

**Southside Network Authority  
P3 Review Committee  
Summary Minutes  
November 5, 2021**

The Southside Network Authority (SNA) P3 Review Committee met on November 5, 2021 in the 757 Room of the HRPDC offices, 723 Woodlake Drive, Chesapeake, Virginia.

**Southside Network Authority P3 Members in Attendance:**

Susan Vitale, Chair, CH  
Catheryn Whitesell, NO  
Steven DeBerry, ED  
Daniel Jones, PO

Peter Wallace, VB  
Scott Fairholm, CH  
Rosemary Wilson, VB

**Other Participants:**

Robert Crum, HRPDC Executive Director  
Kevin Rotty, PFM  
Mary Francoeur, PFM

Mike Lockaby, Guynn, Waddell, Carroll &  
Lockaby, P.C.  
Matthew DeHaven, CTC Technology &  
Energy

Mr. Steven DeBerry, SNA Executive Director, stated that per the requirements of the Code of Virginia, the meeting notice, agenda, and supporting documentation were posted on the HRPDC website for public review. Electronic copies of the information were provided to Authority members and other interested parties.

**Call to Order**

Chair Vitale called the November 5, 2021, meeting of the Southside Network Authority P3 Review Committee to order at 10:07 AM and welcomed everyone to the meeting. She asked Mr. DeBerry to conduct a roll call to determine P3 Review Committee members' attendance. Chair Vitale called for a motion to approve the agenda and the vote would also serve as the roll call for attendance.

Ms. Rosemary Wilson Moved to approve the agenda; seconded by Mr. Daniel Jones.

**Roll Call Vote:**

Ms. Vitale	Yes
Ms. Whitesell	Yes
Mr. Jones	Yes
Mr. Fairholm	Yes
Mr. Wallace	Yes
Mr. DeBerry	Yes
Ms. Wilson	Yes

## **Public Comment**

No public comments were received.

## **Public-Private Partnership Proposal Evaluation (P3) – Closed Session**

The P3 Review Committee proceed into closed session for the purpose of further discussion of a proposal that was submitted for SNA-RFP-2021-02 in accordance with the Public Private Education Facilities and Infrastructure Act (PPEA) of 2002.

## **Return to Open Session**

The P3 Review Committee reconvened into open session.

Ms. Wilson Moved to certify that only public business matters lawfully exempted from open meeting requirements as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting; seconded by Mr. Jones.

Roll Call Vote:

Ms. Vitale	Yes
Ms. Whitesell	Yes
Mr. Jones	Yes
Mr. Fairholm	Yes
Mr. Wallace	Yes
Mr. DeBerry	Yes
Ms. Wilson	Yes

The Motion Carried.

## **Adjournment**

With no further business to come before the Southside Network Authority P3 Review Committee, the meeting adjourned at 12:00 PM.

Respectfully submitted,

Steven DeBerry  
SNA Executive Director  
Recording Secretary