About the HRPDC

The Hampton Roads Planning District Commission (HRPDC), one of 21 Planning District Commissions in the Commonwealth of Virginia, is a regional planning organization representing this area's seventeen local governments. The purpose of planning district commissions, as set out in the Code of Virginia, Section 15.2-4207 is “…to encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance. The HRPDC serves as a resource of technical expertise to its member local governments. It provides assistance on local and regional issues pertaining to Economics, Emergency Management, Housing, Planning, and Water Resources, and provides a robust education and outreach program through its Communications department. The HRPDC staff also serves as the support staff for the Hampton Roads Transportation Planning Organization (HRTPO), which is responsible for regional transportation planning. The HRPDC is an equal opportunity employer. For more information on the HRPDC, visit www.hrpdcva.gov.

The Position

The Hampton Roads Planning District Commission (HRPDC) is seeking a candidate for the position of Coastal Resilience Analyst/Planner. The ideal candidate will have a background in planning or coastal management, with proficiency in geographic information systems and other analytical skills to support the HRPDC Coastal Resiliency Program. The Coastal Resiliency Program is responsible for identifying and implementing regional priorities for research, analysis and policy development on issues related to sea level rise, floodplain management, and climate adaptation to support local government planning and implementation efforts. Applicant must be able to analyze complex data and support development and maintenance of geospatial data and web applications on HRGEO.org. Applicant must also be able to evaluate state and federal policies related to climate change and resiliency and support coordination with local government staff around policy development and public outreach. Requires regular travel to meetings within the Hampton Roads region and occasional travel to other locations within coastal Virginia. Qualified applicants must be a U.S. citizen or permanent resident.

The Candidate

The ideal candidate will have:
- General knowledge of the operation of local governments and their needs related to planning and resiliency.
- General knowledge of environmental planning and coastal resources management issues and best practices.
- Excellent oral and written communication skills to present technical reports & complex ideas to various boards and committees.
- Demonstrated proficiency with Microsoft Office suite of programs.
- Demonstrated proficiency with GIS software, including Esri ArcGIS Pro, ArcMap, and ArcGIS Online tools.
- Ability to critically evaluate local, state, and federal public policies related to climate change and resiliency.
- Ability to develop research approaches and methodologies.
- Ability to collect and analyze complex technical and statistical data using R or similar software.
- Ability to work in a team setting to coordinate meetings and provide logistical support as needed.
- Ability to work well with stakeholders and agency staff to develop positive, successful working relationships.
**Education & Experience**

- Master’s degree in Planning, Coastal or Natural Resource Management, Marine Science, Environmental Science, Landscape Architecture, Geography or Environmental Policy.
- Bachelor’s degree in an area listed above with 3 years of relevant professional experience will be considered in lieu of a Master’s degree.
- Experience in local government, state or federal agencies preferred.
- Professional certification or registration desirable.

**To Apply**

- To be considered, applicants must submit a letter of interest and resume to karledge@hrpdcva.gov, or mail documents to:

  Kelli E. Arledge  
  Deputy Executive Director  
  HRPDC  
  723 Woodlake Drive,  
  Chesapeake, VA 23320

**About Hampton Roads**

The Hampton Roads area is located in southeastern Virginia where the Atlantic Ocean meets the Chesapeake Bay. The region’s land area covers approximately 2,907 square miles and includes an extensive system of waterways including the Intercoastal Waterway and the James, York, Nansemond and Elizabeth Rivers. Hampton Roads is rich in cultural treasures, reflecting the diversity of its communities and a variety of annual festivals celebrate the heritage of the region. History, music, drama, and art can also be found in the region’s many theaters and museums. Norfolk is recognized as the Arts capital of Virginia, and is the home city for the Virginia Symphony, Virginia Ballet, Virginia Opera, and the Virginia Stage Company. The NorVa Theater, a downtown concert venue, offers concerts featuring national touring acts and well-known artists. The City of Virginia Beach is the number one vacation destination in Virginia. The City’s three-mile boardwalk is only part of what makes the City so attractive to locals and visitors alike. From Croatan Beach to the south all the way to the North End beaches of the City, Virginia Beach reveals its vibrancy and laid back beach vibe, all wrapped up in a sprawling, park-like setting. The Mariner's Museum in Newport News is one of the most famous and complete maritime museums in the world. Also located in Newport News is the Virginia War Museum, featuring the largest collection of war relics and historical records in the United States. Nauticus, the National Maritime Center, is located on the downtown Norfolk waterfront and is home to the Battleship Wisconsin. Williamsburg and James City County offer a wide range of activities and historic destinations; whether it is Williamsburg and the Colonial Capital or Busch Gardens Amusement park. Facilities located along the James and York Rivers offer a variety of activities that include boating, fishing, camping, biking, and tennis. Washington, D.C. is 200 miles to the north, and Richmond, the state capital, is located 100 miles to the west.

**Benefits**

The HRPDC provides a complete package of benefits as part of your compensation package. Benefits for full-time employees include:

- Medical
- Dental
- Vision
- Life Insurance
- Virginia Retirement System with Associated Benefits
- Paid Time Off
- Paid Holidays
- Family Medical Leave
- Bereavement Leave
- Civil Leave
- Military Leave
- Flexible Work Schedules
- Flexible Spending Accounts
- Professional Development Opportunities