1. Call to Order

2. Approval/Modification of Agenda

3. Submitted Public Comments

There were no submitted public comments since the last HRPDC meeting. Any new written public comments received after the preparation of this agenda will be distributed as a handout at the meeting.

4. Public Comment Period

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

5. Executive Director’s Report (Attachment 5)

6. Appointment of Nominating Committee

The HRPDC Bylaws provide that, at its Annual Meeting in October, the Commission will elect a Chair, Vice-Chair, Secretary and Treasurer to serve during the upcoming year. The Chair and Vice Chair must come from separate localities and be elected officials. The offices of Secretary and Treasurer must be voted on an annual basis but need not be elected officials and may succeed themselves. Please note that the current HRPDC Chair and Vice Chair are eligible to serve in their current positions for another year.

The Chair requests the following Commissioners serve on the HRPDC Nominating Committee and provide a report to the Commission at its October meeting:

Chesapeake – Dr. Ella Ward                  Portsmouth – John Rowe
Franklin – Barry Cheatham                  Smithfield – T. Carter Williams
Gloucester – Phillip Bazzani               Southampton – Barry Porter
Hampton – Donnie Tuck                      Suffolk – Leroy Bennett
Isle of Wight – William McCarty            Surry – John Seward
James City – Michael Hipple                 Virginia Beach – Louis Jones
Newport News – David Jenkins               Williamsburg – Paul Freiling
Norfolk – Andria McClellan                 York – Sheila Noll
Poquoson – Eugene Hunt
7. Consent Agenda (Attachment 7)

   a. Meeting Minutes – May 16, 2019 Commission Meeting

   b. Treasurer’s Report of May 2019

   c. Fiscal Year 2019 Budget Amendment #2

      The current FY2019 Budget was approved on May 17, 2018, and was officially amended at the January 17, 2019, Commission meeting for changes between July 1 and December 31. Subsequent to December 31, the HRPDC received new awards and adjustments to existing awards. This item summarizes the changes to the approved budget since December 31, 2018.

      The previously approved amended budget totaled $14,280,004. This request adds an additional $785,251 bringing the total Operating and Pass-Through budget to $15,065,255. These additional funds are made up of the following changes:

      - The majority of this increase is a result of new federal awards received from Homeland Security totaling $771,000 ($640,546 of which will pass-through to consultants).

      - Various new and amended awards to the PDC show an increase of $120,749 ($70,690 of which will pass-through to consultants). Matching funds will be required in the amount of $61,624 for new Department of Environmental Quality awards.

      - Local awards and internal adjustments accounted for a $106,498 decrease ($23,498 will reduce pass-through and $83,000 will be offset in the contingency line item).

      Staff recommends approval of FY2019 Budget Amendment #2.

   d. Fiscal Year 2020 Hampton Roads Regional Meeting Schedule

      The FY2020 meeting schedule for the HRPDC and HRTPO is attached for the Commission’s approval.

      Action Requested: The HRPDC should take action to approve the July 18, 2019 Consent Agenda.
8. **Buy Local Virginia – presented by Lisa Renée Jennings, LOVEVA Program Manager**

Buying local keeps our dollars invested in our communities. A Buy Local Month, scheduled November 15 – December 15, 2019, would be an opportunity to build awareness of the benefits of supporting local independent businesses.

Ms. Lisa Renée Jennings, LOVEVA Program Manager, will brief the Commission on the Buy Local Virginia Campaign and share Proclamation examples from other areas in the U.S. supporting a similar effort.

9. **Norfolk-Virginia Beach Joint Land Use Study – presented by Ben McFarlane, Senior Regional Planner, HRPDC**

The Hampton Roads Region – Norfolk and Virginia Beach Joint Land Use Study is a cooperative planning effort between the cities of Norfolk and Virginia Beach and the U.S. Navy. The study is being managed by the Hampton Roads Planning District Commission with funding from the Office of Economic Adjustment. The Navy installations involved in the effort include Joint Expeditionary Base Little Creek-Fort Story, Naval Air Station Oceana (including the Dam Neck Annex), Naval Station Norfolk, and Naval Support Activity Hampton Roads (including the Lafayette River Annex).

The primary goal of the study has been to assess how flooding and sea level rise affect community infrastructure and assets and negatively impact Navy operations and readiness. The study recommends 22 specific actions, such as projects or further studies, 23 coordination strategies, and 7 conversations that should continue between the Navy, the cities, and other stakeholders.

The draft Hampton Roads Region – Norfolk and Virginia Beach Joint Land Use Study has been released for public comment. Public meetings in both cities are being scheduled. Ben McFarlane, Senior Regional Planner, will brief the Commission on the study process and recommendations.

10. **American Flood Coalition (Attachment 10)**

The American Flood Coalition (formerly known as the Seawall Coalition) is a nonpartisan group of elected officials, military groups, nonprofit organizations, businesses, and local leaders who have come together to develop solutions to sea level rise and flooding that support coastal and riverfront communities and protect our nation's residents, economy, and military installations. Representatives of the Coalition met with the CAO Committee in March 2018 and May 2019 and with the HRPDC Coastal Resilience Subcommittee on July 1, 2019. Representatives of the Coalition will be present to provide an overview of the organization and an update on recent activities. A draft resolution to become a member of the Coalition is included as an attachment.

