



April 28, 2021

Memorandum #2021-71

TO: Hampton Roads Chief Administrative Officers

BY: Mary Bunting, Chair

RE: Hampton Roads Chief Administrative Officers Meeting – May 5, 2021

A meeting of the Hampton Roads Chief Administrative Officers is scheduled for Wednesday, May 5, 2021 beginning at 11:30 AM. The agenda and related materials are attached.

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the Committee members, staff, and the general public, the CAO Committee meeting will be held electronically via Zoom. Participants may join the meeting as follows:

Join Zoom Meeting:

<https://us02web.zoom.us/j/85062915745?pwd=cGRZbWZOZU9zeWhVdFJ2Z0tjRzY3dz09>

-or-

Join by Phone: 1-301-715-8592

Meeting ID: 850 6291 5745

Passcode: 768141

RAC/ka

Attachments

Chief Administrative Officers:

Mary Bunting, HA
Patrick Duhaney, VB
Brent Fedors, GL
Chip Filer, NO
Amanda Jarratt, FR
Michael Johnson, SH
Angel Jones, PO
Randy Keaton, IW
Al Moor, SU

Neil Morgan, YK
Chris Price, CH
Cynthia Rohlf, NN
Melissa Rollins, SY
William Saunders, WN
Michael Stallings, SM
Scott Stevens, JC
Andrew Trivette, WM
Randy Wheeler, PQ

**Hampton Roads
Chief Administrative Officers (CAO) Meeting**

**WEDNESDAY, MAY 5, 2021
11:30 AM**

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the committee members, staff, and general public, the Chief Administrative Officers Committee meeting will be held electronically.

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes

The Summary Minutes from the April 7, 2021 CAO Committee meeting are attached for the Committee's consideration and approval.

IV. Public Comment

Members of the public will be provided an opportunity to address the CAO Committee. Comments should be limited to three minutes per speaker.

V. Regional Workforce Housing Grant Opportunity – presented by Ms. Shernita L. Bethea, HRPDC Housing Administrator

Staff will provide an update to housing efforts administered through the HRPDC, as well as provide updates and information on a potential regional grant opportunity that can aid localities in developing projects that create housing options for the region's workforce.

VI. 2021 Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) Project Selection Process "Penciled-in" Requests for FY 2028 Funding

The selection process for projects proposed to be funded under the CMAQ and RSTP Programs is conducted annually. Under the current schedule for the 2021 CMAQ/RSTP Project Selection Process (PSP), new candidate project applications are due August 16, 2021.

The "penciled-in" amounts for previously approved RSTP projects exceed the anticipated available funding in FY 2028 by more than \$12.6 million. The "penciled-in" amounts for previously approved CMAQ projects result in available funding in FY 2028 of \$2.9 million. Additionally, the reduction of available funding under the FAST ACT for FY 2022-2027 CMAQ and RSTP allocations may result in an increased funding need for previously approved projects in FY 2028.

At the April 23, 2021 TPS meeting, members recommended the TTAC approve the suspension of the 2021 CMAQ and RSTP PSP.

Mr. John Mihaly, HRTPO Principal Transportation Planner, will brief the CAO Committee on these items.

VII. Updates on Items of Interest from Each Locality

Each CAO Committee member will be asked to report on an item of interest from their locality

VIII. Agenda Items for May 20 HRPDC Meeting

IX. Adjournment

**Hampton Roads Planning District Commission (HRPDC)
Chief Administrative Officers Meeting
Summary Minutes of April 7, 2021**

The Chief Administrative Officers (CAO) Committee Meeting was called to order at 11:30 AM by Robert Crum, Executive Director of the Hampton Roads Planning District Commission (HRPDC) and Hampton Roads Transportation Planning Organization (HRTPO). Mr. Crum noted that CAO Committee Chair Mary Bunting and Vice Chair Michael Johnson were not able to attend today's meeting and asked Mr. Crum to facilitate the meeting. He noted the CAO Committee could concur with this recommendation or appoint a CAO to chair today's meeting. The CAO Committee members concurred with the Chair's recommendation for Mr. Crum to facilitate today's meeting.

Mr. Crum noted that pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic, and to protect the public health, safety and welfare of the Committee members, staff and the general public, today's CAO Committee meeting is being held electronically via Zoom. Mr. Crum noted that the Zoom access information was published with the agenda for use by Committee members and the general public to access today's meeting.

The following members of the CAO Committee were in attendance:

Brian DeProfio	Hampton
Dr. Larry "Chip" Filer	Norfolk
Amanda Jarratt	Franklin
Randy Keaton	Isle of Wight County
Al Moor	Suffolk
Neil Morgan	York County
Cindy Rohlf	Newport News
Melissa Rollins	Surry County
William Saunders	Windsor
Scott Stevens	James City County
Andrew Trivette	Williamsburg
Randy Wheeler	Poquoson

Others in Attendance:

Chris Hall, Virginia Department of Transportation (VDOT)
Todd Halacy, VDOT
Tim Haynam, VDOT
Keith Cannady, HRPDC
Pavithra Parthasarathi, HRTPO
John Harbin, HRPDC
Kevin Page, Hampton Roads Transportation Accountability Commission (HRTAC)
Ron Carlee, Old Dominion University
George Homewood, City of Norfolk
Martha McClees, Virginia Beach Vision
Mark Geduldig-Yatrofsky, Portsmouth Resident
Drew Lumpkin, Senator Warner's Office
Caleb Smith, Representative Luria's Office
Peter Stephenson, VRSA

Approval of Agenda and Meeting Minutes

Mr. Crum asked if there were any additions or revisions to today's agenda or the Summary Minutes from the March 3, 2021 meeting. Mr. Crum noted that since there were no changes, the roll call vote for approval of the Agenda and Meeting Minutes could occur together and also serve as a roll call for CAO Committee members present for today's meeting.

