

**Memorandum #2019-XX**

**TO: Chief Administrative Officers of Chesapeake, Hampton, James City County, Newport News, Norfolk, Poquoson, Portsmouth, Virginia Beach, and York County**

**BY: Robert A. Crum, Jr., Executive Director**

**RE: Regional Military Coordinating Committee**

Hampton Roads is home to many significant military installations. Over the last fifteen years, the region has completed five Joint Land Use Studies (JLUS) that have addressed various compatibility challenges between local communities and the installations that they host. The studies have shown that these challenges are ongoing and that continued communication and coordination at different levels of government is key to managing issues before they become problems. The HRPDC staff proposes the creation of a Regional Military Coordinating Committee. A regional entity would help to reduce the time commitment for participating military representatives and would facilitate knowledge sharing between localities. The proposed committee would have six objectives:

- 1) Identifying regional priority projects for supporting military readiness in Hampton Roads, including developing a long-term prioritization process
- 2) Building awareness of and tracking implementation of recommendations from JLUS projects completed for Hampton Roads installations and communities
- 3) Sharing of information and experience between localities and installations across the region
- 4) Identifying and resolving obstacles to implementing JLUS recommendations or other conflicts
- 5) Identifying sources of funding for JLUS-recommended projects or other needs
- 6) Developing a request for state and federal funding of identified priority projects

The HRPDC staff proposes that the Committee consist of local government staff from planning and public works departments. Staff recommends that the Committee invite military installations to provide representatives, such as Community Plans Liaison Officers and installation Public Works Officers.

The Committee shall consist of representatives from the following localities and military installations:

<b>Localities</b>	Chesapeake, Hampton, James City County, Newport News, Norfolk, Poquoson, Portsmouth, Virginia Beach, York County
<b>Military Installations</b>	Camp Peary, Coast Guard Base Portsmouth, Coast Guard Training Center Yorktown, Joint Base Langley-Eustis, Joint Expeditionary Base Little Creek-Fort Story, Naval Air Station Oceana, Naval Station Norfolk, Naval Support Activity Hampton Roads, Naval Weapons Station Yorktown, Norfolk Naval Shipyard

The HRPDC staff proposes that the Committee invite participation from state and regional entities, to be determined at the first meeting. Examples include the Virginia Department of Transportation, the Virginia Port Authority, the Office of the Secretary of Veterans and Defense Affairs, the Special Assistant to the Governor for Coastal Adaptation and Protection, and the Hampton Roads Sanitation District.

The committee is expected to meet once per quarter, and staff proposes that one of these meetings include Chief Administrative Officers and installation commanders.

Staffing the committee for FY21 would require approximately \$22,000.

Jurisdiction	2018 Estimated Population	Proposed Contribution
Chesapeake	243,868	\$3,549
Hampton	135,629	\$1,974
James City	75,837	\$1,104
Newport News	181,119	\$2,636
Norfolk	245,741	\$3,577
Poquoson	12,320	\$179
Portsmouth	94,953	\$1,382
Virginia Beach	453,410	\$6,599
York	68,725	\$1,000
<b>Total</b>	<b>1,511,602</b>	<b>\$22,110</b>

BJM/