*Action Requested: The HRPDC should take action to join the American Flood Coalition.*
11. Regional Legislative Agenda – presented by Bob Crum, HRPDC Executive Director

For the past three years, the HRPDC and HRTPO have adopted a regional legislative agenda to convey to the General Assembly and Federal delegation issues of regional significance that should be addressed on behalf of the Hampton Roads region. The schedule for development and adoption of the HRPDC and HRTPO Regional Legislative Agenda for the 2020 General Assembly Session will be as follows:

- July 18, 2019 – HRPDC and HRTPO review and discuss potential regional legislative priorities at their regular monthly meetings
- August 28, 2019 – Joint Meeting between the HRPDC, HRTPO, and Hampton Roads Caucus to discuss regional issues/priorities
- October 17, 2019 – HRPDC and HRTPO adopt a Regional Legislative Agenda

Mr. Robert Crum, HRPDC Executive Director, will brief the Commission on this item.

12. Three Month Tentative Schedule

**August 28, 2019 at 10:30 AM (please note special meeting date and time)**
Joint Legislative Meeting with HRTPO and General Assembly Caucus

**September 2019**
No Meeting per Regional Meeting Schedule

**October 17, 2019 (Annual Meeting)**
Election of Officers
Regional Broadband / Smart Infrastructure
Economic Development Sites Inventory
Help to Others Rebranding
Regional GIS Initiative

13. Advisory Committee Summaries (Attachment 13)

Summaries of HRPDC Advisory Committee meetings that were held since the last HRPDC meeting are attached for review.

14. For Your Information (Attachment 14)

- Letter from City of Chesapeake announcing the reappointment of City Manager James E. Baker as a voting member of the Hampton Roads Planning District Commission
15. **Old/New Business**

16. **Adjournment**

- Letter from City of Chesapeake announcing the reappointment of Mr. Robert N. Geis as a voting member of the Hampton Roads Planning District Commission

- Letter from City of Chesapeake announcing the reappointment of Council Member Ella P. Ward as a voting member of the Hampton Roads Planning District Commission
TO: HRPDC/HRTPO Board Members  
FROM: Robert Crum, Executive Director  
RE: Executive Director’s Report – July 2019

On July 8th, the HRPDC hosted a Federal Delegation to discuss regional efforts in Hampton Roads to address coastal resiliency and sea level rise. Participants in this session included Congresswoman Kathy Castor from Florida, who serves as Chair of the House Select Committee on the Climate Crisis, Congresswoman Elaine Luria, Congressman Bobby Scott and Congressman Donald McEachin. Several members of the HRPDC Subcommittee on Coastal Resilience participated in this session including Subcommittee Chair, Andria McClellan (Norfolk), Vice Chair, Mayor Donnie Tuck (Hampton), Dr. Ella Ward (Chesapeake) and Council Member David Jenkins (Newport News).

During this session, the Federal delegation received briefings from HRPDC staff on regional efforts to address coastal resiliency, as well as briefings from the Cities of Hampton, Norfolk and Virginia Beach on their efforts to address resiliency issues. Ann Phillips, Special Assistant to the Governor for Coastal Adaptation and Protection, provided background on the Commonwealth’s efforts related to resiliency. The session concluded with a roundtable discussion on how the Federal delegation can assist Hampton Roads and other coastal regions in their efforts to promote resiliency. The need for federal funding to assist with the advancement of important flood mitigation projects in Hampton Roads was stressed by meeting participants, along with the importance of investing in flood mitigation projects to ensure uninterrupted operations of our region’s military facilities and the Port of Virginia.
On June 26th, the Elizabeth River Crossing Task Force, formed by the HRTPO Board, met in Portsmouth. Secretary of Transportation Shannon Valentine, VDOT Commissioner Stephen Brich and Deputy Secretary of Transportation John Lawson attended this meeting and were joined by VDOT staff who provided the Task Force a detailed briefing on the ERC Agreement. The Secretary of Transportation has been asked by Governor Northam to evaluate the ERC Agreement and determine potential strategies to mitigate the impact of tolling costs for commuters who use the Downtown and Midtown Tunnels. The ERC Task Force expressed interest in working with the Secretary's office on this analysis and stressed the need for information on the costs for various strategies to address this issue. The next meeting of the ERC Task Force is anticipated to occur this fall.

The Executive Director provided a presentation on the work of the HRPDC and HRTPO to the HRACRE Local Affairs Committee at their meeting in Norfolk on May 14th.

HRTPO staff participated in the Route 460/58/13 Project Stakeholder Meeting on May 15th.

The Executive Director participated in the regular monthly Regional Roundtable meetings in May and June.

The Executive Director and HRPDC Deputy Executive Director attended the Suffolk State of the City Address on May 21st.

The Executive Director and staff met with regional staff of Congressman Donald McEachin on May 21st to discuss the work of the HRPDC and HRTPO.

On May 22nd, the Executive Director provided a presentation on the work of the HRPDC and HRTPO to the Mega Region Task Force at a meeting in Williamsburg.
Staff attended a meeting regarding the economic development site certification project at the HREDA offices on May 23rd.

The Executive Director and HRPDC Deputy Executive Director attended the York County State of the County Address on May 29th.

The Executive Director and HRPDC Deputy Executive Director attended the HREDA Annual Meeting on May 30th at Virginia Beach Town Center.

On May 30th, the Executive Director convened a meeting between VDOT and City of Norfolk staff to discuss questions regarding the proposed Hampton Roads Bridge Tunnel project and the related express lanes network.

On May 31st, the Executive Director and HRPDC Senior Regional Planner participated in a roundtable discussion on regional efforts to address sea level rise and resiliency hosted by Senator Tim Kaine and Congressman Bobby Scott at the Brock Environmental Center.

