1. Call to Order

2. Approval/Modification of Agenda

3. Public Comments
   a. Public Comment Period
      Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.
   b. Submitted Public Comments
      There were no submitted public comments since the last HRPDC meeting. Any new written public comments received after the preparation of this agenda will be announced at the meeting.

4. Executive Director’s Report (Attachment 4)

5. Community Advisory Committee (CAC) Report

6. Consent Agenda (Attachment 6)
   a. Meeting Minutes – October 21, 2021 Commission Meeting
   b. Treasurer’s Report – September 2021
   c. Community Advisory Committee (CAC) Appointment
      The following individual has been recommended for CAC membership:
      - Ms. Shawnta R. Howard-Spence, a Virginia native and resident of Virginia Beach, is a Risk Manager with The Visionary Marketing Company and a Small Business Owner. Ms. Howard-Spence has experience in contact center support and customer service and volunteer experience with the

**Action Requested:** The HRPDC should consider action to approve the November 18, 2021 Consent Agenda.

7. **U.S. Department of Defense (DOD) Spending in Virginia and Hampton Roads –** presented by Mr. Craig R. Quigley, Rear Admiral, U.S. Navy (Ret.), Executive Director, and Mr. Rick Dwyer, Deputy Executive Director, Hampton Roads Military and Federal Facilities Alliance (HRMFFA)

HRPDC staff estimates that approximately 35-40% of the regional economy can be attributed to the Federal presence in Hampton Roads.

Mr. Craig R. Quigley, Rear Admiral, U.S. Navy (Ret.), Executive Director, and Mr. Rick Dwyer, Deputy Executive Director, Hampton Roads Military and Federal Facilities Alliance (HRMFFA), will brief the Commission on the U.S. DOD Spending in Virginia and Hampton Roads, discuss emerging trends, and answer any questions.

This item is presented for information and discussion by Commission members.

8. **Candidate Regional Projects for the Community Flood Preparedness Fund –** presented by Mr. Benjamin J. McFarlane, HRPDC Senior Regional Planner

The Community Flood Preparedness Fund (CFPF) was created by the General Assembly in 2020 to help localities implement flood protection studies, plans, and projects. The CFPF is administered by the Department of Conservation and Recreation and funded by the distributions the Commonwealth receives through the Regional Greenhouse Gas Initiative (RGGI), which holds quarterly auctions of carbon dioxide emission allowances. To date, Virginia has received distributions from three auctions, and there have been two rounds of grant applications. In October, Governor Northam announced the first 19 projects awarded funds, which included ten in Hampton Roads. Planning district commissions are also eligible applicants, and the HRPDC staff is currently developing two proposals for submission in the next application period. These candidate regional projects are to support locality participation in the Community Rating System and to assess existing hydrologic and hydraulic models in the region.

Mr. Benjamin J. McFarlane, HRPDC Senior Regional Planner, will brief the Commission on the Community Flood Preparedness Fund and the proposed regional projects and answer any questions.

**Action Requested:** The HRPDC should consider action to support the submission of two regional projects by the HRPDC for the next Community Flood Preparedness application round.
9. **Comprehensive Economic Development Strategy – presented by Mr. Greg C. Grootendorst, HRPDC Chief Economist**

   The U.S. Economic Development Administration (EDA) defines a Comprehensive Economic Development Strategy (CEDS) as a strategy-driven plan for regional economic development designed to build regional capacity and guide economic prosperity and resiliency. Having an EDA-approved CEDS is often a prerequisite for gaining access to federal grants.

   Mr. Greg C. Grootendorst, HRPDC Chief Economist, will brief the Commission on the region's efforts to prepare and submit a CEDS and answer any questions.

   This item is presented for information and discussion by Commission members.

10. **Three Month Tentative Schedule**

    **December 2021**
    No Meeting per the Regional Meeting Schedule

    **January 20, 2022**
    Hampton Roads 2022 Economic Forecast
    Virginia Economic Development Partnership and Virginia Port Authority Updates
    Offshore Wind Economic Development Update
    Resilient Design Standards

    **February 17, 2022**
    Portsmouth and Chesapeake Joint Land Use Study
    Planning and Economics Program Update

11. **Advisory Committee Meeting Minutes (Attachment 11)**

    HRPDC Advisory Committee meeting minutes that were approved since the last Commission meeting are attached for review.

12. **Technical Committee Meeting Summaries (Attachment 12)**

    Summaries of HRPDC Technical Committee meetings that were held since the last Commission meeting are attached for review.

13. **Old/New Business**

14. **Adjournment**
FEDERAL INFRASTRUCTURE PACKAGE

On November 9, the HRPDC/HRTPO Executive Director attended a roundtable discussion with Senator Tim Kaine at the Virginia Port Authority to discuss the Federal Infrastructure Package and needs and opportunities for the Hampton Roads region. Topics discussed included the regional transportation priority projects identified by the HRTPO Board in the 2045 Long-Range Transportation Plan, the Regional Fiber Network and flood mitigation project needs.

CHIEF ADMINISTRATIVE OFFICERS COMMITTEE MEETING

The Chief Administrative Officers (CAO) Committee held its regularly scheduled meeting on November 3 at the Suffolk Public Works Operations Center. Agenda items for this meeting were as follows:

- Roadway Flood Sensors Pilot Project Update and Discussion
- Regional Housing Discussion (as follow up from the October HRPDC meeting)
- Regional Recycling Coordination and Opportunities
- Items of Regional Interest from Localities

REGIONAL TRANSIT ADVISORY PANEL (RTAP)

The RTAP membership is in the process of prioritizing recommendations to advance public transit in the Hampton Roads region. These prioritized recommendations will be utilized by staff to prepare a summary report that will be endorsed by the RTAP membership and shared with the region’s transit agencies, HRTPO Board and localities. The next RTAP meeting will be scheduled for December.

REGIONAL FIBER RING

The HRPDC staff continues to provide staff support to the Southside Network Authority, including support for the procurement process for the construction of the Southside fiber ring. This ring will interconnect the five Southside cities of Chesapeake, Norfolk, Portsmouth, Suffolk and Virginia Beach, and will represent Phase I of a regional network that will interconnect all of the region’s localities. The Southside Network Authority Board will meet on November 12 to receive recommendations from its procurement subcommittees and consider next steps for proceeding with this project.

REGIONAL LEGISLATIVE AGENDA

Staff is working to prepare a brochure that summarizes the Regional Legislative Priorities approved by the HRPDC and HRTPO Boards at their October meetings. This brochure will be distributed at the November 18 HRPDC and HRTPO meetings.
REGIONAL CONNECTORS STUDY

The HRTPO staff is working with the project consultant to coordinate next steps for this project based on the direction provided at the October 12 meeting of the RCS Policy and Working Group.

