

**Hampton Roads  
Chief Administrative Officers (CAO) Meeting**

**WEDNESDAY, JULY 7, 2021  
11:30 AM**

**Windsor Castle Park  
705 Cedar Street  
Smithfield, VA 23430**  
*(once you arrive at the Park, turn left onto Jericho Road and  
the Manor House will be at the end of the road)*

***Please note that this meeting is being held in-person;  
no electronic meeting platform will be available***

**I. Call to Order**

**II. Approval of Agenda**

**III. Approval of Minutes**

The Summary Minutes from the June 2, 2021 CAO Committee meeting are attached for the Committee's consideration and approval.

**IV. Public Comment**

Members of the public will be provided an opportunity to address the CAO Committee. Comments should be limited to three minutes per speaker.

**V. Report on Work of The Planning Council**

The Planning Council (TPC) was established more than 80 years ago as the first "regional agency" chartered to address health and human service needs in a multi-jurisdictional manner. TPC also works across and between diverse sectors including government, business, and the non-profit sector to address issues such as hunger, poverty, mental health, public health, homelessness and the needs of vulnerable populations such as low-income children and the elderly. Angela Kellam is the President/CEO of The Planning Council and will provide the CAO Committee an update on their current activities and services.

The Planning Council's web site can be accessed at the following link:

<https://www.theplanningcouncil.org/>

**VI. RISE**

RISE is a regional non-profit with a mission to accelerate innovation and business growth around solutions to coastal communities' resilience needs. RISE is currently supporting 23 small businesses developing new resilience products and services in

Hampton Roads. RISE's 2021 Challenge winners have opportunities to perform pilot projects, funded by RISE, in Hampton Roads communities. Dr. Paul Robinson, Executive Director of RISE, will brief the CAO Committee on opportunities open to HRPDC members. More information on RISE can be found at the following link: <https://riseresilience.org/>

## **VII. Locality CAO Survey**

At the last CAO Committee meeting, the Committee directed the Executive Director to complete a survey of how each locality is addressing the following questions:

- How is your locality planning on utilizing your American Recovery Plan (ARP) monies from the federal government?
- Is your locality staff all back working in person, or is there still staff teleworking in your locality?

A table providing the responses to this survey are attached. The Committee members should discuss the responses to this survey and share any updated information.

## **VIII. Regional Legislative Committee**

The Executive Director will provide a report on the first HRPDC/HRTPO Legislative Committee meeting that was held June 30.

## **IX. Other Business**

## **X. Adjournment**