Ms. Jarratt from Franklin made a motion to approve both the Agenda and Summary Minutes for today's meeting. A second was provided by Mr. Wheeler from Poquoson. Mr. Crum proceeded to call the roll call vote:

Brian DeProfio	Hampton	Yes
Dr. Larry "Chip" Filer	Norfolk	Yes
Amanda Jarratt	Franklin	Yes
Randy Keaton	Isle of Wight County	Yes
Al Moor	Suffolk	Yes
Neil Morgan	York County	Yes
Cindy Rohlf	Newport News	Yes
Melissa Rollins	Surry County	Yes
William Saunders	Windsor	Yes
Scott Stevens	James City County	Yes
Andrew Trivette	Williamsburg	Yes
Randy Wheeler	Poquoson	Yes

The motion passed unanimously

Public Comment Period

Mr. Crum asked if there were any members of the public who wished to address the CAO Committee. There were no public comments.

Hampton Roads Regional Express Lanes Network Update

Mr. Crum introduced this item by noting the Hampton Roads Transportation Planning Organization (HRTPO) Board adopted a resolution endorsing the Hampton Roads Regional Express Lanes Network as a consistent High Occupancy Toll (HOT-2) network beginning on I-64 at Jefferson Avenue in Newport News, proceeding along I-64 through Bowers Hill in Chesapeake, and continuing along I-664 to I-64 in the vicinity of the Hampton Coliseum. He introduced Mr. Chris Hall, VDOT Hampton Roads District Engineer, to provide an overview and update to the CAO Committee.

Mr. Hall noted that the Virginia Department of Transportation (VDOT) will administer the projects that comprise the Express Lanes Network and are currently in the design phase for Segments 1, 4A/4B and 4C. Construction for these projects is scheduled to be completed by the end of 2025. Mr. Hall presented a PowerPoint that highlighted the configuration of the Express Lanes through various sections of the network, discussing issues, design considerations and operational elements of the Express Lanes Network through each of these sections. He also shared simulation videos illustrating how the Express Lanes Network would function.

Mr. Hall noted VDOT staff is available to attend local government meetings to provide a similar presentation to elected officials and respond to questions. The CAO Committee thanked Mr. Hall for his overview and presentation.

Regional Planning Directors Committee

Mr. Crum introduced George Homewood, Norfolk Planning Director and Chair of the HRPDC Regional Planning Directors Committee. Mr. Homewood thanked the CAO Committee for the opportunity to brief the Committee on the Planning Directors Committee, which is coordinated by the HRPDC and staffed by John Harbin and Greg Grootendorst of the HRPDC. Mr. Homewood noted that all planning departments are different in terms of their responsibilities, priorities and organization. However, they find it very helpful to convene to share information and best practices.

Mr. Homewood discussed the proposed amendments to the State Building Codes as well as the proposed Chesapeake Bay Program amendments. He also reviewed potential opportunities for collaboration among the region's planning departments.

Mr. Wheeler thanked Mr. Homewood for his briefing.

Federal Infrastructure Package

Mr. Crum noted he has been working with other regional organizations to monitor efforts at the federal level to develop an Infrastructure Funding Package. He noted that regional plans, legislative agendas and studies approved by both the HRPDC and HRTPO have been used to identify potential infrastructure projects in the Hampton Roads region. For instance, the HRTPO Board recently approved the new list of regional priority projects that are identified in its Long-Range Transportation Plan Update. The I-64 widening between the Hampton Roads region and Richmond has been identified as a regional legislative priority by the HRPDC and HRTPO over the past five years. He noted there is significant regional support for the extension of the Virginia Capital Trail through Hampton Roads. Additionally, the HRPDC has endorsed a regional fiber network that would interconnect the region's localities with the ultrafast subsea cables that have come ashore in Virginia Beach. He noted all of the projects that have regional support have been used to demonstrate the infrastructure funding needs of Hampton Roads.

Mr. Crum noted the fact that our region has collaborated on these efforts and has identified infrastructure needs as a region places us ahead of other metropolitan regions that have not demonstrated this level of collaboration. He further noted that he has joined representatives of the Hampton Roads Alliance and Reinvent Hampton Roads in meetings with our federal representatives to present this list of regional infrastructure needs and request their assistance to advocate on behalf of Hampton Roads for funding to advance these critical projects. He indicated that Hampton Roads has invested over \$5 Billion of its local/regional money to advance one of the largest interstate highway construction programs in the country with no federal financial assistance. He is hopeful that the proposed federal infrastructure package will help the region meet its critical infrastructure needs.

Other Business

Mr. Crum reminded CAO Committee members that if they have any topics they would like to discuss at future CAO meetings, to please let Ms. Bunting or him know.

Adjournment

There being no further business to come before the CAO Committee, the meeting was adjourned at approximately 1:30 PM.

Respectfully Submitted,

Robert Crum
Recording Secretary