OTHER MEETINGS/EXECUTIVE DIRECTOR OUTREACH

- Hampton Roads Chamber Meeting on October 13 regarding the Virginia Coastal Master Plan
- Meeting with Delegate Cliff Hayes to discuss flooding/coastal resiliency on October 15
- Virginia Association of Planning District Commission meeting on October 20
- HRPDC/HRTPO Personnel and Budget Committee meeting on October 21
- Presentation to the Albemarle Regional Commission on transportation, offshore wind and broadband efforts on October 21
- Meeting with regional conservation partners on October 22
- Meeting with the leadership of the Community Advisory Committee on October 22
- Participation in procurement subcommittee meetings of the Southside Network Authority
- Meeting with a representative of the Healthier 757 Initiative on October 26
- Participation in the 757/RVA Megaregion meeting in Williamsburg on October 27
- Participation in the 757 Action Framework meeting on October 28
- Participation in the Hampton Roads Economic Development Forum in Norfolk on November 10
- Presentation to the Chesapeake City Manager’s office on the Regional Broadband Initiative on November 8
- Meeting with the Northern Virginia Regional Commission Executive Director on November 8 to discuss regional legislative priorities
- Participation in Regional Roundtable calls/meetings
- Presentation to the Virginia Association of Counties on the Regional Fiber Initiative on November 15
- Presentation to the tHRive Young Professional Summit on November 16 regarding the work of the HRPDC and HRTPO

ADMINISTRATION/MANAGEMENT

The HRPDC/HRTPO Administrative Staff continue to advance work on the following items:

- Recruitment for the IT Manager Position
- IT Management and Transition
- Procurement Oversight
- AV Equipment Modernization Options
- Transition Plan for the Civil Rights/Title VI Program
- Staff support for the Community Advisory Committee
- Staff support to the Southside Network Authority
- Financial management support for the HRPDC, HRTPO, HRTAC, HRMFFA and Southside Network Authority
- Personnel Management
- Building Operation/Maintenance
Hampton Roads Planning District Commission
Minutes of October 21, 2021 Meeting

The October 21, 2021 annual meeting of the Hampton Roads Planning District Commission (HRPDC) was called to order by the Chair at 12:30 p.m. in the Regional Board Room located at 723 Woodlake Drive in Chesapeake, Virginia with the following in attendance:

Commissioners in Attendance:
Andria McClellan, Chair (NO)  
David Jenkins, Vice-Chair (NN)  
Christopher Price (CH)  
Debbie Ritter (CH)  
Ella Ward (CH)  
Amanda Jarratt (FR)*  
Frank Rabil (FR)  
Carol Steele (GL)*  
Mary Bunting (HA)  
Steve Brown (HA)*  
Donnie Tuck (HA)  
Joel Acree (IW)  
Randy Keaton, Treasurer (IW)  
Jim Icenhour (JC)  
McKinley Price (NN)*  
Cynthia Rohlf (NN)  
Courtney Doyle (NO)*  
Larry “Chip” Filer (NO)  
Danica Royster (NO)*  
Randall Wheeler (PQ)  
Michael Stallings (SM)*  
Leroy Bennett (SU)  
Robert Elliott (SY)  
Melissa Rollins (SY)*  
Patrick Duhaney (VB)*  
Robert Dyer (VB)*  
Barbara Henley (VB)  
Guy Tower (VB)  
Sabrina Wooten (VB)*  
Douglas Pons (WM)*  
Sheila Noll (YK)

Commissioners Absent:
Stephen Best (CH)  
Robert Geis (CH)  
Phillip Bazzani (GL)  
Kenneth Alexander (NO)  
Gordon Helsel (PQ)  
Shannon Glover (PO)  
Angel Jones (PO)  
William Gillette (SH)  
Michael Johnson (SH)  
T. Carter Williams (SM)  
Albert Moor (SU)  
Louis Jones (VB)  
John Moss (VB)  
Andrew Trivette (WM)  
Neil Morgan (YK)

Executive Director:
Robert A. Crum, Jr., Secretary

Other Participants:
Terry Danaher (CAC)

*Late arrival or early departure.
Others Recorded Attending:

David Westcott (Chesapeake); Jerri Wilson (Newport News); Jessica Dennis (Norfolk); Bob Baldwin and Sherri Neil (Portsmouth); Azeez Felder (Suffolk); Debra Bryan (Virginia Beach); Mike Garber (PBMares); Karen Scherberger and Shep Miller (Sail250 Virginia); Jimmy LaRoue (Suffolk News-Herald); Mark Geduldig-Yatrofsky (Resident); and Keith Cannady, Sherrie Adefenwa, Kelli Arledge, Rob Cofield, Katie Cullipher, Whitney Katchmark, Sara Kidd, Krista Lauro, Benjamin McFarlane, Cynthia Mulkey, Riana Rich, John Sadler, Tiffany Smith, Jill Sunderland, and Sheila Wilson (HRPDC/HRTPO Staff)

Approval/Modification of Agenda

Chair Andria McClellan asked for a motion to approve October 21, 2021 HRPDC Meeting Agenda as presented.

Motion: Commissioner Donnie Tuck Moved to approve the agenda as presented; seconded by Commissioner Ella Ward. The Motion Carried.

Submitted Public Comments

Mr. Robert A. Crum, Jr., HRPDC Executive Director, reported that staff received one Submitted Public Comment, which was provided as a handout. The comment, submitted by Mr. Mark Geduldig-Yatrofsky, urged the Commission to continue to consider the value of hybrid meetings and to seek General Assembly action to modify the Virginia Freedom of Information Act (FOIA) to allow at-will remote participation for Commission members and residents.

Public Comment Period

Chair McClellan invited members of the public to address the Commission. There were no public comments.

Executive Director’s Report

Mr. Crum referenced his monthly report included in the agenda package and offered to answer questions. Hearing none, he highlighted a few items of interest for Commission member information.


- On July 23, Senator Mark Warner was joined by Congressional Representatives Bobby Scott and Elaine Luria at the HRPDC offices to host a Coastal Resiliency Roundtable. Several Hampton Roads mayors, elected officials, and Secretary Matthew Strickler participated in this session along with representatives from the military, academic partners, and
community stakeholder groups. During this roundtable, the HRPDC staff and local elected officials provided an overview of regional work in the area of coastal resiliency and information on the region’s infrastructure funding needs related to flood mitigation and coastal resiliency.

- White House National Climate Advisor Gina McCarthy visited Hampton Roads on August 3 to tour the region and discuss efforts around coastal resiliency, offshore wind, and sustainability.

- In celebration of the 10th anniversary of the HRPDC’s regional environmental education and outreach program, askHRgreen.org, Mr. Crum shared a video illustrating the successful initiative.

Chair McClellan thanked Mr. Crum for his report and commented on the future possibility of expanding the Environmental Education program to include energy efficiency.

**Employee Recognition**

Mr. Crum recognized several employees for their service to the HRPDC and reaching a milestone anniversary. He and the Commission members applauded Ms. Katie Cullipher, Principal Environmental Education Planner, and Ms. Tiffany Smith, Accounting Manager, for ten years of service; Ms. Shernita Bethea, Housing/Human Services Administrator, and Ms. Whitney Katchmark, Principal Water Resources Engineer, for fifteen years of service; and Mr. Greg Grootendorst, Chief Economist, and Ms. Sheila Wilson, Chief Financial Officer, for twenty years of service.

**Community Advisory Committee (CAC) Report**

Ms. Terry Danaher, Chair of the Community Advisory Committee (CAC), reported that Ms. Kendall Miller, Office of Community Affairs and Civil Rights Administrator and CAC staff support, would be moving on from her position at the HRPDC/HRTPO for a new professional opportunity. Ms. Danaher commended Ms. Miller’s efforts in support of the CAC and on behalf of the region.

