

**HAMPTON ROADS
PLANNING DISTRICT COMMISSION
MEETING**

**November 17, 2022
12:30 PM**

**The Regional Building
723 Woodlake Drive, Chesapeake**

- 1. Call to Order**
- 2. Approval/Modification of Agenda**
- 3. Public Comments**

- **Submitted Public Comments**

There were no submitted public comments since the last HRPDC meeting. Any written public comments received after the preparation of this agenda will be announced at the meeting.

- **Public Comment Period**

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

- 4. Executive Director's Report (Attachment 4)**
- 5. Community Advisory Committee Report**

The next CAC meeting is scheduled for Thursday, December 8, 2022.

- 6. Consent Agenda (Attachment 6)**

- a. **Meeting Minutes – October 20, 2022 Commission Meeting**

- b. **Treasurer's Report – September 2022**

- c. **National Fish and Wildlife Foundation (NFWF) – Chesapeake Bay Small Watershed Grants Implementation 2022 Contract**

This project is a pilot to grow a coalition of willing industrial partners to voluntarily implement, report, maintain, track, and verify best management practices (BMPs) for the Chesapeake Bay Total Maximum Daily Load (TMDL)

crediting. Building on a previous NFWF Small Watershed Planning and Technical Assistance grant, we found that industrial partners in Hampton Roads are willing to voluntarily improve their waterfronts and surrounding areas to improve water quality, enhance habitat, promote stewardship, and educate surrounding communities. To track the nutrient and sediment reductions from the unregulated urban sector for the Bay TMDL, industry partners will need to report their BMPs. These voluntary projects will provide load reductions for the Bay TMDL and be a springboard to promote implementation on neighboring and other industrial properties in the region. Partners will: 1) participate in the BMP implementation and maintenance, 2) identify the entity to report and verify these BMPs, 3) develop a framework for broadening this initiative to incorporate other businesses, and 4) promote the benefits of a business-forward program overall.

Tasks will include implementing multiple BMPs on Buckeye Partners, LLC property in Chesapeake, reporting BMPs for Bay TMDL credit, conducting outreach and education to the surrounding communities, and identifying additional partners for future implementation (by December 31, 2025).

Staff recommends authorizing the Executive Director to execute the calendar year 2023 contract between HRPDC and NFWF in the amount of \$490,603.46, with a required match of \$10,000 that would be met with the existing HRPDC Stormwater Management Program fund, with pre-award cost allowance beginning January 1, 2023 to December 31, 2025 contingent upon staff review and agreement with the final scope of services.

Staff recommends authorizing HRPDC staff to develop and release an RFP to procure consultant services to support the work tasks. Staff also recommends authorizing the HRPDC Executive Director to award contracts based on the results of the formal selection process.

d. Department of Environmental Quality (DEQ) Chesapeake Bay Watershed PDC Locality Implementation Program Contract

In continuance of the Chesapeake Bay Phase III Watershed Implementation Plan (WIP) efforts, the Virginia Department of Environmental Quality (DEQ) is offering Planning District Commissions (PDCs) a portion of the funding that the Chesapeake Bay Program provides the Commonwealth. The intent of this project initiative is for the HRPDC (and other participating PDCs) to continue efforts made during the Phase III WIP process in the non-regulated urban sector. Funding in the amount of \$58,000 is anticipated to be awarded to the HRPDC in January 2023 to complete the following tasks:

1. Develop a statement of work to procure a designer and issue an RFP to retrofit the Regional Building's front parking lot. Design elements will include depressing two parking lot islands for bioretention, potentially including some pervious pavement, adding in native plants, exploring any other low-impact development options, and considering adding electric

vehicle charging stations. Deliverables – Statement of work for design procurement (by February 28, 2023).

2. Create an evaluation committee to score and rank proposals, conduct interviews, and choose a consultant to proceed with the design. Deliverables – Final consultant selected to develop a design (by June 30, 2023).
3. Work with the selected consultant to develop a design. Begin discussions on how to incorporate educational and outreach components into the design. Develop an RFP for construction in 2024. Deliverables – Final design and RFP for construction (by December 31, 2023).

