

**AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #5: FY 2012-2013 ANNUAL REPORT TO DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**SUBJECT:**

The HRPDC staff has completed the FY 2012-2013 annual report as required by the Regional Cooperation Act.

**BACKGROUND:**

The Regional Cooperation Act requires that Planning District Commissions (PDC) report annually to the Department of Housing and Community Development (DHCD) and to the Commission on their activities. This report is a requirement of the annual contract between DHCD and the HRPDC and follows a format prescribed by DHCD. This report details the responsibilities of PDCs. A number of supporting materials – Budget, Work Program, Publications List and List of Commissioners – are included in the report.

Enclosed is the FY 2012-2013 Annual Report submitted on August 29, 2013. The HRPDC staff requests the Commission approve the report.

Randy Keaton, HRPDC Deputy Executive Director, will provide a brief overview of the report.

Enclosure

**Note: This item will be presented for action under Agenda Item #10-H.**