Ms. Danaher provided a brief report of the CAC’s activities, noting that the committee had met twice since the last Commission meeting. In October, Ms. Ann C. Phillips, Rear Admiral, U.S. Navy (Ret.), Special Assistant to the Governor for Coastal Adaptation and Protection, presented an update on the Virginia Coastal Resilience Master Plan, which was well-received and generated a significant amount of interest and discussion. In September, VDOT presented an update on the Hampton Roads Express Lanes Network. Ms. Danaher shared the committee’s comments regarding mitigation of the significant amount of transportation construction and traffic in Hampton Roads. The committee proposed an alternative long-term focus of reducing miles traveled, which would impact air and water quality.
Ms. Danaher also expressed the committee’s support for Mr. Geduldig-Yatrofsky’s appeal to the Commission and HRTPO Board to seek General Assembly action to provide members the option and flexibility to participate remotely.

Commissioner Robert Dyer expressed that he would need to leave the meeting due to a scheduling conflict. He commented that the current transportation projects are necessary for many reasons including road capacity, military readiness, and economic development. However, he acknowledged that the majority of Hampton Roads’ residents either live in flood plains or regularly drive through flood-prone areas. He added that Virginia Beach residents would vote on Election Day whether or not to approve a bond referendum that would increase the real estate tax rate to fund the first phase of flood protection in the city.

Chair McClellan thanked Ms. Danaher for her presentation and responded to Commissioner Dyer expressing her support and encouraging regional support of Virginia Beach’s efforts in this regard.

*Commissioner Robert Dyer departed*

Commissioner Donnie Tuck asked for clarification regarding the CAC’s support of traffic mitigation.

Ms. Danaher responded that ultimately the concern of the committee is that after the current transportation projects are complete in five to ten years, the amount of traffic will have increased again affecting road capacity. She suggested that before continuing to expand roadways in the future, the region first look into ways to mitigate traffic altogether and potentially allow for land to remain unpaved to absorb rainwater.

**Election of Officers**

The HRPDC Bylaws provide that, at its Annual Meeting in October, the Commission will elect a Chair, Vice-Chair, Secretary, and Treasurer to serve during the upcoming year. The Chair and Vice-Chair must come from separate localities and be elected officials. The offices of Secretary and Treasurer must be voted on an annual basis but need not be elected officials and may succeed themselves.

During the July 15, 2021 Commission Meeting, Chair McClellan requested the Nominating Committee prepare recommendations of nominees for the officer positions for the upcoming year.

On behalf of the Nominating Committee, Mr. Crum reported the following recommended nominees serve as officers during the upcoming year: Commissioner Andria McClellan for Chair, Commissioner David Jenkins for Vice-Chair, Commissioner Randy Keaton for Treasurer, and HRPDC Executive Director Robert Crum for Secretary.
Mr. Crum suggested Commission consideration of the recommended individuals as well as any additional nominations. Hearing none, he recommended a motion to close nominations and a motion to accept the nominations as presented.

**Motion:** Commissioner Ella Ward **Moved** to close nominations; seconded by Commissioner Douglas Pons. The **Motion Carried.**

**Motion:** Commissioner Sheila Noll **Moved** to accept the nominations as presented; seconded by Commissioner Ella Ward. The **Motion Carried.**

Chair McClellan shared that she had just returned from the Hampton Roads Chamber's Leadership Exchange in Denver, Colorado. She attributed the successes of the Denver metropolitan area to collaboration, and she encouraged creating opportunities outside of the HRPDC to get to know one another on a personal level. She also shared that she is on the planning committee for the next Leadership Exchange and encouraged more local elected officials and chief administrative officers to attend.

**Consent Agenda**

Chair McClellan referenced the Consent Agenda, which included the following items for consideration and approval:

- Meeting Minutes – July 15, 2021 Commission Meeting
- Treasurer’s Report – August 2021
- Addendum to Executive Director’s Contract
- Fiscal Year 2021 (FY 2021) SHSGP and UASI Grants
- Buy Local Virginia

Chair McClellan asked for questions or comments. There being none, she asked for a motion.

**Motion:** Commissioner Douglas Pons **Moved** to approve the Consent Agenda as presented; seconded by Commissioner Ella Ward. The **Motion Carried.**

**Sail250 Virginia**

Mr. Crum introduced Ms. Karen Scherberger, Executive Chairman for Norfolk Festevents, to brief the Commission on the Sail250 Virginia event.

Ms. Scherberger began her presentation by describing the upcoming Sail250 America project, which is being planned as the next major maritime and military project for the Port of Virginia. She recognized Mr. Shep Miller as a member of the event’s Executive Council and Chair of the Development Committee.
The last event of this scale was OpSail, which occurred most recently in 2012 and before that, in 2000. Both OpSail events carried forward the tradition of commemorating national and international historic events since the 1976 bicentennial. The next event of this magnitude is titled Sail250 America. The year 2026 marks the nation's semiquincentennial, which is the 250th anniversary of the United States of America. Similar, yet larger, than previous events to commemorate national and international milestones, the Sail250 event is being planned in collaboration with the U.S. Semiquincentennial Commission established by Congress following the planning models of the previous events held in Virginia.

Sail250 will provide every community in the region and across the Commonwealth the opportunity to participate in engaging residents, students, businesses, government agencies, maritime and military partners, and more. Ms. Scherberger referenced the information distributed as a handout, which included a copy of the HRPDC-endorsed resolution of support for OpSail in 2012, a post OpSail 2000 report providing a comprehensive overview of the successful and measurable outcomes for the region and the Commonwealth from that event, the Sail250 presentation slides, and a copy of the letter and budget request to the Governor in support of the regional and statewide Sail250 Virginia initiatives.

Past OpSail events throughout the region and the state have attracted close to two million attendees over ten days with 30,000 of those attendees from out of state. Sail250 expects to exceed those numbers and expectations in 2026. More than 20 countries and 60 total ships will once again gather in the Port of Virginia in the summer of 2026 in the tradition of international goodwill. In 2012, there was 100% participation from the Hampton Roads region. The OpSail 2012 report outlines the many performance measures that made the event one of the most successful and powerful regional projects to date. Based on its success, the expected conservative economic impact for Sail250 is no less than $150 million, which is built on the participation of two million visitors and attendees; 7,000 international officers, cadets, crews, diplomats, and families; 500 members of the national and international press; special events at more than 40 regional event sites; multiple days of parades of sail and viewing locations; and extensive education arts and cultural programs. The overall Sail250 Virginia budget is estimated to reach $10 million with support from the public and private sectors. In addition to the pageantry protocol and the public pride and appreciation to witness and participate in a historic event of this caliber, Sail250 will offer unparalleled opportunities to advance and promote strategic tourism, marketing, and economic development initiatives.

The flotilla of international ships and military vessels will first gather in the Port of New Orleans then proceed to the Ports of Virginia, Baltimore, Philadelphia, New York, and Boston. In order to maximize the success and benefits of Sail250 for the region and across the Commonwealth, each municipality is requested to become engaged in the planning to prepare for Sail250 Virginia. The intent is that the project is classified by the U.S. government once again as an event of national and international significance, a distinction assigned to the most prestigious events in the country. The Sail250 Executive Council is requesting that an official representative from each city's administration be assigned to join the Executive Council, which will ensure that the key information is efficiently shared
and coordinated to bring about a safe, productive, and enjoyable experience for all involved.