The Hampton Roads Chief Administrative Officers Committee held their regularly scheduled monthly meetings on June 5th and July 3rd. The location and agenda topics for each meeting were as follows:

**June 5 – Tidewater Community College Workforce Development Center in Suffolk**

- Support and Assistance for Virginia Beach
- Offshore Wind Opportunities for Hampton Roads

**July 3 – Vanguard Brewery and Distillery in Hampton**

- Hampton Roads Bridge Tunnel Expansion and Regional Express Lanes Analysis
- Regional Legislative Agenda

The Executive Director attended the Regional Branding Initiative Core Team meeting on June 5th.

The Executive Director and staff attended the Regional Economic Development Director (RED Team) meeting on June 6th.

The Executive Director has participated in conference calls of the Program Committee for the Virginia Association of Planning District Commissions (VAPDC) Summer Conference, which will be held in Williamsburg July 24th – 26th.

The Executive Director and staff participated in the first Community Stakeholder meeting for the Regional Branding Initiative on June 7th.
On June 7th, the Executive Director met with the new President and CEO of the Williamsburg Tourism Alliance to provide an overview of regional initiatives and discuss opportunities for collaboration.

On June 10th, the Executive Director convened a meeting between City of Hampton representatives and VDOT staff to discuss questions regarding the Hampton Roads Bridge Tunnel project and the related express lanes network.

On June 10th, the Executive Director and HRTPO Deputy Executive Director provided a presentation to the Williamsburg City Council on the work of the HRTPO and potential strategies for improving I-64 between Hampton Roads and Richmond.

On June 13th, the Community Transportation Advisory Committee held its regularly scheduled meeting, during which committee members received a briefing and provided input regarding the Regional Branding Initiative.

On June 13th, the Executive Director attended the Hampton Roads Chamber Board meeting.

On June 14th, the Executive Director and General Services Manager met with SPSA management to discuss coordination of efforts related to maintenance of the Regional Building.

The Executive Director convened a joint meeting between representatives of the Cities of Hampton and Norfolk, Commissioner of Transportation and VDOT staff on June 17th in Phoebus to discuss the HRBT project and express lanes network.

The Executive Director participated in a stakeholder interview for the Chesapeake/Portsmouth Joint Land Use Study (JLUS) on June 19th in Portsmouth.

On June 19th, the HRPDC staff held a conference call with Deputy Secretary of Commerce Angela Navarro to discuss job creation opportunities for Hampton Roads related to the offshore wind industry and supply chain.

The Executive Director attended the Hampton Roads Transportation Accountability Commission (HRTAC) Board meeting on June 20th.

On June 21st, the Executive Director convened a meeting of Hampton Roads Transit (HRT) Management and the Chief Administrative Officers of the HRT localities to discuss the HRT transformational transit planning process.

The HRPDC Coastal Resilience Subcommittee met on July 1st at the Regional Building. Agenda items for this meeting included:

- Update on the RISE Program
- American Flood Coalition Briefing
Executive Director’s Report  
July 2019  
Page 5

- Briefing on the National Conference of State Legislators on Flood Policy
- Potential Legislative Positions

On July 2nd, HRPDC staff provided a presentation to the Virginia Beach City Council on offshore wind opportunities for the Hampton Roads region.

On July 2nd, the Broadband Subcommittee met to discuss a proposed governance framework for the proposed regional fiber network.

The Executive Director provided a presentation to Virginia Beach Vision on July 9th.

The Executive Director attended the July 11th meeting of the Regional Economic Development Directors (RED Team) to discuss the regional fiber initiative and the economic development sites inventory project.
Hampton Roads Planning District Commission
Summary Minutes of May 16, 2019

The May 16, 2019 Meeting of the Hampton Roads Planning District Commission was called to order by the Chair at 12:32 p.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

Commissioners in Attendance
Andria McClellan, Vice Chair (NO)  Randy Wheeler (PQ)
Randy Keaton, Treasurer (IW)  John Rowe (PO)
James Baker (CH)  Barry Porter (SH)
Ella Ward (CH)  Jonathan Lynn (SY)
Amanda Jarratt (FR)  John Seward (SY)
Barry Cheatham (FR)  Robert Dyer (VB)*
Phillip Bazzani (GL)*  Dave Hansen (VB)
Brent Fedors (GL)  Barbara Henley (VB)
Mary Bunting (HA)  Louis Jones (VB)
James Gray (HA)  Guy Tower (VB)*
Donnie Tuck (HA)*  Sabrina Wooten (VB)
David Jenkins (NN)  Paul Freiling (WM)*
Courtney Doyle (NO)  Andrew Trivette (WM)*
Mamie Johnson (NO)  Neil Morgan (YK)
Doug Smith (NO)  Sheila Noll (YK)

Commissioners Absent:
Michael Hipple, Chair (JC)  W. Eugene Hunt (PQ)
Stephen Best (CH)  Lydia Pettis-Patton (PO)
Robert Geis (CH)  Michael Johnson (SH)
Debbie Ritter (CH)  Brian Thrower (SM)
William McCarty (IW)  T. Carter Williams (SM)
Scott Stevens (JC)  Leroy Bennett (SU)
McKinley Price (NN)  Patrick Roberts (SU)
Cynthia Rohlf (NN)  Rosemary Wilson (VB)
Kenneth Alexander (NO)

Executive Director:
Robert A. Crum, Jr.

Other Participants:
Carlton Hardy (CTAC)

*Late arrival or early departure.
Approval/Modification of Agenda

Vice-Chair Andria McClellan asked for modifications or additions to the agenda. Hearing none, she asked for a motion.

Motion: Commissioner John Rowe Moved to approve the agenda; seconded by Commissioner Barry Cheatham. The Motion Carried.

Submitted Public Comments

Executive Director Robert Crum indicated there were no Submitted Public Comments and continued to the Public Comment period.

Public Comment

Vice-Chair McClellan indicated there were no Public Comments and asked to proceed to the Executive Director’s Report.

