

**Action Summary**  
**Hampton Roads Planning District Commission Meeting**  
**July 16, 2020**

The Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia

**1. Call to Order**

*The meeting was called to order by HRPDC Chair Michael Hipple at 12:31 p.m.*

*Mr. Robert Crum, HRPDC Executive Director, stated that pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the Commission members, staff, and the general public, the meeting was being held electronically via Webex. These electronic meetings are required to complete essential business on behalf of the region.*

*Per the requirements of the Code of Virginia, the meeting notice, agenda, and supporting documentation was posted on the HRPDC website for public review. HRPDC staff also provided electronic copies of this information to Commission members and other interested parties. A recording is being made of the meeting and will be posted on the HRPDC website. Members of the public were provided an audio-only phone line to listen to the meeting.*

*In addition, the general public was provided an opportunity to provide comments on the meeting agenda via two options:*

- 1. Members of the public were invited to submit comments to the Commission via email.*
- 2. Members of the public were also invited to call into a dedicated phone line where comments could be recorded for the Commission.*

*He noted that HRPDC staff received no submitted comments via either option by noon of July 15, 2020.*

*Mr. Crum reviewed several important housekeeping rules in order for the Commission meeting to run smoothly during its remote meeting:*

- 1. All Commission members are asked to remain on mute with regard to cell phones and computers until providing input. After speaking, please remember to go back on mute.*
- 2. All Commission members are asked to identify themselves when speaking and to provide name and locality represented. Please do the same when providing a motion or second.*
- 3. All votes taken today must be made by roll call vote and recorded in the minutes.*

*Mr. Crum thanked everyone for their cooperation and patience regarding the electronic meeting. On behalf of the HRPDC and HRTPO staff, he expressed his appreciation for the Commission's commitment to the region.*

**2. Approval/Modification of Agenda**

*Chair Michael Hipple stated that the Agenda could be approved as long as there were no objections from any Commission members. No objections were noted; the agenda was approved as presented.*

**3. Submitted Public Comments**

*There were no submitted public comments.*

#### **4. Public Comment Period**

*There were no public comments submitted by noon on July 15, 2020. Please refer to the opening statement on the previous page for further details.*

#### **5. Executive Director Report**

*Mr. Robert Crum, HRPDC Executive Director, referenced his monthly report, making particular note of the following:*

- *The attached GO Virginia Grant Application for Economic Development Sites funding submitted by HRPDC staff. Mr. Crum commended the efforts of Mr. Keith Cannady, Ms. Katherine Rainone, and Mr. Matt Smith on this regional initiative.*
- *HRPDC staff created a COVID-19 dashboard on the HRPDC website (<https://hrcovid19-hrpdc-gis.hub.arcgis.com/>) to provide information, maps/data, and resources concerning the COVID-19 pandemic impact in the Hampton Roads region.*

*Attendance was recorded by roll call and a quorum was confirmed.*

#### **6. Nominating Committee**

*Chair Michael Hipple requested the following Commissioners to serve on the HRPDC Nominating Committee and provide a report to the Commission at its October meeting.*

*Chesapeake – Dr. Ella Ward  
Franklin – Vacant  
Gloucester – Phillip Bazzani  
Hampton – Donnie Tuck  
Isle of Wight – William McCarty  
James City – Michael Hipple (Chair)  
Newport News – David Jenkins  
Norfolk – Andria McClellan  
Poquoson – Eugene Hunt*

*Portsmouth – John Rowe  
Smithfield – T. Carter Williams  
Southampton – William Gillette  
Suffolk – Leroy Bennett  
Surry – Robert Elliott  
Virginia Beach – Louis Jones  
Williamsburg – Vacant  
York – Sheila Noll*

#### **7. Consent Agenda**

*The following items were on the Consent Agenda for approval:*

- *Meeting Minutes – May 21, 2020 Commission Meeting*
- *Transcribed Public Comments – May 21, 2020 Commission Meeting*
- *Treasurer’s Report – May 2020*
- *Fiscal Year 2021 Hampton Roads Regional Meeting Schedule*
- *Fiscal Year 2020 Budget Amendment #2*

*A roll call vote was conducted and the Commission unanimously approved the Consent Agenda as presented.*

#### **8. Coastal Virginia Offshore Wind Project**

*Mr. Mark Mitchell, Dominion Energy, in cooperation with Mr. Robert Crum, HRPDC Executive Director, provided the Commission a presentation on the Coastal Virginia Offshore Wind (CVOW) Projects. They provided background information on the two pilot turbines, which were installed in June 2020 and plans for the construction of a commercial project that will be the largest offshore wind project in the nation. Mr. Matt Smith, HRPDC Senior Regional Planner, also presented the Commission with background information, HRPDC activities, key events, next steps, goals, and national competition related to Virginia’s offshore wind opportunity.*

**9. 2020 Hurricane Evacuation Study**

*Ms. Erin Sutton, Virginia Beach Deputy Emergency Services Coordinator and HRPDC All-Hazards Advisory Committee Chair presented the Commission with a condensed overview of the 450-page 2020 Hurricane Evacuation Study.*

**10. HRPDC 2020-2021 Public Participation Plan**

*Ms. Kendall Miller, HRPDC Office of Community Affairs and Civil Rights Administrator, presented the Commission with an overview of the HRPDC staff-created HRPDC Public Participation Plan (PPP). The PPP is designed as a resource for the Commission, staff, and the general public to better understand the Organization's overall public participation strategy and procedures, as well as the federal mandates that guide HRPDC public participation efforts. The PPP is a living document that reflects changes in Federal law and mandates as well as new approaches to public involvement, and because public involvement and environmental justice are core programs of the HRPDC, the draft document was made available for public and stakeholder review and comment for 45 days. Comments received on the draft document have been addressed in the final document. Ms. Miller recommended that the Commission approve HRPDC Resolution 2020-02 Adopting and Approving the HRPDC Public Participation Plan.*

*A roll call vote was conducted and the HRPDC unanimously approved HRPDC Resolution 2020-02 Adopting and Approving the HRPDC Public Participation Plan.*

**11. Legislative Update**

*Mr. Robert Crum, HRPDC Executive Director, reported that for the past four years, the HRPDC and HRTPO have adopted a regional legislative agenda to convey to the General Assembly and Federal Delegation issues of regional significance that should be addressed on behalf of the Hampton Roads region. He summarized staff's suggested legislative topic areas and stated that the HRPDC and the HRTPO will meet jointly with the Hampton Roads General Assembly Caucus on August 26, 2020 to discuss the potential priorities for the Hampton Roads region.*

**12. Three-Month Tentative Schedule**

*This item was for informational purposes.*

**13. Advisory Committee Summaries**

*This item was for informational purposes.*

**14. For Your Information**

*This item was for informational purposes.*

**15. Old/New Business**

*Commissioner Debbie Ritter expressed concerns with the Webex online platform used for the Commission meetings and requested HRPDC staff to research other options.*

**ADJOURNMENT**