In addition to the Executive Council, several workgroups that range from marketing and tourism, education, economic development, events, and programs, to safety, security, transportation, and more will be formed. By the time OpSail 2012 arrived, more than one thousand members of regional, state, and federal workgroups coordinated efficiently and effectively together. Successfully planning an undertaking of this magnitude can take up to six years; the initial groundwork for Sail250 began in 2018 and continued through the pandemic. Norfolk Festevevents will serve as the managing agent for this project, Ms. Scherberger will serve as the Executive Director, and they will have dedicated resources to coordinate with regional, state, federal, and international partners.

Ms. Scherberger concluded by requesting that each locality assign a representative of their administration to serve on the Executive Council and indicated that she would follow up with each locality individually. She also requested that the Commission consider endorsing a Resolution of Support.

Mr. Crum added that the Sail250 event provides an opportunity to highlight the completion of Hampton Roads’ concurrent regional milestones including the Hampton Roads Bridge Tunnel expansion project and the Coastal Virginia Offshore Wind project. Mr. Crum recommended the Commission consider approving HRPDC Resolution 2021-01 to Endorse and Support Sail250 Virginia.

Commissioner McKinley Price requested consideration of having a ship dock in Newport News for residents that may not have a way of traveling to the Port of Virginia in Norfolk.

Ms. Scherberger responded that one of the first topics of discussion will be to identify physical opportunities for the fleet to be spread throughout the region and beyond.

Chair McClellan repeated the request that Commission members identify an official representative to join the Executive Council and notify Ms. Scherberger no later than mid-December.

Mr. Crum offered to send a formal request to the Chief Administrative Officers with a copy to Ms. Scherberger.

Chair McClellan asked for a motion.

**Motion:** Commissioner Courtney Doyle **Moved** to approve the HRPDC Resolution 2021-01 to Endorse and Support Sail250 Virginia; seconded by Commissioner Ella Ward. The **Motion Carried**.

*Commissioner McKinley Price departed*
Fiscal Year 2021 (FY 2021) Audited Financial Statements

Chair McClellan introduced Mr. Mike Garber of PBMares to brief the Commission on the annual audit.

Mr. Garber reported that he met with the Personnel & Budget (P&B) Committee that morning to review the financial statements and audit results in detail. He presented the Commission with highlights from the completed HRPDC/HRTPO audit. The opinion rendered on the financial statements was unmodified, the opinions is issued on internal control and compliance in accordance with accounting standards as well as internal control and compliance for the federal dollars spent were clean, and there were no findings, recommendations, or suggestions for improvement. The audited financial statements, along with supplemental management letters, and the auditor’s opinion report, have been posted on the HRPDC and HRTPO websites. Mr. Garber suggested Commission members review the management’s discussion and analysis on pages four through ten for an overview of what happened last year financially.

Mr. Garber concluded his comments by recognizing Ms. Tiffany Smith and Ms. Sheila Wilson for their dedication on behalf of the organization and their preparation efforts for a clean audit.

Chair McClellan asked for questions or comments. Hearing none, she specified that the P&B Committee reviewed and recommends approval of the FY 2021 Audited Financial Statements.

**Motion:** Commissioner Randy Keaton **Moved** to approve the FY 2021 Audited Financial Statements; seconded by Commissioner Leroy Bennett. The **Motion Carried.**

HRPDC Regional Legislative Agenda

Mr. Crum began his presentation by outlining the process utilized to develop the draft regional legislative priorities for the upcoming 2022 Virginia General Assembly session. This year, a Joint HRPDC and HRTPO Regional Legislative Committee was formed to develop recommendations for regional legislative priorities to be considered by the Commission and HRTPO Board. The membership of this Hampton Roads Legislative Committee is as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
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<tbody>
<tr>
<td>Andria McClellan</td>
<td>HRPDC Chair</td>
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<tr>
<td>Mayor Donnie Tuck</td>
<td>HRTPO Chair</td>
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<tr>
<td>David H. Jenkins</td>
<td>HRPDC Vice-Chair</td>
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<tr>
<td>Mayor Rick West</td>
<td>HRTPO Vice-Chair</td>
</tr>
<tr>
<td>Mary Bunting</td>
<td>CAO Committee Chair</td>
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<tr>
<td>Mike Johnson</td>
<td>CAO Committee Vice-Chair</td>
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The Legislative Committee held its first meeting on June 30 and began deliberating on potential priorities. The Commission and HRTPO Board provided additional input during.
their meetings on July 15. The committee met again on September 23 to refine recommendations and craft a draft proposal, which was reviewed by the CAO Committee on October 6. The HRTPO Board took action that morning to endorse the transportation priorities, and the remaining items were for Commission consideration. The requested action was to approve the HRPDC priorities in order to begin preparing summary brochures and materials for engaging with the Hampton Roads Caucus members.

Mr. Crum referenced the draft HRPDC 2022 Regional Legislative Agenda in the agenda package with all of the HRPDC regional priorities and background information on each item. Mr. Crum presented the following potential 2022 regional legislative priorities for Commission discussion and consideration:

- **Commonwealth Flooding Board** – Flooding is a statewide issue that requires the needed resources, staff, and organizational structure to ensure that Virginia can address this issue in an ongoing, systematic, and collaborative manner. The HRPDC requests the creation of a Commonwealth Flooding Board (CFB) to direct and prioritize State and Federal funding for flood mitigation, ensure collaboration and alignment among State agencies, and coordinate flood mitigation planning and adaptation efforts.

- **Offshore Wind** – Continue to support efforts to promote offshore wind and position Hampton Roads as a supply chain hub for this emerging industry. The HRPDC requests that the General Assembly create an Offshore Wind Supply Chain Fund to assist Hampton Roads companies in their efforts to participate in the offshore wind supply chain. This fund would be used by companies to offset some of the industry-related costs, including job training/certification, new product development or repositioning, equipment upgrades, and implementing new operational processes to support offshore wind.

- **Broadband/Fiber** – The procurement process for the first phase of the regional fiber ring is currently underway. Current State funding programs for broadband place priority on last-mile service to rural areas. The HRPDC requests flexible State funding opportunities for all of the community’s broadband needs.

- **Economic Development Site Readiness** – The Hampton Roads region has utilized funding through the GO Virginia program to advance regional economic development sites through the Tier-system utilized by the Virginia Economic Development Partnership (VEDP). The HRPDC requests funding programs and policies that assist local governments with preparing shovel-ready sites for economic development and job creation.

- **Affordable Housing** – The Hampton Roads region supports the continuation of efforts to appropriate funding for housing programs and projects. The HRPDC requests that the General Assembly review the legislation at the State level to
ensure that all localities have consistent authority to implement tools such as inclusionary zoning and impact fees.

- **Urban Areas Security Initiative (UASI)** – Approximately five years ago, the Hampton Roads region did not receive any UASI funding. Since then, funding has been reinstated. The HRPDC supports maintaining and increasing UASI funding at the Federal level for Hampton Roads.

- **School Construction and Modernization** – The Hampton Roads region supports the continuation of efforts to provide increased State funding for K-12 public education. Evolving technology and facility needs require funding to ensure that the region’s K-12 facilities can meet today’s public education best practices. The HRPDC requests an increase in funding for School Construction and Modernization.

- **Preserving and Expanding Tree Canopy** – Urban forests play an important role in capturing and storing carbon, reducing stormwater runoff, improving air quality, reducing energy use, and mitigating urban heat islands. The HRPDC requests legislation to provide local governments with greater authority in the reforestation, preservation, and management of urban forests.

