

**SOUTHSIDE NETWORK AUTHORITY
BOARD MEETING**

**February 11, 2022
2:00 PM**

**The Regional Building
Board Room A
723 Woodlake Drive, Chesapeake**

- 1. Call to Order**
- 2. Approval/Modification of Agenda**
- 3. Public Comments**

Members of the public are invited to address the Southside Network Authority (SNA). Each comment is limited to three minutes.

- 4. Submitted Public Comments**

There were no submitted public comments since the last SNA meeting. Any new written public comments received after the preparation of this agenda will be distributed at the meeting.

- 5. Meeting Minutes (Attachment 5)**

Attached for the SNA's consideration are the minutes from the December 10, 2021, SNA Meeting.

Action Requested: SNA Board should take action to approve the minutes for the December 10, 2022, Board Meeting.

- 6. Fiscal Year (FY) General and Administrative (G&A) Budget (Attachment 6)**

The purpose of this agenda item is to present the draft FY23 G&A Budget for planning purposes. The Executive Director will provide an overview of the proposed budget (Attachment 6) and how it will be adjusted to align with the construction and P3 contract actions that will begin in a few weeks.

Action Requested: Board approve FY 23 G&A Budget.

7. Project Participation Agreement and Distribution of Shares (Attachment 7)

Staff developed a Project Participation Agreement in concert with the five member cities that will serve to implement the approved cost-sharing model and governance model and includes issues such as initial offering/shares, in-kind contributions, grants, revenue and distribution, strategic plan, and establishment of a Project Committee. All SNA member City Councils have approved the Agreement as well as funding for the construction contract.

Action Requested: The SNA Board should take action to adopt the Project Participation Agreement and distribution of share purchases by each Member City and assign members to the Project Committee.

8. Regional Connectivity Ring - Proposed Next Steps (Attachment 8)

During the SNA Board Meeting held on November 12, 2021, the Board adopted two resolutions. Resolution 2021-01 directed the SNA Executive Director (ED) to enter the Detail Phase of negotiations with Global Technical Systems (GTS) regarding a possible public-private partnership to operate and market the SNA Regional Connectivity Ring. SNA staff has been in communication with GTS and will begin negotiations in March. Resolution 2021-02 directed the SNA ED to award SNA-IFB-2021-01 upon approval of funding from the five member cities. As of January 25th, all cities voted to approve the SNA Cost Sharing and Project Participation Agreement and allocated funds for the project. Accordingly, SNA staff will provide a construction contract for signature to Cox, the lowest cost, responsive bidder on February 14th or 15th. Cox has 10 days to accept the terms of the contract. If we are unable to come to terms, we anticipate providing a construction contract to Danella for signature as the second lowest, responsive bidder. Additionally, we will award Phase II of the original contract to CTC to complete the 100% design and perform construction oversight as the SNA's engineering partner.

Action Requested: The SNA Board should take action to approve Phase II final design and contract oversight contract (Not to Exceed \$918,000) to CTC.

9. Old/New Business

10. Adjournment