Executive Director’s Report

Mr. Robert Crum, HRPDC/HRTPO Executive Director, referenced his enclosed monthly report and briefed the Commission on two particular items of interest:

- Congratulations to both the City of Newport News and the City of Norfolk on their success in winning two out of three national HUD grant awards.
- Encouraged attendance at this year’s Joint Legislative Meeting with the HRTPO and General Assembly Caucus scheduled for August 28, 2019.

Approval of Consent Items

The following items were on the Consent Agenda for approval:

a. Meeting Minutes – April 18, 2019 Commission Meeting
b. Transcribed Public Comments – April 18, 2019 Commission Meeting
c. Treasurer’s Report – March 2019
d. Consultant Services Contract – Regional Construction Standards Program Support

e. Consultant Services Contract – Special Legal Consultant on Stormwater Matters

f. Consultant Services Contract – Regional and Environmental Planning and Analysis

g. Consultant Services Contract – Sanitary Sewer Overflow Reporting System (SSORS) Support

h. Consultant Services Contract – Hampton Roads Fats, Oils, and Grease Online Certification (HRFOG.com) Support

i. Consultant Services Contract – Permit Application and Review System (PARS) Support

Mr. Crum noted the Meeting Minutes, Transcribed Public Comments, and Treasurer’s Report, and he went on to highlight the Consultant Services Contract items. Approval will allow staff to move quickly should consultant services be needed on regional issues, and related funds are already in the budget. Mr. Crum recommended the Commission take action to approve the consent agenda.

Vice-Chair McClellan called for a motion.

**Motion:** Commissioner John Rowe **Moved** to approve the Consent Agenda; seconded by Commissioner Ella Ward. The **Motion Carried.**

*Commissioner Phillip Bazzani arrived*

**Annual HRPDC Work Program**

Vice-Chair McClellan introduced Mr. Keith Cannady, HRPDC Deputy Executive Director, to brief the Commission on the Fiscal Year 2020 Work Program for Commission consideration and approval.

Mr. Cannady reported that the full report was posted on the website and provided as an enclosure to the meeting agenda. He began the presentation with some brief background regarding the preparation of the document. The HRPDC Work Program is updated annually in conjunction with the preparation of the HRPDC Budget and supports the required annual report to the Virginia Department of Housing and Community Development. The document includes a comprehensive description of HRPDC departments, core programs, and committees that serve in an advisory capacity to the HRPDC. New initiatives highlighted in the presentation included the Economic Development Sites Inventory, Regional Broadband Connectivity, HREDA restructuring, the Regional Economic Development Team, Offshore Wind support, Coastal Resiliency, and the Get Flood Fluent Campaign.

Mr. Cannady concluded his presentation by offering to answer questions, encouraging the Commission Members to read the full report, and recommending the Commission take action to approve the Work Program pending public review and comment.
Vice-Chair McClellan echoed Mr. Cannady's encouragement to read the entire document and asked for questions. There being none, she thanked Mr. Cannady for his presentation and asked for a motion.

**Motion:** Commissioner Ella Ward **Moved** to approve the Fiscal Year 2020 HRPDC Work Program pending public review and comment; seconded by Commissioner Sheila Noll. The **Motion Carried.**

**Fiscal Year 2020 Budget**

Vice-Chair McClellan introduced Ms. Sheila Wilson, Chief Financial Officer, to present the proposed Fiscal Year 2020 HRPDC Budget for Commission consideration and approval.

Ms. Wilson began her presentation by referencing several enclosed comparison reports providing historical budget information and trends, revenue sources, and expenditures by program. She reported that the proposed budget maintains locality membership dues at 80 cents per capita, provides for a 2.5 percent salary increase for staff, and reflects a 0.17 percent increase in personnel costs due to retirements and a lower indirect cost rate. The total budget decreased from the Fiscal Year 2019 Budget by 8.85 percent ($1.27 million). The majority of the decrease is due to pass-through expenditures. Ms. Wilson provided a breakdown of expenditures by category, and pass-through expenditures decreased by almost 16 percent while operational expenses decreased by almost 6 percent. State allocation and membership dues provide federally mandated matching funds for certain federal grant awards as well as cover administrative staff support, building costs and maintenance, supplies, and various assistance of special programs requested by localities. HRPDC will continue to use reserve funds to help support capital improvement needs.

Several budget considerations will affect the HRPDC’s future financial position:

- The regional building is 33 years old and maintenance costs are increasing.
- Healthcare costs continue to rise.
- Providing competitive salaries to retain staff.
- The plan to establish an OPEB trust fund for pension liability.
- Information technology and communication systems are no longer under warranty and may need replacement.

In conclusion, Ms. Wilson offered to answer questions.

Mr. Crum indicated that the Personnel and Budget Committee has reviewed the proposed budget in detail and has a report for the Commission.

Commissioner John Rowe reported that the Personnel and Budget Committee recommends approval of the budget as presented.
Commissioner Mamie Johnson asked for clarification regarding repair versus replacement for technology needs and communication equipment.

Ms. Wilson indicated that staff is conducting research regarding potential costs.

Mr. Crum added that some equipment is reaching the end of its life cycle. While the first big expenditure is a server system replacement planned for November, the current audio visual equipment and operating software also need upgrades.

*Commissioner Guy Tower arrived*

Commissioner Johnson shared her experience that continued maintenance and technology repairs can often cost more than replacing systems where necessary.

Commissioner Paul Freiling suggested adding Wi-Fi capacity to the list of needed upgrades.

Vice-Chair McClellan concurred with Commissioner Freiling. She also referenced the Member Dues and State Allocation Trend Report, stating that the intention is to increase advocacy at the state level for increased state funding for regional activities.

