FY20 Annual Report. A virtual askHRgreen All Hands meeting is scheduled for September 17th at 10:00 AM.

Action: Committee members should attend the askHRgreen All Hands Meeting on Thursday, September 17th at 10:00 AM.

The next Committee meeting is scheduled for October 20, 2020.