

MEMORANDUM OF AGREEMENT

BETWEEN THE HAMPTON ROADS PLANNING DISTRICT COMMISSION (HRPDC) AND THE ROANOKE RIVER BASIN ASSOCIATION (RRBA) FOR A THREE-YEAR ANNUAL CONTRIBUTION TO HIRE AND SUPPORT AN EXECUTIVE DIRECTOR FOR THE RRBA

WHEREAS, Section 15.2-4200 of the Code of Virginia enables local governments to establish Planning District Commissions; and

WHEREAS, seventeen local governments have acted, in accordance with Section 15.2-4200 of the Code of Virginia, to establish the Hampton Roads Planning District Commission (HRPDC); and

WHEREAS, the Roanoke River Basin Association (RRBA) is a non-profit, 501(c)(3) tax exempt organization whose mission is to establish and carry out a strategy for the development, use, preservation and enhancement of the resources of the Roanoke River basin in the best interest of present and future generations of Basin residents; and

WHEREAS, Lake Gaston is located within the Roanoke River Basin and provides a significant supply of water to the south side Hampton Roads localities. The protection of water quality within Lake Gaston is critical to maintaining a water supply for the south side of Hampton Roads to meet the needs of residents and support economic development in the community. The RRBA provides an advocacy group within the Roanoke Basin to represent Hampton Roads interests in the protection of one of our most important water supplies; and

WHEREAS, the Hampton Roads Planning District Commission (HRPDC) has been requested to provide an annual contribution of \$50,000 to the RRBA to allow the organization to hire and support an Executive Director; and

WHEREAS, after evaluation by the Personnel and Budget Committee, the HRPDC has approved the recommendation to provide the annual contribution of \$50,000 to the RRBA for a three year period.

NOW THEREFORE, the signatory parties hereby agree as follows:

- The HRPDC will make an annual contribution of \$ 50,000 to the RRBA for three years. Such payments shall be provided by the HRPDC to the RRBA at the beginning of the fiscal year by the following dates:

July 31, 2017

July 31, 2018

July 31, 2019

- This contribution should be considered “seed money,” which will allow the RRBA to hire a full time Executive Director and develop a fundraising strategy. The

HRPDC expects the RRBA to develop a sustainable funding plan during this three-year period, which will include the participation of local governments and PDCs in the RRBA service area.

- The RRBA will provide twice a year written updates to the HRPDC or an HRPDC advisory committee to improve coordination and align organizational objectives and to provide information including, but not limited to, budget, expenditures, long-term funding plan, work program, executive director salary and performance, and legislative positions.

AVAILABILITY OF FUNDS

Performance by the HRPDC of its responsibilities under this Agreement is subject to the availability of funding from the local governments. Failure of the local governments to provide the necessary funding to support these activities will constitute a Notice to Modify or Terminate the Agreement.

MODIFICATIONS

Modifications to this Memorandum of Agreement must be submitted in writing and approved by the HRPDC and the RRBA.

DURATION AND TERMINATION

This Agreement will have a term of three years, extending from the date of full execution of the renewed Agreement by the signatories or July 31, 2017, whichever occurs last through June 30, 2020. The funding provisions of this Agreement will be subject to annual appropriations. No later than January 1, 2020, the HRPDC will institute a formal reevaluation of the agreement.

LIST OF SIGNATORIES

ROANOKE RIVER BASIN
ASSOCIATION

By: _____

Date: _____

Date: _____

Attest: _____

IN WITNESS THEREOF, the Hampton Roads Planning District Commission hereby executes this Agreement.

HAMPTON ROADS PLANNING
DISTRICT COMMISSION

By: _____

Date: _____

Date: _____

Attest: _____