Mr. Crum explained the plan to work with the Personnel and Budget Committee regarding current needs to develop a five-year strategy to present to the Commission.

Vice-Chair McClellan revisited the Personnel and Budget Committee’s recommendation to approve the budget as presented and asked for a vote.

**Motion:** On behalf of the Personnel and Budget Committee, Commissioner John Rowe Moved to approve the Fiscal Year 2020 Budget as presented. The Motion Carried.

Commissioner John Rowe further reported that based on the outcome of the annual evaluation of the Executive Director, the Personnel and Budget Committee also recommends a salary increase of 2.5 percent as approved in the budget and that all other compensation remains the same.

**Motion:** On behalf of the Personnel and Budget Committee, Commissioner John Rowe Moved to approve a 2.5 percent raise for the Executive Director. The Motion Carried.

*Commissioner Donnie Tuck arrived*

**Regional Branding Initiative**

Vice-Chair McClellan shared her excitement about the Regional Branding Initiative, and indicated that Ms. Patrice Lewis, SIR Senior Advisor, will provide a presentation to the Commission about the initiative.
Mr. Crum provided some brief background regarding the initiative, an effort initiated by Reinvent Hampton Roads. He recognized audience member Jim Spore of Reinvent Hampton Roads and thanked him for his efforts and fundraising. Mr. Crum also recognized project partners the Virginia Peninsula Chamber and the Hampton Roads Chamber. The initiative, fully funded by the private sector, is advancing to the community involvement phase. Mr. Crum invited Ms. Lewis to begin her presentation regarding the next steps of this opportunity for the region.

Ms. Lewis thanked the Commission for inviting her to present SIR’s work on the Regional Branding Initiative called Envision 2020. Ms. Lewis explained that branding is more than a name; it is about who we are as a region, and effective branding or re-branding requires a comprehensive research-inspired process.

*Commissioner Robert Dyer departed*

Ms. Lewis presented details regarding Why This Initiative Is Important, Regional Place Marketing Best Practices, and Highlights of the SIR Process for Hampton Roads.

- **Why This Initiative Is Important** – It is important because of growth. Hampton Roads is growing at a slower pace than the rest of the state. Although 3.6 percent is the national unemployment rate, by 2030, the population is going to expand by nine percent but only five percent will be workers. The shortage of U.S. workers over the next ten years will be 8.2 million people. Companies are preparing now by trying to recruit young workers. Talent recruitment and retention is essential to a region, because 85 percent or more of the working population work where they live. Companies that are expanding or relocating will consider the current working population of an area when selecting a site. Some metropolitan areas are buying new residents with incentives; however without a sustainable model, this approach will falter. For a region to attract and retain the best workforce, it has to be more attractive than other regions. Recruiting for targeted industries and building a sense of community attracts workers, which in turn attracts businesses.

- **Regional Place Marketing Best Practices** – SIR has developed ten traits for successful cities that fall into one of two categories. Place Making includes intentional actions to make a place more appealing while Place Marketing includes intentional actions to create a shared story and market an area as a great place to live, visit, work, and grow a company. The process in curating a region’s shared story begins with Research Insights and is followed by a Core Positioning Statement that makes the region attractive and unique. The next step involves a Communications Strategy that packages a unified regional message and imagery to share its story. The last step involves Communications Components including place name, iconology, logo, and story.

- **Highlights of SIR Process for Hampton Roads** – SIR plans to formulate Hampton Roads’ Competitive Positioning, Communications Strategy and Naming Architecture. All regional naming options are on the table. SIR’s eight-month planning schedule includes managing the effort via project task force, including community
stakeholders and young professional groups, conducting primary research, and delivering many insights. The process culminates with core recommendations.

Ms. Lewis concluded her presentation by listing three ways for Commission Members to help SIR.

- Let people know it is more than a name project; it is about the region and telling the region’s story.
- Give SIR time to complete the process; they do not expect to have a recommendation until the end of the year.
- Assist in the dissemination of SIR developed surveys to residents to increase participation.

Vice-Chair McClellan reiterated her excitement about the initiative and asked for questions or comments.

Commissioner Johnson commented that the region could do a much better job of telling its story. She stated that there are many people who want to hear the story and not just from the government side but what is actually being done in the communities, neighborhoods, and cities. She thanked Ms. Lewis for her presentation and shared that she was excited about the initiative and encouraged by SIR’s initial progress.

Vice-Chair McClellan mentioned that in order for the region’s localities to survive, the region needs to be strong.

Commissioner Ella Ward shared her excitement about the initiative and thanked Ms. Lewis for the presentation.

Commissioner Courtney Doyle thanked Ms. Lewis for the presentation and commended Jim Spore for his efforts. She indicated she appreciates SIR’s strategic approach and emphasis on process.

Mr. Crum asked Ms. Lewis to expand upon social media monitoring and the impact of the Something in the Water Festival.

Ms. Lewis explained that SIR is performing social media sentiment analysis by mining social media to see what people are saying. SIR will provide the task force with a report, which will also be available on the Envisioning 2020 website. She further commented that in two months, there have been 20,000 mentions on Twitter, Facebook and Instagram. There are many suggested names including Hampton Roads, 757, The Seven Cities, and Tidewater. Ms. Lewis shared that the most popular suggestion appears to be 757. The goal is to be able to host and fully capitalize on another festival comparable to Something in the Water because people already know about the area.
Commissioner Ward shared her excitement regarding the 757 name, mentioning the 757 radio show she hosts on Wednesday mornings. While she has not personally participated in the polling, she finds the popularity surrounding 757 interesting.

