

**HAMPTON ROADS
PLANNING DISTRICT COMMISSION
MEETING**

**April 15, 2021
12:30 PM**

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the Commission members, staff, and general public, the Hampton Roads Planning District Commission (HRPDC) meeting will be held electronically.

- 1. Call to Order**
- 2. Approval/Modification of Agenda**
- 3. Submitted Public Comments**

There were no submitted public comments since the last HRPDC meeting. Any new written public comments received after the preparation of this agenda will be announced at the meeting.

- 4. Public Comment Period**

Members of the public are invited to address the HRPDC. Due to the COVID-19 crisis, interested persons may submit comments to the Commission in advance of the meeting by email to kmiller@hrpdcva.gov or phone (757) 366-4370. Each oral comment is limited to three minutes. All comments received 48 hours before the meeting will be provided to the Commission Members and included in the official record.

- 5. Executive Director's Report (Attachment 5)**
- 6. Community Advisory Committee (CAC) Report**
- 7. Consent Agenda (Attachment 7)**
 - a. Meeting Minutes – February 18, 2021 Commission Meeting**
 - b. Treasurer's Report – February 2021**
 - c. Amendment to HRPDC Contract with Old Dominion University Research Foundation**

Staff recommends authorizing the HRPDC Executive Director to amend a preexisting contract with the Old Dominion University Research Foundation for professional services provided by the Virginia Modeling and Simulation Center. The

amended work calls for risk and decision support to the HRPDC and Hampton Roads Urban Area Working Group in regards to Urban Areas Security Initiative (UASI) funding. The amendment also includes completion of a regional Threat and Hazard Identification and Risk Assessment (THIRA) which is required to receive UASI funding. The contract amount will be \$61,750 and include the option of completing additional analysis of THIRA data for an additional amount not to exceed \$25,000. The amendment will be funded using FY2020 and FY2021 UASI grants.

d. Procurement of Consultant Services – Regional Building Janitorial Services

The janitorial services contract for the Regional Building expires on June 30, 2021. The HRPDC staff is procuring janitorial services for FY2022 through competitive negotiation (request for proposal). The procurement is anticipated to conclude in June 2021. The initial one-year contract may be renewed upon written agreement of both parties for up to four successive one-year periods, under the terms of the initial contract. FY2022 janitorial services will be paid from the operating budget.

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|------------------------|--|
| Contract Amount: | To be determined |
| Period of Performance: | July 1, 2021 – June 30, 2022 |
| General Scope of Work: | Janitorial services for approximately 20,000 square feet of office space |

Staff recommends authorizing the HRPDC Executive Director to award a contract for janitorial services based on the outcome of the competitive negotiation process.

Action Requested: The HRPDC should take action to approve the April 15, 2021 Consent Agenda.

8. Quadrennial Certification Findings – presented by Mr. Ryan Long, Federal Transit Administration

In September of 2020, the HRPDC underwent a three-day Federal Certification Review of the Hampton Roads Transportation Planning Organization (HRTPO). The review was conducted by The Federal Highway Administration (FHWA) in partnership with the Federal Transit Administration (FTA) and the Virginia Department of Transportation (VDOT).

The certification review is conducted in order to determine if the HRTPO's transportation planning process adequately addresses major issues facing Hampton Roads in accordance with applicable Federal regulations, and also assess the

cooperative planning process between the HRTPO, transit operators, local governments, and state agencies.

Mr. Ryan Long, Federal Transit Administration, will present the findings of this review, to the Commission.

Since the HRPDC serves as the host agency and fiscal agent for the HRTPO, this item is presented for information and discussion by Commission members.

9. Chesapeake Bay Preservation Act (CBPA) Amended Regulations - presented by Ms. Whitney S. Katchmark, HRPDC Principal Water Resources Engineer (Attachment 9)

Proposed regulatory amendments to the Chesapeake Bay Preservation Act were presented to the State Water Control Board in December 2020. The amendments incorporate resiliency and sea level rise and mature trees into the criteria in response to House Bill 504 from the 2020 session. The draft regulations are available for public comment in the Virginia Register until May 3rd.

HRPDC staff worked with local staffs with planning, stormwater and resiliency expertise to develop regional comments on the amendments. The primary concern is that the proposed amendments create potential conflicts between coastal resiliency efforts, private property rights, and water quality preservation. It is recommended that the existing hurried process for regulatory development be abandoned in favor of utilizing an extensive stakeholder engagement process, such as a regulatory advisory panel, to provide input and allow for these interests to be heard and considered. Although this will make the process longer, HRPDC staff believe it would result in more comprehensive and practical regulations that would serve the Commonwealth in the long run.

Ms. Whitney S. Katchmark, HRPDC Principal Water Resources Engineer, will brief the Commission on the regional comments endorsed by the HRPDC Regional Environmental Committee.

Additional information on the public comment for the two proposed regulatory amendments can be found here:

<https://townhall.virginia.gov/l/viewstage.cfm?stageid=9192> [Climate Adaptation]

<https://townhall.virginia.gov/l/viewstage.cfm?stageid=9193> [Trees]

Action Requested: The HRPDC should take action to approve the comment letter to be signed by the HRPDC Chair and authorize HRPDC staff to submit the correspondence to the Department of Environmental Quality with copies to the State Water Control Board and the Hampton Roads Caucus.

10. Regional Economic Development Update – presented by Ms. Von Gilbreath, Greater Williamsburg Partnership Executive Director and Mr. Doug Smith, Hampton Roads Alliance Executive Director

Economic development efforts are underway in Hampton Roads to advance the region’s recovery from the ongoing economic impacts of COVID 19 as well as promoting the region’s long-term goals for job growth and diversifying the regional economy.

Ms. Von Gilbreath, Greater Williamsburg Partnership Executive Director, and Mr. Doug Smith, Hampton Roads Alliance Executive Director, will update the Commission on these important regional economic development activities.

11. Three Month Tentative Schedule

May 20, 2021

Virginia Coastal Resilience Master Plan
Annual HPRDC Work Program
Fiscal Year 2022 Budget

June 2021

No Meeting per the Regional Meeting Schedule

July 15, 2021

Housing and Human Services Program Update
Portsmouth/Chesapeake Joint Land Use Study

12. Advisory Committee Meeting Minutes (Attachment 12)

Minutes of HRPDC Advisory Committee meetings that were approved since the last HRPDC meeting are attached for review.

13. Technical Committee Meeting Summaries (Attachment 13)

Summaries of HRPDC Technical Committee meetings that were held since the last HRPDC meeting are attached for review.

14. For Your Information (Attachment 14)

- Email and Letter from Mr. Barry E. DuVal, Virginia Chamber of Commerce, President & CEO, inviting Mr. Robert Crum, HRPDC Executive Director, to serve as a member of the Blueprint Virginia 2030 Advisory Council.
- HRPDC Letter to the Hampton Roads Federal Delegation requesting Federal Infrastructure Funding.

- Letter from the City of Chesapeake announcing the reappointment of Mr. Robert Geis as a member of the Hampton Roads Planning District Commission.
- Letter from the City of Chesapeake announcing the reappointment of Mr. Christopher Price as a member of the Hampton Roads Planning District Commission.
- Letter from the City of Chesapeake announcing the reappointment of Councilwoman Ella Ward as a member of the Hampton Roads Planning District Commission.

15. Old/New Business

16. Adjournment