



January 31, 2020

**Memorandum #2020-21**

**TO: Hampton Roads Chief Administrative Officers**

**BY: Mary Bunting, Chair**

**RE: Hampton Roads Chief Administrative Officers Luncheon Meeting – February 5, 2020**

The next luncheon meeting of the Hampton Roads Chief Administrative Officers will be held Wednesday, February 5, 2020, and will be hosted by the City of Virginia Beach at the Virginia Beach Convention Center, 1000 19th Street, Virginia Beach. The meeting will begin at 11:45 AM with lunch served at 11:30 AM. The meeting agenda is attached.

RAC/ka

Attachments

**Chief Administrative Officers:**

Mary Bunting, HA  
Brent Fedors, GL  
Chip Filer, NO  
Amanda Jarratt, FR  
Michael W. Johnson, SH  
Randy Keaton, IW  
Tom Leahy, VB  
Neil Morgan, YK  
Lydia Pettis-Patton, PO  
Chris Price, CH  
Patrick Roberts, SU  
Cynthia Rohlf, NN  
Melissa Rollins, SY  
Michael Stallings, WN  
Scott Stevens, JC  
Andrew Trivette, WM  
Sandy Wanner, SM  
Randy Wheeler, PQ

**Hampton Roads  
Chief Administrative Officers (CAO) Meeting**

**WEDNESDAY, FEBRUARY 5, 2020  
11:45 AM  
(Lunch served beginning at 11:30 AM)**

**Virginia Beach Convention Center  
1000 19th St.  
Virginia Beach, VA 23451**

**I. Call to Order**

**II. Approval of Agenda**

**III. Public Comment**

**IV. Emergency Management Update**

Representatives from the Hampton Roads All Hazards Advisory Committee (AHAC) will address the Chief Administrative Officers regarding the need for sustainment of regional emergency preparedness initiatives. This item is a continuation of the discussion that began during the March 6, 2019 CAO meeting where members received a briefing on the sustainment needs of the Hampton Roads Metropolitan Medical Response System. At the conclusion of that meeting, the CAOs requested that AHAC representatives bring forward a comprehensive regional sustainment request. This information will be presented to the CAO Committee for review and direction.

**V. Regional Branding Initiative**

The HRPDC Executive Director and Doug Smith, President and CEO of the Hampton Roads Economic Development Alliance (HREDA), will provide an update on the Regional Branding Initiative, discuss next steps and request input from the CAO Committee.

**VI. Economic Development Sites Inventory – Potential GO Virginia Application**

HRPDC staff will provide the CAO Committee a status report on the Economic Development Sites Inventory project and discuss the potential for a regional GO Virginia application to further advance this project.

**VII. Meeting Space on the Peninsula**

At the December CAO Committee meeting, the Executive Director and the Committee discussed the potential for holding two meetings per year of the HRPDC and HRTPO Boards on the Peninsula. The Executive Director is prepared to present a recommendation for a meeting location on the Peninsula and will share this information and request feedback/direction from the Committee.

**VIII. Other Business**

**IX. Adjournment**