Vice-Chair McClellan thanked Ms. Lewis for the presentation.

*Commissioners Paul Freiling and Andrew Trivette departed*

Mr. Crum introduced and welcomed new Virginia Beach City Council Member and Commissioner Mr. Guy Tower

**Regional Inventory of Coastal Resiliency Projects**

Vice-Chair McClellan introduced Mr. Ben McFarlane, HRPDC Senior Regional Planner, to present the Regional Inventory of Coastal Resiliency Projects to the Commission for information and discussion.

Mr. McFarlane began his presentation by providing a description of the overall project and explaining that the inventory is the culmination of committee and staff efforts to create a comprehensive regional picture identifying local and regional coastal resiliency projects that are going to help the area deal with sea level rise, recurrent flooding, and water quality issues. The purpose of the project was to document the need for state and federal assistance, identify possible opportunities for coordination and collaboration, and track local progress on resiliency. The project began with data collection, categorization, and conversion. The information collected from localities on resiliency projects was incorporated into an online mapping application hosted on the HRPDC's regional GIS portal, HRGEO.org. The online dashboard allows for the combination of mapping and metric data, which can be manipulated to search and display specific information. Mr. McFarlane reported that the database includes information on over 350 projects from 12 localities. Of the total projects, 102 have been completed at the cost of $90 million, 136 are underway at the cost of $1.6 billion, and 135 are planned or proposed at the cost of $1.4 billion. He also reported that he expects the total number to increase significantly as pending projects will be included once officially identified.

Mr. McFarlane provided an online demonstration of the dashboard application. The site offers project metrics in a user-friendly, color-coordinated, and categorized manner. Projects are categorized by type, cost, and status and the search parameters can be filtered by locality, project type, and project status. Individual project details can include locality, project name, project type, scale, planning duration, construction duration, planning cost, construction cost, operations/maintenance cost, total cost, status, sources, and notes.

Mr. McFarlane concluded his presentation by offering to answer questions and encouraged the Commission Members to explore and share the application with their staff.

Vice-Chair McClellan complimented the application and commended Mr. McFarlane and team for the amount of time and effort that went into creating the dashboard.
Mr. McFarlane recognized Ashley Gordon, HRPDC Coastal Analyst, for her considerable amount of work on the project.

Vice-Chair McClellan commented that the inventory application is a tool that can be utilized to demonstrate the need for state and federal assistance. She encouraged Commission Members to ensure that their local project information is provided to HRPDC staff and included in the database.

Commissioner Randy Keaton remarked that the dashboard can be a powerful tool for local staff to see what type of projects other localities in similar situations are doing.

Mr. Crum linked the project to the previous agenda item on branding and messaging. He commented on the opportunity to use the inventory tool to demonstrate the positive message of proactively investing in the region.

Vice-Chair McClellan agreed that the tool can illustrate that the area is actively addressing sea level rise and flooding, which could possibly amplify the region as an attractive option for businesses near the water.

**HRPDC Three Month Tentative Schedule**

Mr. Crum briefed the Commission on the Three-Month Tentative Schedule.

**Advisory Committee Summaries**

Mr. Crum referenced the attached Advisory Committee Summaries.

**For Your Information**

Mr. Crum noted the items in the For Your Information section.

**Old/New Business**

There was no old or new business.

**Adjournment**

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 1:30 p.m.
### FISCAL YEAR 2019
5/31/19

STATEMENT OF REVENUES AND EXPENDITURES
92% OF FISCAL YEAR COMPLETE

#### REVENUES

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<th>Current Month</th>
<th>YTD</th>
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<td>96%</td>
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<tr>
<td>Housing DHCD/Portsmouth/Chesapeake</td>
<td>484,094</td>
<td>234,998</td>
<td>31,579</td>
<td>266,578</td>
<td>55%</td>
</tr>
<tr>
<td>Water Quality Assessment</td>
<td>504,000</td>
<td>311,668</td>
<td>77,917</td>
<td>389,585</td>
<td>77%</td>
</tr>
<tr>
<td>VDEM</td>
<td>440,409</td>
<td>275,046</td>
<td>67,482</td>
<td>342,529</td>
<td>78%</td>
</tr>
<tr>
<td>Local Jurisdiction Membership Dues</td>
<td>1,383,252</td>
<td>1,257,167</td>
<td>41,127</td>
<td>1,298,294</td>
<td>94%</td>
</tr>
<tr>
<td>Local Jurisdiction Programs</td>
<td>1,753,317</td>
<td>1,705,881</td>
<td>26,702</td>
<td>1,732,583</td>
<td>99%</td>
</tr>
<tr>
<td>HRMFFA</td>
<td>36,000</td>
<td>11,231</td>
<td>6,727</td>
<td>17,958</td>
<td>50%</td>
</tr>
<tr>
<td>JLUS</td>
<td>1,067,174</td>
<td>325,380</td>
<td>62,267</td>
<td>387,647</td>
<td>36%</td>
</tr>
<tr>
<td>Roanoke River Basin Association</td>
<td>50,000</td>
<td>20,392</td>
<td>-</td>
<td>20,392</td>
<td>0%</td>
</tr>
<tr>
<td>SALES, INTEREST &amp; MISC</td>
<td>54,700</td>
<td>131,996</td>
<td>14,881</td>
<td>146,877</td>
<td>269%</td>
</tr>
<tr>
<td>HRTAC</td>
<td>2,697,030</td>
<td>929,946</td>
<td>498,586</td>
<td>1,428,532</td>
<td>53%</td>
</tr>
<tr>
<td>HRTAC - SEIS Feasibility Study</td>
<td>2,865,000</td>
<td>394,674</td>
<td>92,917</td>
<td>487,591</td>
<td>17%</td>
</tr>
<tr>
<td>VDOT-PL SEC 112</td>
<td>795,549</td>
<td>296,537</td>
<td>209,008</td>
<td>505,545</td>
<td>64%</td>
</tr>
<tr>
<td>SP&amp;R</td>
<td>72,500</td>
<td>35,486</td>
<td>5,843</td>
<td>41,329</td>
<td>57%</td>
</tr>
<tr>
<td>Special Contracts/Deferred/Pass Through</td>
<td>1,633,913</td>
<td>42,449</td>
<td>-</td>
<td>42,449</td>
<td>3%</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>14,280,004</strong></td>
<td><strong>6,247,775</strong></td>
<td><strong>1,257,569</strong></td>
<td><strong>7,505,345</strong></td>
<td><strong>53%</strong></td>
</tr>
</tbody>
</table>

