



September 25, 2013

Memorandum #2013-141

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

**RE: Committee Meeting - October 2, 2013
RSVP - October 1, 2013**

The meeting of the HRPDC Directors of Utilities Committee will be held on **October 2, 2013 at 1:30 p.m.** in the **HRPDC Board Room, The Regional Building, 723 Woodlake Drive, Chesapeake.** The agenda and related materials are attached.

Please RSVP by October 1, 2013 so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/jc

Attachments

Directors of Utilities Committee:

Daniel G. Clayton III, WM
Scott Dewhirst, NN
Sonja Eubank, SM
Bryan Foster, PO
Larry Foster, JCSA
H. Reed Fowler II, NN
Tyrone W. Franklin, SY
Edward G. Henifin, HRSD
Bill Hopkins, SM
John Hudgins, YK
Julien Johnson, SH
Thomas M. Leahy III, VB
Kristen M. Lentz, NO

William J. Meyer, CH
Jason Mitchell, HA
Albert Moor II, SU
Russell Pace, FR
Anthony Reyes, HA
Martin Schlesinger, GL
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Erin Trimyer, PO
Brian K. Woodward, YK
Edwin P. Wrightson, IW

Capacity Team:

Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Stephen K. Land, NN
Kristen M. Lentz, NO
Melissa Lindgren, IW
William J. Meyer, CH
Stephen T. Motley, VB
Nick Nagurney, VB
Richard Nettleton, VB

Ralph Patterson, WM
Danny Poe, JC
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Frank Wilson, PO
Craig Ziesemer, SU

Directors of Utilities Copy:

Lynn Allsbrook, HA
Joseph Durant, NN
Frank Haltom, IW
Stephen Land, NN
Bob Montague, VB
David Morris, NN
Richard Nettleton, VB

Ellen Roberts, PQ
Kenneth Sims, WN
Stephen Watson, FR
Shannon M. White, NO
Sherry D. Wright, NN
Craig Ziesemer, SU

**MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
October 2, 2013
HRPDC, Chesapeake
1:30 P.M.**

1. Summary of the September 4, 2013 Meeting of the Directors of Utilities Committee

The summary of the September 4, 2013 meeting of the Directors of Utilities Committee is attached for the Committee's review and approval.

Attachments:

- 1A September 4, 2013 Meeting Summary
- 1B September 4, 2013 Meeting Sign-in Sheet
- 1C Description and Recommendations of Hampton Roads Source Water Assessment Plan (handout)
- 1D Proposed Building Code Provisions for Non-potable Rainwater Harvesting Systems (presentation slides)

ACTION: Approve the meeting summary.

2. Regional Sanitary Sewer System Asset Consolidation Study

The Hampton Roads Sanitation District Commission considered the final report on the sanitary sewer system asset consolidation study at the September 24, 2013 Commission meeting. The Committee will discuss the Commission action.

ACTION: Per discussion.

3. HRWET & HRFOG Program Updates

The HRPDC staff will update the Committee on FY14 program activities for HRWET and HRFOG. The askHRgreen Annual Report for FY13 is available for review at: <http://askhrgreen.org/wp-content/uploads/2011/06/askHRgreen-Annual-Report-final-web.pdf>

ACTION: No action.

4. HRPDC FY2014 Unified Planning Work Program - Water Resources

At the September 4, 2013 meeting, the Committee prioritized the following ideas for major FY14 HRPDC projects that are not recurring program elements:

- **Rate Structure Outreach:** Increase HRPDC newsletter articles, outreach to media, promote issue via community groups (civic leagues, Rotary Clubs, and others).

- **Create Groundwater Subcommittee:** Subcommittee would vet policy recommendations to support Mission H2O and recommend research or modeling efforts to HRPDC staff.
- **Affordability research:** A) Use U.S. Counsel of Mayors worksheets to evaluate affordability metrics for all localities, and B) Identify subsidy program models and present pros/cons of different models.
- **Update Groundwater Mitigation Program:** Revisit the MOA and technical guidelines for evaluating mitigation claims.
- **Source Water Protection Update:** Update map of likely sources of contamination and revisit recommendations in the regional plan. Examine land uses surrounding reservoirs and potential impacts water quality.

The HRPDC staff will present a proposed work program for Committee consideration.

ACTION: Approve the FY14 work program.

5. FY15 Wastewater and Water Program Budgets

The Committee will discuss the FY15 budgets for Wastewater and Water Programs. HRPDC staff will review the Committee Guidelines for budget planning. The Committee members present will be asked to endorse the FY15 budgets, and consensus on budgets will be polled via a follow-up email.

Attachments:

- 5A Wastewater Program FY15 Budget
- 5B Water Program FY15 Budget

ACTION: Endorse the FY15 Wastewater and Water Program budgets.

6. Staff Reports

- **State Water Commission:** Staff will summarize the meeting on September 11, 2013 which covered the State Water Supply Plan and groundwater management.
- **DEQ Ambient Groundwater Quality Monitoring Strategy:** Staff will brief the Committee on the September 2013 revised final draft of the monitoring strategy and the implementation plan for FY2014.
- **FY14 Water and Wastewater Rate Data:** The compiled results of the annual water and wastewater rate data call was distributed to the Committee on September 18, 2013.
- **Water and Wastewater Rate Structures Report:** The HRPDC Executive Committee approved the report for distribution on September 19, 2013. The full report and two-page summary are available on HRPDC's website: <http://www.hrpdc.org/news/index/view/id/1576>.

ACTION: No action.

7. Other Business