- **Public Notification Requirements for Discretionary Land Use Requests** – In response to excessive costs, the unreliability of services, and an overall decline in readership of printed newspapers, localities are seeking alternative public notice methods that reflect current trends and are more cost-effective and efficient. The HRPDC requests revisions to the Public Notification Requirements for Discretionary Land Use Requests.

- **Electronic Meetings** – Experiences over the past 18 months illustrate that electronic meetings can increase public participation and reduce the need for travel. Current provisions within the Code of Virginia are very restrictive regarding the ability of public bodies to conduct electronic/virtual meetings outside of a declared state of emergency. The HRPDC requests increased flexibility for public and regional bodies to hold electronic/virtual meetings.

- **Planning District Commissions (PDCs)** – In FY 2022, the HRPDC receives $165,943 as a base allocation from the Commonwealth of Virginia. While this amount represents a $14,000 increase, it is more than $200,000 less than the HRPDC received from the Commonwealth in the year 2001. PDCs play a critical role in coordinating regional cooperation and strategies that strengthen the regional economy and improve the quality of life for Virginia residents. PDCs also support State agencies in program and project delivery, which results in cost savings for the Commonwealth. The HRPDC requests increased State funding for PDCs to reflect the critical role that PDCs play within their regions and the support and cost savings PDCs create for the Commonwealth of Virginia.
• Public Health Districts – Local experiences throughout the pandemic demonstrated Public Health District deficiencies due to health district consolidations and insufficient funding. The HRPDC requests a Joint Legislative Audit and Review Committee (JLARC) study of Public Health Districts’ structure and resourcing to include recommendations on how to address the challenges on a regional level.

The HRTPO Board endorsed the following HRTPO 2022 Regional Legislative Agenda:

• Support efforts to mitigate the impact of the Downtown and Midtown Tunnel Tolls on Hampton Roads’ residents and businesses.

• Request State/Federal funding to finish the I-64 Gap between Hampton Roads and Richmond.

• Support efforts and projects that promote higher-speed passenger rail service between Hampton Roads, Richmond, and the Northeast Corridor.

• Support the identification of alternative funding sources for transportation improvements.

Mr. Crum recommended Commission approval of the 2022 HRPDC Regional Legislative Agenda.

Chair McClellan requested a modification of the Offshore Wind item to clarify that the requested $30 million Offshore Wind Supply Chain Fund would be to assist Hampton Roads companies in their efforts to participate in the offshore wind supply chain as well as to assist in the related workforce development.

Commissioner Randy Keaton commented on the increase in funding for School Construction and Modernization. He stated that Gloucester County received authorization to hold a referendum for an additional one percent sales tax for school construction, and Isle of Wight County is seeking the same authorization. He asked if the School Construction and Modernization legislative priority is inclusive enough to support General Assembly authorization for any interested locality.

Mr. Crum responded that the current statement is inclusive enough to allow the HRPDC to offer regional support for any locality interested in seeking the same authorization.

Commissioner Debbie Ritter asked if the requests, with regards to the Affordable Housing and the Preserving and Expanding Tree Canopy items, were specified as a local option.

Mr. Crum responded that in all instances, yes, and he indicated that he would modify the statements to include local option language.
Commissioner Ritter also recommended avoiding the term “consistent authority” within any related legislation. She also asked if the HRPDC was taking a position on the potentially proposed tipping fees.

Mr. Crum responded that the Legislative Committee discussed the item; although, a bill has not yet been introduced. He detailed that a proposal could be advanced to add a $3 per ton tipping fee in the Commonwealth of Virginia for solid waste, and the money would be generally utilized in parkland, natural resource areas, and/or conservation. The Southeastern Public Service Authority (SPSA) has officially opposed the possible proposal. The Legislative Committee members indicated that while they support conservation, they could not make the connection between the revenue source and conservation. As a bill has not been submitted, the committee decided not to take a position. If a bill is submitted, then the committee will revisit the item.

Commissioner Ritter said that she felt it would not be premature to officially oppose the possible proposal. She stated that the proposal is potentially harmful to every locality in the Commonwealth and expressed her preference for a proactive approach.

*Commissioners Patrick Duhaney and Carol Steele departed*

Chair McClellan commented that the Legislative Committee members all expressed hesitancy regarding the possibility of the General Assembly providing unfunded mandates and implementing fees that are not directly related to opportunities.

Chair McClellan asked if the HRPDC's opposition to the potential proposal needed to be included in the Legislative Agenda.

Commissioner Keaton added that the proposal would represent a substantial five percent increase in SPSA tipping fees for the Southside. For the localities that already charge a fee for solid waste disposal, adding $3 per ton would be very regressive to lower-income homeowners. For the localities that do not charge a fee, solid waste disposal is funded through taxes, and a $3 per ton increase equates to a $.015 tax increase for Isle of Wight County. He suggested opposing the concept of the proposal.

Commissioner Ritter stated that the concept of any unfunded mandate would be damaging to almost every locality.

Chair McClellan commented that the proposal would be a funded mandate paid for by constituents.

Commissioner Ritter clarified that the proposal would be unfunded by the General Assembly but a mandate to local government.

Chair McClellan asked for consent to add opposing the potential $3 per ton solid waste disposal fee to the 2022 HRPDC Regional Legislative Agenda.
Commissioner Tuck asked if the item is a priority or a consideration. He shared that the City of Hampton is opposed to the disposal fee as a consideration. He expressed support for adding the item in some capacity.

Ms. Danaher asked what precisely the revenue from the potential proposed fee would fund.

Chair McClellan responded that without a bill submission, they do not have the full details, but she explained that the revenue would be used generally in parkland, natural resource areas, and/or conservation.

*Commissioner Steven Brown departed

Mr. Crum added that the ambiguity of the potential proposal is a concern. He also reported that the Directors of Utilities Committee recommended as a group that the Commission oppose the proposal.

Chair McClellan thanked Commissioner Ritter for raising the topic. In light of the general opposition, Chair McClellan recommended the item be added to the legislative package.

Commissioner Ritter asked for confirmation that the Public Health District concerns will be included as a priority.

Chair McClellan confirmed.

Mr. Crum described the recommended action as approval of the 2022 HRPDC Regional Legislative Agenda as proposed with the following revisions:

- Amending the Offshore Wind item to include workforce development

- Addition of the statements on the Public Health Districts

- Including "local option" language, particularly within the Affordable Housing and Preserving and Expanding Tree Canopy items

- Opposition to the concept of the $3 tipping fee

**Motion:** Commissioner Sheila Noll **Moved** to approve the 2022 HRPDC Regional Legislative Agenda as proposed with noted revisions; seconded by Commissioner Courtney Doyle. The **Motion Carried.**

*Commissioner Douglas Pons departed*
Build Back Better Regional Challenge

Mr. Crum reported that the Build Back Better Regional Challenge was an opportunity that a group of regional organizations pursued collectively. The program is administered through the U.S. Economic Development Administration (EDA), and the goal of the challenge is to assist with strengthening regional economies through investment in regional growth clusters with a priority on innovative approaches.

*Commissioner Courtney Doyle departed

The Build Back Better Regional Challenge Phase 1 submissions were due October 19, 2021. As part of Phase 1, 50 to 60 regional coalitions of partnering entities will be awarded approximately $500,000 in technical assistance funds to develop and support three to eight projects to grow a regional growth cluster. Regional coalitions successful in Phase 1 will be eligible to submit funding requests in Phase 2. The EDA will award 20 to 30 regional coalitions $25 million to $75 million during Phase 2 to implement those projects. The Phase 2 submission deadline is March 15, 2022.