#### EXPENDITURES

<table>
<thead>
<tr>
<th></th>
<th>Annual Budget</th>
<th>Previous YTD</th>
<th>Current Month</th>
<th>YTD</th>
<th>% Received/Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL</td>
<td>$4,845,393</td>
<td>$3,059,320</td>
<td>$304,013</td>
<td>$3,363,333</td>
<td>69%</td>
</tr>
<tr>
<td>STANDARD CONTRACTS</td>
<td>90,600</td>
<td>18,781</td>
<td>3,335</td>
<td>22,116</td>
<td>24%</td>
</tr>
<tr>
<td>SPECIAL CONTRACTS/PASS THROUGH</td>
<td>7,648,012</td>
<td>3,372,763</td>
<td>266,169</td>
<td>3,638,932</td>
<td>48%</td>
</tr>
<tr>
<td>OFFICE SERVICES</td>
<td>1,695,999</td>
<td>169,242</td>
<td>21,768</td>
<td>191,010</td>
<td>11%</td>
</tr>
<tr>
<td>INDIRECT COSTS</td>
<td>-</td>
<td>1,400,278</td>
<td>139,149</td>
<td>1,539,427</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>14,280,004</strong></td>
<td><strong>8,020,385</strong></td>
<td><strong>734,434</strong></td>
<td><strong>8,754,818</strong></td>
<td><strong>61%</strong></td>
</tr>
</tbody>
</table>

**TOTALS**

<table>
<thead>
<tr>
<th></th>
<th>Annual Budget</th>
<th>Previous YTD</th>
<th>Current Month</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ -</td>
<td>($1,772,609)</td>
<td>$523,136</td>
<td>($1,249,474) *</td>
</tr>
</tbody>
</table>

* HRPDC/HRTPO grants operate on a quarterly reimbursement basis; as such the total YTD does not reflect the commissions' current financial position.

1 The amounts received over budget is due mostly to Investments being much higher than expected, SPSA contributing half of Kitchen Remodel, and Misc Income being higher than expected.
## HAMPTON ROADS PLANNING DISTRICT COMMISSION
### HAMPTON ROADS TRANSPORTATION PLANNING ORGANIZATION
### FY2019 SUMMARY JUNE 2019 BUDGET AMENDMENT

<table>
<thead>
<tr>
<th></th>
<th>TOTAL APPROVED BUDGET</th>
<th>Previous Dec 2018 AMEND #1</th>
<th>Current June 2019 AMEND</th>
<th>FY2019 PROPOSED AMENDED BUDGET</th>
<th>TPO PASS-THRU</th>
<th>PDC PASS-THRU</th>
<th>TPO OPER BUDGET</th>
<th>PDC OPER BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Contributions</td>
<td>1,383,252</td>
<td>1,383,252</td>
<td>322,843</td>
<td>1,060,409</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member Dues (Note 1)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Contributions</td>
<td>1,753,317</td>
<td>1,753,317</td>
<td>774,711</td>
<td>978,606</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Local Special</td>
<td>1,104,000</td>
<td>(28,342)</td>
<td>1,049,160</td>
<td>535,336</td>
<td>513,824</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assessments to</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Projects</td>
<td>54,700</td>
<td>54,700</td>
<td>54,700</td>
<td>54,700</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HRMFFA</td>
<td>36,000</td>
<td>36,000</td>
<td>36,000</td>
<td>36,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HRTAC</td>
<td>2,998,500</td>
<td>2,998,500</td>
<td>2,654,756</td>
<td>343,744</td>
<td>0</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>State Allocation to</td>
<td>151,943</td>
<td>151,943</td>
<td>151,943</td>
<td>151,943</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PDCs (Note 2)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal &amp; State Grants:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transportation</td>
<td>3,123,098</td>
<td>119,138</td>
<td>3,242,236</td>
<td>409,152</td>
<td>2,833,084</td>
<td>901,882</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning District</td>
<td>2,423,485</td>
<td>(32,430)</td>
<td>811,749</td>
<td>2,302,804</td>
<td>901,882</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deferred Revenues</td>
<td>1,336,090</td>
<td>(142,747)</td>
<td>1,193,343</td>
<td>1,441,897</td>
<td>(248,554)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>from Prior Years</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>14,364,385</td>
<td>(84,381)</td>
<td>785,251</td>
<td>15,065,255</td>
<td>5,052,866</td>
<td>3,499,671</td>
<td>3,448,810</td>
<td></td>
</tr>
</tbody>
</table>

