



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

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Matthew J. Strickler
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4000
1-800-592-5482

November 18, 2019

Ms. Sheila Wilson
Chief Financial Officer
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, VA 23320

RE: FY2020 Competitive Litter Prevention and Recycling Grant

Dear Ms. Wilson:

On behalf of the Litter Fund Board, it is my pleasure to inform you that a competitive grant to **City of Suffolk in partnership with Hampton Roads Planning District Commission** in the amount of **\$5,000** has been approved for FY2020 litter prevention and recycling activities.

Conditions:

1. Grant funds must be used in accordance with the information provided in your application.
2. Grantee must provide detailed Accounting and Performance Reports by August 1, 2020.
3. Any unspent funds at the end of FY2020 exceeding the FY2021 non-competitive litter grant award must be returned to DEQ.

Processing of the grant awards is underway, and a payment for this amount should be received within the next two weeks if funds can be transferred electronically (EDI) or in thirty days if processing by check is required.

If you have any questions or need additional information, please contact Prina Chudasama at prina.chudasama@deq.virginia.gov or at (804)698-4159.

Sincerely,

A handwritten signature in black ink, appearing to read "Sanjay Thirunagari".

Sanjay Thirunagari
Manager, Recycling and Litter Programs
Division of Land Protection & Revitalization

Cc: Grant file