

**Summary of
H2O – Help to Others – Program Board of Directors
September 5, 2018
Newport News
1:30 PM**

1. Officers

The Board decided to continue the terms of current officers. The officers do not have specified terms. The bylaws state that the officers serve at the pleasure of the Board. Current officers are listed below:

President:	Doug Powell, JCSA
Vice President:	David Jurgens, Chesapeake Public Utilities
Secretary/Treasurer:	Ted Henifin, HRSD
Director:	Al Moor, Suffolk Public Utilities
Director:	Kristen Lentz, Norfolk Utilities

ACTION: Continued the term of current officers.

2. Program Status

The HRPDC staff reviewed fundraising and distribution results for FY 2018 and the FY 2019 program budget.

The HRPDC staff provided a status update on the procurement of services to rebrand the H2O program, create a dedicated website, and develop a robust fundraising strategy.

ACTION: HRPDC staff will update the MOA to include Surry County and the City of Franklin.

**Summary of
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
September 5, 2018
Newport News
2:00 P.M.**

1. Summaries of the June 13, 2018 and July 16, 2018 Meetings of the Directors of Utilities Committee

The June 13, 2018 and July 16, 2018 meeting summaries have not been distributed for the Committee's review. The summary of the August 1, 2018 joint meeting of the Hampton Roads Chief Administrative Officers (CAOs) and Directors of Utilities Committee will be included in the next agenda.

ACTION: No action

2. Public Comment

3. Final FY20 Regional Water and Wastewater Program Budgets

The Committee considered endorsement of the FY 2020 budgets for the Regional Wastewater Program and the Regional Water Program. The guidelines for Committee actions related to budget planning are listed below:

Recommendations related to budget planning require unanimous agreement by the Committee. Committee members will have opportunities to review and comment on proposed budgets at monthly meetings or via email. Committee members may express their support of proposed budgets either in-person at Committee meetings or via written communication to HRPDC staff.

Any Committee decision regarding budget planning is an endorsement by the Committee and amounts to a commitment by the locality to include recommending the agreed-upon budget in the locality departmental budget as input to the locality's budget. If a locality representative did not attend the Committee meeting to vote on budget planning, HRPDC staff will contact the locality to confirm that the locality is aware of and supports the proposed budget.

Attachments:

- 3A FY2020 Regional Water Program Budget
- 3B FY2020 Regional Wastewater Program Budget

ACTION: The Committee endorsed the FY 2019-2020 Regional Water Program and Regional Wastewater Program budgets. Any director that was not in attendance will be asked to vote via email.

4. Safe Yield and Groundwater Update

Ms. Whitney Katchmark, HRPDC Principal Water Resources Engineer, discussed the meetings held by the Virginia Department of Health (VDH) Waterworks Advisory

Committee's subcommittee on proposed changes to the definition of safe yield and the final meeting of the Human Consumption Work Group.

Recent Meetings:

[8/23/2018 \(9:00 am\)](#) HB1186 Groundwater Human Consumption Work Group
[8/23/2018 \(1:00 pm\)](#) Waterworks Advisory, Safe Yield Subcommittee

Upcoming Meetings:

[9/5/2018 \(9:00 am\)](#): VDH Waterworks Advisory Committee (12 VAC 5-590 Waterworks Regulations)
[9/14/2018 \(1:30 pm\)](#): Eastern Virginia Groundwater Management Trading Work Group Meeting

Canceled Meetings:

[9/10/2018 \(1:00 pm\)](#): HB1186 Groundwater Human Consumption Work Group

ACTION: The Committee did not want to offer comments on the HB1186 Groundwater Human Consumption Work Group's final report.

5. Regional Affordability Workgroup

The Committee will have the opportunity to discuss the outcomes of the August 1, 2018 joint meeting with the CAOs, including the recommendation that interested localities participate in HRSD's customer assistance program workgroup and the potential for regional legislative positions.

ACTION: Per discussion.

6. Water Supply Plan Compliance

Ms. Katchmark provided an update on revised locality demand projections for the five-year Regional Water Supply Plan update due in December 2018.

ACTION: HRPDC staff will continue collecting input.

7. Staff Reports

- **HRSD Integrated Plan - First Amendment to the 2014 MOA:** December 2018 is the targeted deadline for locality execution of the First Amendment to the 2014 MOA with HRSD for the Integrated Plan/Regional Wet Weather Management Plan. As of August 27, 2018, the HRPDC has received signature pages from the Town of Smithfield and the City of Williamsburg. Committee members are asked to share updates on anticipated dates for Council/Board approvals.
- **FY2019 Water and Wastewater Rate Data Call:** The HRPDC staff anticipates distributing the FY2019 rate data for utility review and confirmation by September 10, 2018.

ACTION: HRPDC staff will continue tracking MOA signature pages.