*Commissioner Amanda Jarratt departed

Hampton Roads’ Phase 1 submission lists Reinvent Hampton Roads as the official applicant; although, it involves a consortium of regional organizations and includes a collaboration with northeastern North Carolina through the Albemarle Regional Commission. The Hampton Roads coalition is hopeful that the multi-state venture aspect of the submission will separate it from the competition.

*Commissioner Melissa Rollins departed

Maritime Innovation is considered a regional growth cluster for Hampton Roads and includes the following projects:

- Offshore Wind
- Technology Advancement and Innovation Hub
- Autonomous Systems National Hub
- Maritime Small Business Innovation Collaborative
- ODU Maritime and Cybersecurity and Analytics Center of Excellence in Virginia Beach
- Build an Inclusive Talent Pipeline
- Diversity, Inclusion, and Equity – collaboration with HBCUs
- Regional Flood Mitigation Strategy
- Regional Fiber Network
The Phase 1 submission includes the following:

- Regional Economic Competitiveness Officer (Reinvent Hampton Roads)
- Workforce Capacity Mapping (Hampton Roads Workforce Council)
- HBCU Outreach (Urban League of Hampton Roads)
- Fiber Ring Expansion Strategy (Hampton Roads Planning District Commission)
- HRGEO Expansion (Hampton Roads Planning District Commission)
- Tech Advancement & Innovation Accelerator Study (Virginia Tech Corporate Research Center)
- Maritime Small Business Innovation Staffing (OpenSeas, a partnership between Old Dominion University, the Virginia Institute of Marine Science, and the College of William & Mary)

Mr. Crum reported that the decision of which partnering entities will be awarded the technical assistance funds is expected in December. He concluded his briefing by offering to answer questions.

Chair McClellan thanked Mr. Crum for his presentation. She commented that any one of the projects listed could cost $25 million and asked how the Commission would prioritize projects.

Mr. Crum responded that if successful in Phase 1, the coalition would need the Commission’s input on how best to spend $25 million to $75 million. Mr. Crum suggested the potential of using existing local funds for many of the efforts as a match opportunity. He also mentioned the possibility that the regional challenge competition may not be the end of Federal funding.

Chair McClellan asked if there would be a match required with the funding.

Mr. Crum responded that the $500,000 grant funding can be matched in kind. The Phase 2 funds would require a match, but many of the efforts already have local match funds.

Chair McClellan asked if the Phase 2 funds would include timing and trend requirements.

Mr. Crum responded that the Phase 2 grant requirements had not yet been determined.

Chair McClellan asked if Commission action was being requested.

Mr. Crum explained that the briefing was provided for information purposes and that he would keep the Commission up to date as the coalition navigates through the process.

**Three-Month Tentative Schedule**

Chair McClellan referred to the Three-Month Tentative Schedule and noted that the next Commission meeting was scheduled for November 18, 2021.
Technical Committee Summaries

Chair McClellan commented that the Technical Committee Summaries were provided for information purposes.

*Commissioner Danica Royster departed

For Your Information

Mr. Crum referenced a letter included for Commission member information dated August 5, 2021 co-signed by Chair Andria McClellan and Vice-Chair David Jenkins. The letter was sent to the Virginia Federal Delegation to request support of the President’s FY 2022 budget request for the Department of Energy that would provide critical support for the Jefferson Lab facility in Newport News.

Old/New Business

Commissioner Ritter commented that the City of Chesapeake had been approached about joining a task force to make recommendations on Affordable Housing. She wondered if other localities considered an Affordable Housing Task Force to be a local, regional, or combined effort. She asked that HRPDC staff review and report if a regional approach would be advantageous.

Chair McClellan shared that Affordable Housing was a big topic of conversation at the Leadership Exchange in Denver as well as at the Norfolk City Council retreat. She expressed the importance of addressing the topic locally and regionally as many Hampton Roads residents live and work in different localities.

Commissioner Ritter noted that she has been approached by accomplished and interesting people that may offer new perspectives and approaches and would consider serving on a regional task force.

Commissioner Tuck asked for clarification regarding the objective.

Commissioner Ritter responded that the objective would ultimately be determined by the participating localities but described the possibility of examining regional approaches to Affordable Housing.

*Commissioner Sabrina Wooten departed

Chair McClellan referenced a Metro Denver Homeless Initiative’s (MDHI’s) Housing Stability Flexible Fund (Flex Fund) designed to remove financial barriers that prevent households from obtaining or remaining in permanent housing. MDHI works with organizations to help households with one-time assistance for move-in, prevention, and landlord mitigation costs. She specified that Affordable Housing is a broad term that can
encompass many perspectives including homelessness, workforce housing, etc. She suggested discussing regional approaches beyond the HRPDC’s Housing/Human Services program’s current efforts.

Commissioner Ritter agreed, emphasized the opportunity for interested localities to work together, and referenced SRO units.

*Commissioner Michael Stallings departed*

Commissioner Tuck commented that he believed Norfolk offered single-room occupancy (SROs) housing.

Chair McClellan confirmed.

Commissioner Ritter added that Chesapeake also uses the development of SRO apartments as a strategy to address homelessness.

Commissioner Tuck emphasized an unequal distribution of affordable housing in the region. He added that if examining regional approaches, strategies, or solutions, then every locality needs to participate and be willing to accept some measure of affordable housing responsibility.

Commissioner Ritter responded that this may be the way to start.

Chair McClellan asked Mr. Crum to add the topic to a future agenda.

**Adjournment**

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 2:09 p.m.

______________________________  ______________________________
Andria P. McClellan              Robert A. Crum, Jr.
Chair                             Executive Director/Secretary
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<th>REVENUES</th>
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| TOTALS                                  | $ -           | $ 448,556    | $ (610,705)   | $ (162,149) | *                   |

* HRTPO grants operate on a quarterly reimbursement basis; as such the total YTD does not reflect the commission's current financial position.
The Chief Administrative Officers (CAO) Committee Meeting was called to order at 11:30 AM by Michael Johnson, Southampton County Administrator and CAO Committee Vice Chair at the offices of the Hampton Roads Planning District Commission located at 723 Woodlake Drive in Chesapeake. Mr. Johnson noted that Mary Bunting, Hampton City Manager and Chair of the CAO Committee, was in route to the meeting and would arrive shortly. He noted that Ms. Bunting asked him to convene and facilitate today’s meeting.