| **EXPENDITURES**     |                       |                             |                         |                               |                |               |                |                |
| Personnel (Note 3)   | 4,868,931             | 4,868,931                   | 2,318,996               | 2,549,935                     |                |               |                |                |
| Standard Contracts   | 90,600                | 90,600                      | 42,638                  | 47,962                        |                |               |                |                |
| (Note 4)             |                       |                             |                         |                               |                |               |                |                |
| Special Contracts    | 310,786               | 310,786                     | 92,000                  | 115,747                       | 103,039        |                |                |                |
| (Note 5)             |                       |                             |                         |                               |                |               |                |                |
| Consulting Svs       | 7,366,483             | (29,450)                    | 687,738                 | 8,024,771                     | 4,960,866      | (3)           |                |                |
| (Pass-Through)       |                       |                             |                         |                               |                |               |                |                |
| General Operating    | 1,727,585             | (54,931)                    | 97,513                  | 1,770,167                     | 1,022,290      | 747,877       |                |                |
| Schedules (Note 6)   |                       |                             |                         |                               |                |               |                |                |
| **TOTAL EXPENDITURES**| 14,364,385            | (84,381)                    | 785,251                 | 15,065,255                    | 5,052,866      | 3,499,671     | 3,448,810       |                |

**Note 1:** Reduced in FY2013 to $0.80 per capita;  
**Note 2:** Reduced from a high of $366,628 in FY2001;  
**Note 3:** Funding for 46 Full-Time and 1 Part-Time positions;  
**Note 4:** Includes space, insurance, equip rent, maint/repairs, legal, and audit;  
**Note 5:** Includes internet/web hosting & design, recycling, public involvement;  
**Note 6:** Includes hospitality, consumables, equip, copies, travel, contingencies, etc.
# FY 2020 Hampton Roads Regional Meetings
(July 1, 2019 – June 30, 2020)
HPD/HR/HRMFFA

<table>
<thead>
<tr>
<th>Date</th>
<th>HRTPO 10:30 AM</th>
<th>HRPDC 12:30 PM</th>
<th>HRMFFA 10:30 AM</th>
<th>HRTAC 12:30 PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>JULY 18, 2019</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUGUST 28, 2019</td>
<td>✓**</td>
<td>✓**</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SEPTEMBER 19, 2019</td>
<td></td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>OCTOBER 17, 2019</td>
<td>✓*</td>
<td>✓*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NOVEMBER 21, 2019</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DECEMBER 12, 2019</td>
<td></td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>JANUARY 16, 2020</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FEBRUARY 20, 2020</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MARCH 19, 2020</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>APRIL 16, 2020</td>
<td></td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>MAY 21, 2020</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>JUNE 18, 2020</td>
<td></td>
<td></td>
<td>✓*</td>
<td>✓*</td>
</tr>
</tbody>
</table>

*Annual Meeting

**Annual HRPD/HRPO Joint Legislative Meeting with Hampton Roads General Assembly Caucus (10:30 AM)
WHEREAS, flooding during high tides is already a costly nuisance and a problem that if unaddressed will grow worse as sea levels continue to rise; and

WHEREAS, the sea level in Hampton Roads has risen approximately 14 inches since 1950 and approximately 8 inches since 1990, and has accelerated in recent years, with scientific assessments projecting another 4 feet of sea level rise by 2100; and

WHEREAS, sea level rise poses a serious threat to coastal Virginia, especially given the land subsidence occurring in the region, which compounds global sea level trends; and

WHEREAS, investing to proactively prevent flooding is a wiser use of resources than spending on flooding recovery, as exemplified by FEMA research showing that $1 spent on disaster prevention saves between $4 and $7 in recovery costs; and

WHEREAS, national coordination and support are necessary for coastal communities to fully address the challenge of sea level rise and flooding, and the American Flood Coalition provides a platform advocating for national solutions to flooding and sea level rise to support local communities; and

WHEREAS, the American Flood Coalition is a forum for best practices and support in developing local and state-level responses to sea level rise and flooding that will enhance local sea level rise planning and mitigation efforts; and

WHEREAS, flooding and sea level rise are important issues that our residents deserve to understand and the American Flood Coalition provides opportunities and tools to communicate with residents on sea level rise challenges and solutions; and

WHEREAS, joining the American Flood Coalition will aid the HRPDC’s efforts to protect against flooding without requiring any financial support or dues from the Commission; and

WHEREAS, the Commission finds that joining the American Flood Coalition will promote the welfare of Hampton Roads residents and the prosperity of the region’s economy by accelerating solutions to sea level rise and flooding.
Now therefore, be it resolved that the Hampton Roads Planning District Commission hereby:

Agrees to advance national solutions to sea level rise and flooding and to work as a member of the American Flood Coalition to safeguard the welfare of the residents of the Hampton Roads region.

APPROVED AND ADOPTED by the Hampton Roads Planning District Commission this 18th day of July 2019.

__________________________________________  __________________________________________
Michael J. Hipple                           Robert A. Crum, Jr.
Chair                                        Executive Director
Hampton Roads Planning District Commission   Hampton Roads Planning District Commission
MEETING SUMMARY
DIRECTORS OF UTILITIES COMMITTEE

The Directors of Utilities met on June 5, 2019. The following items were discussed:

- Ms. Whitney Katchmark, HRPDC, briefed the group on new staff person joining the Water Resources department and workload priorities.
- The committee agreed to continue participation in Mission H2O.
- HRPDC staff reviewed regional comments on the Chesapeake Bay Phase III WIP.
- Most agenda items were rescheduled for the July meeting with the Health Directors.
MEETING SUMMARY
REGIONAL ENVIRONMENTAL COMMITTEE

The Regional Environmental Committee met on June 6, 2019. The following items were discussed.

- Ms. Jill Sunderland, HRPDC Water Resources Planner, provided information on a new stormwater management practice, advanced turf.

- Ms. Elizabeth Andrews, Virginia Coastal Policy Center (VCPC) