



COMMONWEALTH OF VIRGINIA  
HOUSE OF DELEGATES  
RICHMOND

M. KEITH HODGES  
230 VIRGINIA STREET  
URBANA, VIRGINIA 23175

NINETY-EIGHTH DISTRICT

COMMITTEE ASSIGNMENTS:  
GENERAL LAWS  
COUNTIES, CITIES AND TOWNS  
HEALTH, WELFARE AND INSTITUTIONS

December 7, 2018

Katie Cullipher  
Hampton Roads Planning District Commission  
The Regional Building  
723 Woodlake Dr.  
Chesapeake, VA 23320

Dear Ms. Cullipher:

On behalf of the Chesapeake Bay Restoration Fund Advisory Committee, I am pleased to inform you that we have recommended that your organization receive a financial support grant in the amount of \$3,000.00, which may only be spent on rain barrels and pet waste stations as detailed in your project budget. Your project number is 19-088; please refer to this number in any future correspondence.

Our recommendations have been forwarded to the Governor, the Senate Committee on Finance, and the House Committee on Appropriations for their approval during the 2019 Session of the General Assembly. Grant funds will be available immediately upon passage of the amendments to the 2019 budget in May or June 2019. We will inform you of disbursement procedures in the spring.

I would like to remind you of certain conditions that are attached to receipt of funds.

1. Recipients are required to document how grant funds have been expended through the submission of a final financial and narrative report due upon the completion of the project's activities, but no later than July 1 of the year following receipt of the Treasurer's check. **A one paragraph summary of the project's results and benefits should be attached to the final narrative report.**
2. Recipients must acknowledge in material/literature produced with license plate funds, or in the case of a restoration activity through signage if practical, that the project was paid for by funds generated from the sale of Chesapeake Bay license plates.

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3. Recipients of the grant shall make available to participants in the grant activity copies of the Chesapeake Bay License Plate application, which are enclosed. If a recipient needs additional copies, they can download the form from the DMV website at <http://www.dmv.virginia.gov/webdoc/pdf/vsa10.pdf>.

4. Funds may only be used for the purposes described in your organization's grant application and as may be outlined in more detail in this letter.

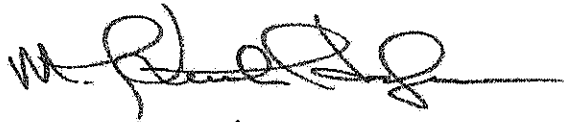
5. Use of funds shall not be restricted based on race, color, religion, sex, age, national origin, handicap, or political affiliation.

6. Any unexpended funds must be returned to the Fund.

For your information we have enclosed a description of the projects recommended for funding. We encourage you and your organization to promote the sale of the "Friends of the Chesapeake" license plate as a way to get all Virginians involved in community sponsored "grass roots" efforts to restore the Chesapeake Bay.

If you have any questions, please contact Scott Meacham or Gwen Foley at the Division of Legislative Services, telephone number (804-698-1810), Pocahontas Building, 900 East Main Street, 8th Floor, Richmond, VA 23219.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Keith Hodges", written over a horizontal line.

Delegate M. Keith Hodges, Chairman  
Chesapeake Bay Restoration Fund  
Advisory Committee

Enclosures