

July 16, 2015

Memorandum #2015-88

TO: askHRgreen.org: Fats, Oils and Grease Subcommittee

BY: Katie Cullipher, Senior Environmental Education Planner

RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, July 21, 2015

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, July 21, 2015**. The meeting will begin at **9:30 a.m.** and will be held at the **Newport News Public Works Office** located at **511 Oyster Point Road, Newport News**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

1. Meeting Summary

The meeting summary for June is attached for your review and information.

Attachment 1

ACTION: Approve the meeting summary.

2. Events and Promotions

August 4 – National Night Out, Virginia Beach

September 12 – RiverFest, Norfolk

September 16-21 – Isle of Wight County Fair, Windsor

September 19 – HRSLE/LRN Now Fall Festival @ Brock Center, Virginia Beach

September 19 – Warhill High School Event, Williamsburg

October 3 – Arbor Day Event, Norfolk

October 8-11 – Peanut Festival, Suffolk

October 12 – Keep Hampton Roads Beautiful Golf Tournament, Chesapeake

Still need volunteers to help staff this event.

ACTION: Based on discussion.

3. HRFOG.com Website Support & Development

AECOM is continuing maintenance and hosting of the HRFOG.com website and transition the site over to a new vendor TBD.

ACTION: Based on discussion.

4. 2nd Annual Keep Hampton Roads Beautiful Golf Tournament

The Committee should discuss progress and updates related to the golf tournament.

- Goals for each committee member: 1 team or 1 sponsor or 1 prize donation
- Facebook event: <https://www.facebook.com/events/1004855769524765/>
- Sponsor/donor contact information:
https://docs.google.com/spreadsheets/d/1rSf5zHEloYZ0fnVwHSSe12-0Lo9nhZzn_6MAcQ_mDAo/edit?usp=sharing

Action: Based on discussion.

5. Promotional Items

The Committee should discuss purchasing reusable bags. Localities may also purchase their own supply of bags through the HRPDC in addition to those purchased by the Committee or in the event that the Committee determines bags will not be ordered with Committee funds. The Committee should also discuss ordering any additional promotional items as needed.

Action: Based on discussion.

6. Hauler Manifest Template

The attached grease hauler manifest template was circulated via email and incorporates feedback from the group. The Committee should review this version to finalize.

Attachment 6

Action: Based on discussion.

7. Roundtable Discussion

Committee members should share any information or discuss any current issues with their FOG programs.

ACTION: Based on discussion.

8. Staff Reports

askHRgreen.org July 8 Planning Retreat - Committee members who were in attendance should share ideas discussed at the recent planning retreat with the rest of the group.

Budget – The current budget is attached for review.

Attachment 8

Action: Based on discussion.

Next Meeting – Tuesday, August 18, 2015 at 9:30 a.m. at the HRPDC office in Chesapeake.

KRC/jc

askHRgreen.org: Fats, Oils and Grease Subcommittee:

Tony Askew, SU
Dan Baxter, NN
Dan G. Clayton III, WM
Michael Coy, YK
Sarah Crawford, HRSD
Beth Davis, JC
Barry Dobbins, HA
Regina Duncan, HA
Sonja Eubank, SM
Tom Fauber, JC
Catherine Filipowski, NO
J. Arnie Francis, GL
Melissa Halpert, CH
Deidre Harmon, NO
Joyce Heffington, NN
Jerry Hoddinott, CH
Josiah Jendrey, SM

Ron Johnson, HRSD
Harry C. Kenyon, NO
John Knowles, CH
Robert Mickelborough, GL
Kate Nixon, VB
Danny Poe, JC
Lynn Proctor, VB
Ellen Roberts, PQ
Erica Roberts, VB
S. Mark Swilley, YK
George Taylor, CH
Erin Trimeyer, PO
Eric Tucker, NO
Brent Werlein, VB
Kim Wieckert, SU
Brian Wilson, NO