The following members of the CAO Committee were in attendance:

Mary Bunting, Chair (late arrival)  Hampton
Amanda Jarratt  Franklin
Mike Johnson, Vice Chair  Southampton County
Patrick Roberts for Chip Filer  Norfolk
Bob Baldwin for Angel Jones  Portsmouth
Don Robertson for Randy Keaton  Isle of Wight County
Al Moor  Suffolk
Chris Price  Chesapeake
Alan Archer for Cynthia Rolf  Newport News
Melissa Rollins  Surry County
Carol Steele  Gloucester County
Andrew Trivette  Williamsburg

Others in Attendance:
Robert Crum, HRPDC/HRTPO
Keith Cannady, HRPDC
Pavithra Parthasarathi, HRTPO
Greg Grootendorst, HRPDC
Karen Scherberger, Sail 250
Doug Smith, Hampton Roads Alliance
Mark Geduldig-Yatrofsky, Portsmouth Resident
Diane Kaufman, Senator Kaine's Office
Drew Lumpkin, Senator Warner's Office
Caleb Smith, Representative Luria’s Office

Mr. Crum noted that several CAOs had conflicts for today’s meeting, including attendance at the International City/County Management Association (ICMA) conference. He expressed his appreciation to the Deputy City Managers/County Administrators who attended to represent their CAOs and localities.
Approval of Agenda

Mr. Crum recommended that the order of today’s agenda be shifted to accommodate our guest speakers. He recommended that Doug Smith from the Hampton Roads Alliance be placed first on the agenda to discuss the Build Back Better Regional Challenge proposal, followed by a presentation from Karen Scherberger on the proposed Sail 250 event. He noted that the CAO Committee was distributed information in advance recommending that Ms. Scherberger be added to today’s agenda. These items would be followed by a presentation from Mr. Crum on the recommended regional legislative agenda.

The CAO Committee concurred with the addition of the Sail 250 item to the agenda, and also endorsed by voice vote the revised order for today’s agenda.

Public Comment Period

Mr. Johnson asked if there were any members of the public who would like to address the CAO Committee. Mr. Mark Geduldig-Yatrofsky, resident of the City of Portsmouth and Community Advisory Committee member, addressed the CAO Committee. Mr. Geduldig-Yatrofsky noted that a number of lessons have been learned through the course of the pandemic, including experiences with electronic/virtual meetings. He noted that electronic access to meetings increases public participation and also reduces the need for participants to drive to meetings which offers transportation and environmental benefits. He noted that revisions are needed to the Virginia Freedom of Information Act (FOIA) to increase flexibility for public bodies to hold electronic meetings. He urged the region to consider this request as part of its regional legislative priorities.

Build Back Better

Mr. Crum noted that the HRPDC staff has been collaborating with a group of regional organizations to prepare a proposal for consideration under the Economic Development Administration’s (EDA) Build Back Better Program. He noted that Doug Smith of the Hampton Roads Alliance provided the CAO Committee a briefing on this proposal at their September meeting. He indicated that Mr. Smith is in attendance today to provide a follow-up briefing to the Committee.

Mr. Smith explained that the goal of the Regional Challenge is to assist communities in strengthening their regional economies through strategic investment in regional growth clusters. The program is divided into two phases with proposals for Phase I due to EDA by October 19. In Phase I, approximately 50–60 regions will be awarded technical assistance grants to help regions prepare for Phase II submissions and develop a strategy to advance their regional clusters. For those regions awarded Phase I dollars, they will be eligible to submit funding requests for Phase II by March 15, 2022. Under Phase II, grant awards in the range of $25–$75 million will be awarded to successful regions for projects that will support and advance regional economic clusters.
Mr. Smith noted that a number of regional organizations are collaborating to develop a Build Back Better proposal for Hampton Roads to submit through the Regional Challenge Competition. Opportunities around offshore wind, sustainable energy, cyber security, unmanned systems and innovation are being considered as potential industry clusters to be included in the Hampton Roads submission. He explained that part of the submission will also help support the expansion of the region’s fiber network, the development of a regional hydraulic model to support the region’s resiliency efforts and support for the HRPDC’s regional Geographic Information System (HRGEO). Resources to support workforce training and development around the regional clusters will also be an important part of this submission along with Diversity, Equity and Inclusion. He noted that collaboration with Historically Black Colleges and Universities (HBCUs) was an important component of this proposal. Mr. Smith noted that this proposal includes collaboration with the northeastern North Carolina region, since they have connections to many of these efforts.

Mr. Crum noted that the proposal will be submitted to the EDA by the October 19 deadline, and a briefing will be provided to the HRPDC at its October 21 meeting.

**Sail 250**

Mr. Crum introduced Karen Scherberger, Executive Chairman for Norfolk Festevents, to brief the CAO Committee on the Sail 250 Virginia event. Ms. Scherberger provided a PowerPoint presentation noting that Norfolk Festevents is the official host of the Sail250 Virginia, a maritime event scheduled for the summer of 2026, that will celebrate the 250th anniversary of America’s independence through convening a flotilla of international ships and military vessels. The Commonwealth, along with the Port of Virginia, will join the ports of Boston, New York, Baltimore, and New Orleans in this legacy event.

Ms. Scherberger provided information about the tremendous potential this event has for the Hampton Roads region. She reviewed the following information from the past event and the impact on the region:

- More than two million visitors over 10 days, 30% expected to be from out of state
- More than 20 countries involved
- Dozens of government, military and business leaders
- 100% regional cooperation
- Total economic impact of more than $150 million
- Extensive education programs for K-12 and Higher Education
- 500 members of local, regional, national press
- Largest fleet of tall military ships among six ports
- 14 Parade of Sail viewing locations
- 40 event sites
- 10 event dates
Ms. Scherberger noted that in the past, this event was always successful due to regional cooperation. She requested that all of the region’s 17 localities appoint representatives to work on a series of work groups to plan and coordinate items such as:

- Community Engagement
- Marketing/Tourism
- Education
- Cultural Events
- Maritime/Port Ops
- Port Initiatives
- Economic Development
- Business Development
- Military Relations
- International Relations
- Government Relations
- Security
- Transportation

Mr. Crum noted that in 2026, the Hampton Roads Bridge Tunnel project will be complete, as will the construction of the wind turbines off the coast of Virginia. He noted there will be great opportunities to communicate our region’s success to the nation and world through the Sail250 event.

The CAO Committee agreed that this was a very exciting opportunity for our region, and expressed their support for this initiative. They supported a briefing being provided to the Hampton Roads Planning District Commission, and also agreed to have the region's localities collaborate and participate in planning and coordination of this event.

**HRPDC/HRTPO Regional Legislative Agenda**

Mr. Crum introduced this item, noting that for the past five years, the HRPDC and HRTPO have adopted a regional legislative agenda to convey to the General Assembly and Federal Delegation issues of regional significance that should be addressed on behalf of the Hampton Roads region. This regional legislative agenda is typically approved by the HPPDC and HRTPO Boards at their October/November meetings to allow these regional legislative priorities to be shared with Hampton Roads Caucus members before the start of the General Assembly session in January.

Mr. Crum indicated that this year, a joint HRPDC and HRTPO Regional Legislative Committee was formed to develop a recommendation for a regional legislative agenda to be considered by the HRPDC and HRTPO Boards. The membership of this Legislative Committee is as follows:

<table>
<thead>
<tr>
<th>Andria McClellan, Norfolk</th>
<th>HRPDC Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Donnie Tuck, Hampton</td>
<td>HRTPO Chair</td>
</tr>
<tr>
<td>David Jenkins, Newport News</td>
<td>HRPDC Vice Chair</td>
</tr>
</tbody>
</table>
Mr. Crum reviewed the process for preparation and approval of the Regional Legislative Agenda is as follows:

**June 30, 2021:** Regional Legislative Committee held its first meeting and received an overview from the Executive Director on last year’s regional legislative agenda and related actions by the Virginia General Assembly. Committee members provided input on potential regional legislative topics that could be considered by the HRPDC and HRTPO.

**July 15, 2021:** The Executive Director provided an overview to the HRPDC Board and received input from Commission members on potential regional legislative agenda items.

