

**HAMPTON ROADS
PLANNING DISTRICT COMMISSION
MEETING**

**February 17, 2022
12:30 PM**

**The Regional Building
723 Woodlake Drive, Chesapeake**

- 1. Call to Order**
- 2. Approval/Modification of Agenda**
- 3. Public Comments**

- a. Submitted Public Comments**

There were no submitted public comments since the last HRPDC meeting. Any new written public comments received after the preparation of this agenda will be announced at the meeting.

- b. Public Comment Period**

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

- 4. Executive Director's Report (Attachment 4)**
- 5. Community Advisory Committee (CAC) Report**
- 6. Consent Agenda (Attachment 6)**

- a. Meeting Minutes – January 20, 2022 Commission Meeting**

- b. Transcribed Public Comments – January 20, 2022 Commission Meeting**

- c. Treasurer's Report – December 2021**

- d. Fiscal Year 2022 Budget Amendment**

The current FY 2022 HRPDC/HRTPO Budget was approved on May 20, 2021. Subsequently, the HRPDC/HRTPO received new awards and adjustments to existing awards. This agenda note summarizes the changes to the approved budget through December 31, 2021.

The previously approved budget totaled **\$16,448,873**. This budget amendment results in an increase of **\$3,355,980**, bringing the total Operating and Pass-Through budget to **\$19,804,853**. The additional **\$3,355,980** is the result of the following changes:

\$	+	205,000	New federal awards received from the Department of Homeland Security (\$197,500 of which will <u>pass-through</u> to consultants).
		+ 3,000,000	New state award received from the Virginia Department of Housing (These funds have not been determined at this time, but the majority will be <u>pass-through</u> for several Housing Development programs).
		+ 11,276	FY 2021 funds carried forward for the HRTPO.
		+ 25,368	HRPDC deferred revenue carried forward from previous years. All of which will <u>pass-through</u> to existing consultant contracts.
		+ 114,336	Various adjustments to previous awards; this increase mainly affected <u>pass-through</u> expenditures.
\$		3,355,980	FY 2022 Budget Increase

e. HRPDC Grant Contracts

Staff recommends authorizing the HPPDC Executive Director to sign contracts with the following vendors for professional services. Funding for these contracts is provided by the FY2021 Urban Area Securities Initiative (UASI) grant.

- ASAP 911 - \$129,675 – purchase of all-terrain medical vehicles
- Sonny Merryman - \$217,455 – purchase of ambulance bus
- Assura Inc - \$284,288 – cybersecurity planning, training, and exercises
- Old Dominion University Research Foundation - \$81,600 – completion of the 2022 Threat and Hazards Identification and Risk Assessment (required for UASI grant funding) and grant application support

f. Department of Environmental Quality (DEQ) Chesapeake Bay Watershed PDC Locality Implementation Program Contract

In continuance of the Chesapeake Bay Phase III Watershed Implementation Plan (WIP) efforts, the Virginia Department of Environmental Quality (DEQ) is offering PDCs a portion of the funding that the Chesapeake Bay Program provides the Commonwealth. The intent of this project initiative is for the HRPDC (and other participating PDCs) to continue efforts made during the Phase III WIP process in the non-regulated urban sector. Funding in the amount of \$58,000 would be used by the HRPDC to complete the following tasks:

1. Produce outreach materials consisting of short video clips, social media content, and print material (if budget allows), to educate realtors and new homeowners on the importance of the Chesapeake Bay Preservation Act (CBPA) as it relates to water quality. This would greatly influence the protection of existing buffers and could lead to an increase in establishing new buffers for water quality protection along shorelines. Materials would be developed in line with the updates to the regulations relating to climate change and mature trees. Outreach videos and subsequent materials would be designed in coordination with askHRgreen.org and HRPDC's CBPA Workgroup.

Deliverables – Education and outreach through meetings, videos, and web content (by December 31, 2022).

2. Continue to work with industries identified through a National Fish and Wildlife Foundation (NFWF) grant to compile, report, and implement BMPs on private property, particularly along local waterways. If another successful NFWF grant (or other funding opportunity) is obtained, this will allow HRPDC to identify more industries in the region and transition the current efforts to focus on accounting for and finding funding for BMP implementation projects.

Deliverables – Report will include industry partners, implementation goals, funding sources, and potential projects identified (by December 31, 2022).

3. Work with localities to identify needs for living shorelines on private property to determine if HRPDC can provide pass-through support via the Virginia Clean Water Revolving Loan Fund (CWRLF) program, similar to the Middle Peninsula PDC's Living Shoreline Incentive Program (by December 31, 2022).