Staff recommends authorizing the Executive Director to execute the calendar year 2023 contract between HRPDC and DEQ in the amount of \$58,000, with a required match of \$14,500 that would be met with the existing HRPDC Stormwater Management Program fund, with pre-award cost allowance beginning January 1, 2023 to December 31, 2023 contingent upon staff review and agreement with the final scope of services.

Staff recommends authorizing HRPDC staff to develop and release an RFP to procure consultant services to support the work tasks. Staff also recommends authorizing the HRPDC Executive Director to award a contract based on the results of the formal selection process.

e. Virginia Coastal Resilience Master Plan

In October 2020, the Northam Administration published the Virginia Coastal Resilience Master Planning Framework, which was followed in December 2021 by the publication of the Virginia Coastal Resilience Master Plan (Phase I). The Department of Conservation and Recreation is now requesting public comments on both documents since neither was released for public comment at the time of their publication. The Framework establishes the Commonwealth's overall principles and goals for developing a Coastal Resiliency Master Plan, while the Phase I plan includes the results of efforts to model coastal flood risk, assess at the regional level the impacts of current and future flooding, and the initial prioritization of resilience projects in Coastal Virginia. Both the Framework and the Master Plan have been discussed on several occasions by the HRPDC Coastal Resiliency Committee. The HRPDC staff has drafted public comment letters for both documents that incorporate input from local technical staff.

Staff recommends that the Commission authorize the Chair to submit the attached public comment letters to the Department of Conservation and Recreation.

Action Requested: The HRPDC should consider action to approve the November 17, 2022 Consent Agenda.

7. **HRPDC “Retreat Style” Discussion on Water Resources Items**

The November 17 HRPDC meeting will focus on the work of the Commission’s Water Resources Department and will be structured to provide HRPDC members the opportunity to discuss and provide input on these critical issues in an interactive environment. The meeting will be set up in a “retreat format,” with Commission members seated in small groups to encourage the exchange of information and perspectives among HRPDC members. Staff from the Water Resources Department will begin the dialogue with a summary briefing on selected topics. Commission members will then have an opportunity to discuss the information presented at their table with other HRPDC members, before providing input on key questions through an electronic voting platform. HRPDC staff members will be assigned to each table to assist and facilitate this discussion.

The topics that will be discussed by HRPDC members at this meeting will include the following:

- **Pending 2025 Deadline for the Chesapeake Bay Total Maximum Daily Load (TMDL)**

Ms. Katherine C. (KC) Filippino, HRPDC Senior Water Resources Planner, will provide background information and a status report on the Bay program and Virginia and Hampton Roads’ progress to date. Commission members will be requested to respond to questions on potential strategies moving forward.

- **United States Army Corps of Engineers (USACE) 3x3x3 Program for Completing Coastal Storm Risk Management Studies**

Mr. Benjamin J. McFarlane, HRPDC Senior Regional Planner, will provide an overview of the USACE Civil Works program and a status report on current and proposed efforts in Hampton Roads. Commission members will be requested to provide input on regional priorities for USACE projects and funding.

The input received through the electronic voting process will then be reviewed and discussed by Commission members.

Due to the importance and timeliness of these topics, all Commission members are encouraged to attend and participate in this critical discussion.

8. **Three-Month Tentative Schedule**

December 2022

No Meeting per the Regional Meeting Schedule

January 19, 2023

Election of Officers

Hampton Roads 2023 Economic Forecast

Calendar Year 2023 Regional Meeting Schedule

Employee Recognition

February 16, 2023

Legislative Update

2022 CDBG Regional Priorities

9. Advisory Committee Minutes (Attachment 9)

HRPDC Advisory Committee meeting minutes approved since the last Commission meeting are attached for review.

10. Technical Committee Meeting Summaries (Attachment 10)

Summaries of HRPDC Technical Committee meetings held since the last Commission meeting are attached for review.

11. For Your Information (Attachment 11)

- Attached is a letter dated October 25, 2022 thanking Fulton Bank for a \$5,000 gift grant to assist with the support of the downpayment and closing cost assistance program administered for the Hampton Roads region.

12. Old/New Business

13. Adjournment