**Sept. 23, 2021:** The Regional Legislative Committee held its second meeting and received a recommended list of regional legislative priorities from the Executive Director based on input from the previous meetings summarized above. The Committee reached consensus on a recommended regional legislative agenda.

**October 6:** CAO Committee to review draft Regional Legislative Agenda

**October 21:** HRPDC and HRTPO consider approval of Regional Legislative Agenda. If needed, approval could occur at the November 18 meetings.

Mr. Crum proceeded to review the draft Regional Legislative Agenda with the CAO Committee, providing background information on the following items:

- Request creation of the Commonwealth Flooding Board to address statewide flooding issues, direct and prioritize state and federal funding for flood mitigation and ensure collaboration and alignment among state agencies and flood mitigation efforts

- Support initiatives that support and advance Offshore Wind opportunities, including the creation of the Offshore Wind Supply Chain Fund supported by the HRPDC at its July 15 meeting

- Support funding programs that will advance the construction of the Hampton Roads Regional Fiber Network
• Support the continuation of funding programs and policies that assist local governments with preparing shovel ready sites for job creation

• Request assistance from our State and Federal partners to complete the 29-mile I-64 Gap between Hampton Roads and Richmond

• Request assistance from the Commonwealth of Virginia to mitigate the significant impacts the Downtown and Midtown Tunnel tolls have on Hampton Roads residents and businesses

• Support the funding of projects that reduce travel time and improve reliability for passenger rail service between Hampton Roads and Richmond.

• Request that the Commonwealth of Virginia explore alternatives to the fuels tax as a funding source for transportation

• Support funding for School construction and modernization

• Sustain and increase Urban Areas Security Initiative (UASI) funding for the Hampton Roads region

• Support efforts that continue funding for programs that support affordable housing programs and projects

• Increase State funding for Planning District Commissions

Mr. Crum asked Ms. Katchmark to review a summary paper on the proposed Commonwealth Flooding Board. Mr. Crum reviewed a summary paper on the Elizabeth River Crossing Toll Agreement.

He also reviewed some additions to the proposed regional legislative agenda, including a request that localities be provided greater authority in the reforestation, preservation and management of urban forests. Mr. Crum noted that urban forests play an important role to capture and store carbon, reduce stormwater runoff, improve air quality, reduce energy use and mitigate urban heat islands and their health effects. He noted that HRPDC Chair Andria McClellan was interested in the CAO Committee’s interest in supporting this item.

Mr. Crum also described another proposed addition to the regional legislative agenda that would support revisions to the public notification requirements for discretionary land use requests. This recommendation was provided by the Regional Planning Directors Committee. He noted that this request was in response to excessive costs, unreliability of services and an overall decline in the readership of print newspapers. Localities are seeking alternative
methods to provide public notice that reflect current trends, are more effective and cost efficient.

The CAO Committee members supported the addition of both the increased authority for localities to manage urban forests and supporting revision to public notification requirements for discretionary land use requests to the Regional Legislative Agenda.

Ms. Bunting raised another item that should be considered. She noted that discussion has been raised by the Community Advisory Committee about the need for increased flexibility in the State Code for public bodies to have increased flexibility to conduct electronic virtual meetings. Ms. Bunting recommended that this item be considered as an addition to the Regional Legislative Agenda. Mr. Crum recommended that this item include both public bodies and regional bodies. The CAO Committee agreed that this item should be included as a regional legislative priority.

The CAO Committee agreed by consensus vote to endorse the proposed Regional Legislative Agenda, including the noted additions, and forward this proposed Agenda to the HRPDC and HRTPO Boards for consideration.

Other Business

Mr. Crum reminded CAO Committee members that if they have any topics they would like to discuss at future CAO meetings, to please let he or Ms. Bunting know.

Adjournment

There being no further business to come before the CAO Committee, the meeting was adjourned at approximately 12:50 pm.

Respectfully Submitted,

Robert Crum
Recording Secretary
MEETING SUMMARY
askHRgreen.org Environmental Education Committees

The askHRgreen.org Environmental Education Committees met virtually in October to discuss the following ongoing programs and initiatives. The Committees also continued to promote the 10th anniversary of the askHRgreen.org program, including a partnership with Coastal Virginia Magazine, the Green Star Teacher recognition program, and branded video campaign promoting a decade of regional collaboration.

askHRgreen.org Recycling & Beautification Committee – Tuesday, October 12, 2021

➢ The Committee will promote America Recycles Day events happening throughout the region in the month of November.

➢ The Committee will focus on building community partners for the Great American Cleanup events planned for March 25-26, 2022.

➢ The Committee continues to expand outreach opportunities for the regional Start Smart, Recycle Right education campaign.

askHRgreen.org Fats, Oils, & Grease Education Committee – Tuesday, October 19, 2021

➢ The Committee continues to research options for upgrading the HRFOG training program and website.

➢ Localities continue to work through local adoption of the GCD Enforcement MOA with HRSD.

➢ The Committee will run media and promotional campaigns for “what not to flush” and “fat free drains” during the fall/winter/holiday seasons.

askHRgreen.org Stormwater Education Committee – Friday, October 15, 2021

➢ The Committee continues to implement the Chesapeake Bay Restoration Fund Grant which will fund rain barrel workshops, pet waste stations, and local fundraising car wash kits.

➢ The Committee will host the 10-for-10 tree giveaway on social media. Ten native eastern redbud trees will be raffled off during late October as part of the 10th anniversary of askHRgreen.org.

askHRgreen.org Water Awareness Committee – Thursday, October 28, 2021

➢ The Committee continues to work on a “Why Work for Water” video series to assist with recruiting and retaining the region’s essential water and wastewater utility professionals.

➢ The Committee will commemorate Imagine a Day Without Water, October 18, 2021, with a social media giveaway for those who subscribe to the askHRgreen.org newsletter.
MEETING SUMMARY
DIRECTORS OF UTILITIES COMMITTEE

The Directors of Utilities Committee met via WebEx on November 3, 2021. The following items were discussed:

➢ Whitney Katchmark, HRPDC, updated the Committee on the discussions of the Groundwater Management Area RAP, and Mr. Ted Henifin, HRSD, reported on the discussions of the Potomac Aquifer Recharge Oversight Committee.

➢ Ms. Katchmark reviewed the EPA’s PFAS Roadmap for 2021 to 2024.

➢ Ms. Katchmark briefed the Committee on the HRPDC’s regional legislative priorities for 2022.

➢ Ms. Shonia Holloway, CDM Smith, reviewed recent updates to the SSORS web application.

➢ The Committee had a roundtable discussion about a proposal from HRSD for the Community Flood Preparedness Fund, a potential outreach effort from HR WET related to EPA’s new lead and copper rule, and ARPA funding for utilities.
MEETING SUMMARY
REGIONAL ENVIRONMENTAL COMMITTEE

The Regional Environmental Committee met on November 4, 2021. The following items were discussed.

➢ Mr. Scott Smith, Hampton, gave a presentation to the Committee on several resilient water quality improvement projects the city has undertaken.

➢ Ms. Katherine Rainone, HRPDC, briefed the Committee on the region’s application for the federal Build Back Better program.

➢ Ms. Sarah Stewart, PlanRVA, gave a presentation to the Committee on the Lower Chickahominy Watershed Collaborative.

➢ Mr. Benjamin McFarlane, HRPDC, briefed the Committee on the HRPDC’s regional legislative priorities.