Staff recommends authorizing the Executive Director to execute the contract between HRPDC and DEQ in the amount of \$58,000, with a required match of \$14,500 that would be met with the existing HRPDC Stormwater fund, with pre-

award cost allowance beginning January 1, 2022 to December 31, 2022 contingent upon staff review and agreement with the final scope of services.

g. Community Advisory Committee (CAC) Appointment

The following individual has been recommended for CAC membership:

- Dr. Kanama Bivins, a resident of Suffolk, is Chief Financial Officer of NASA Langley Research Center. Dr. Bivins has over 20 years of work experience as a leader in the federal government with a strong focus on innovation as well as volunteer experience with the CIVIC Institute and American Society of Military Comptrollers. She has a Doctorate in Strategic Leadership and a passion to see Hampton Roads continue to grow, develop, and thrive through initiatives to help attract and retain talent, entrepreneurs, and investors.

h. 2022 Regional Meetings Schedule

The regional meeting schedule for the 2022 Calendar Year is attached for Commission review and approval.

Action Requested: The HRPDC should consider action to approve the February 17, 2022 Consent Agenda.

7. Joint Land Use Study Updates – presented by Mr. Benjamin J. McFarlane, HRPDC Senior Regional Planner, and Mr. Bruce Sturk, Director, Federal Facilities Support, City of Hampton

The Military Installation Sustainability program is one of several administered by the Department of Defense Office of Local Defense Community Cooperation that provide assistance to communities to help support military operations and readiness. Hampton Roads has recently benefited from this program through the funding of four Joint Land Use Study (JLUS) projects in Chesapeake, Hampton, Newport News, Norfolk, Portsmouth, and Virginia Beach. The most recently completed of these projects is the Portsmouth-Chesapeake JLUS, which involved Portsmouth, Chesapeake, and several Navy facilities. This study addressed several issues of concern to both the participating communities and Navy installations such as flooding, transportation, parking, and land use conflicts.

The City of Hampton completed a JLUS for Langley Air Force Base in 2010; this study was updated in 2018 through an addendum to address community and installation resilience. These efforts have been part of the city’s overall strategy to work with Joint Base Langley-Eustis to identify and implement steps to protect and enhance the Air Force’s mission in Hampton and to further the city’s goals for becoming a more resilient community.

Mr. Benjamin J. McFarlane, HRPDC Senior Regional Planner, will brief the Commission on the Joint Land Use Study (JLUS) projects, and Mr. Bruce Sturk, Hampton Director of Federal Facilities Support, will brief the Commission on Hampton's collaboration with the Department of Defense.

This item is presented for information and discussion by Commission members.

8. Stormwater Local Assistance Fund Projects - presented by Ms. Jillian C. Sunderland, HRPDC Senior Water Resources Planner

The Virginia General Assembly established the Stormwater Local Assistance Fund (SLAF) in 2013 to provide matching grants to local governments for stormwater best management practices that improve water quality by reducing pollutant loads. The Department of Environmental Quality (DEQ) has awarded \$144 million to 289 projects over seven rounds of SLAF. The Hampton Roads localities have been awarded a total of \$27.9 million for 88 projects that meet stormwater permit requirements and improve the quality of local waterways.

Ms. Jillian C. Sunderland, HRPDC Senior Water Resources Planner, will brief the Commission on the Stormwater Local Assistance Fund and answer any questions.

This item is presented for information and discussion by Commission members.

9. General Assembly Update - presented by Mr. Robert A. Crum, Jr., HRPDC Executive Director

Mr. Robert A. Crum, Jr., HRPDC Executive Director, will provide a briefing from the General Assembly session, including any items that may need discussion or action by the HRPDC.

10. Three Month Tentative Schedule

March 17, 2022

FEMA Risk Rating 2.0
Resiliency Design Standards
2022 Hampton Roads Economic Forecast

April 2022

No Meeting per the Regional Meeting Schedule

May 19, 2022

Fiscal Year 2023 Budget
Annual HRPDC Work Program
Planning & Economics Department Update
Hampton Roads Housing Market

11. Advisory Committee Minutes (Attachment 11)

HRPDC Advisory Committee meeting minutes that were approved since the last Commission meeting are attached for review.

12. For Your Information (Attachment 12)

- Letter from Gloucester County announcing the reappointment of Mr. Phillip Bazzani as a member of the Hampton Roads Planning District Commission.
- Letter from the City of Chesapeake announcing the appointment of Mr. Brian S. Solis as a member of the Hampton Roads Planning District Commission.
- Letter from Elizabeth River Crossings (ERC) to HRPDC Chair Andria McClellan announcing the retirement of Mr. David C. Sullivan as ERC CEO. Ms. Anna Bonet is ERC's incoming CEO.
- Letter sent on behalf of the Hampton Roads Cybersecurity Subcommittee urging all Hampton Roads Caucus Members, Committee Members, and General Assembly Members to oppose legislative items SB 764 and HB 1290 and recommend a holistic workgroup to formulate comprehensive cyber-security measures for the Commonwealth of Virginia.
- Letter sent on behalf of Virginia Beach Vision and Greater Norfolk Corporation to Virginia Beach and Norfolk Delegations supporting a dedicated state funding source for flood protection.
- Brochure summarizing the work of the Regional Transit Advisory Panel (RTAP) and the RTAP's recommendations for strengthening public transportation in the Hampton Roads region.

13. Old/New Business

14. Adjournment