

**Hampton Roads  
Chief Administrative Officers (CAO) Meeting**

**WEDNESDAY, MARCH 3, 2021  
11:30 AM**

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the committee members, staff, and general public, the Chief Administrative Officers Committee meeting will be held electronically.

**I. Call to Order**

**II. Approval of Agenda**

**III. Approval of Minutes**

The Summary Minutes from the February 3, 2021 CAO Committee meeting are attached for the Committee's consideration and approval.

**IV. Public Comment**

Members of the public will be provided an opportunity to address the CAO Committee. Comments should be limited to three minutes per speaker.

**V. Chesapeake Bay Preservation Act (CBPA) Amended Regulations - presented by Ms. Whitney S. Katchmark, HRPDC Principal Water Resources Engineer**

At the February HRPDC meeting, staff provided an overview of the process for the Commonwealth to consider proposed regulatory amendments to the Chesapeake Bay Preservation Act. These proposed revisions were presented to the State Water Control Board in December 2020. The amendments incorporate resiliency and sea level rise and mature trees into the criteria in response to House Bill 504 from the 2020 session. The draft regulations are available for public comment in the Virginia Register until May 3rd.

Additional information on the public comment for the two proposed regulatory amendments can be found here:

<https://townhall.virginia.gov/l/viewstage.cfm?stageid=9192> [Climate Adaptation]  
<https://townhall.virginia.gov/l/viewstage.cfm?stageid=9193> [Trees]

Staff presented a process to the HRPDC for the discussion and formation of regional comments on the draft regulations, which included a discussion with the CAO Committee at its March 3 meeting. Ms. Katchmark will provide an overview to the CAO Committee and request input on the proposed amendments.

**V. Hampton Roads Workforce Council Update – presented by Mr. Shawn Avery, President, Hampton Roads Workforce Council**

The Hampton Roads Workforce Council and the Greater Peninsula Workforce Board are nearing completion of the merger of the two organizations. Shawn Avery will provide a brief update on the process and next steps to be completed by June 30th.

**VI. Locality Roll Call**

Staff has received requests for input from each CAO/locality on the following topics:

- Updates on utility shut-offs/late fees due to the COVID pandemic
- Updates on the COVID vaccination rollout from each locality
- Issues/updates related to the preparation of locality budgets for FY 2022, including plans for employee compensation

**VII. Other Business**

**VIII. Adjournment**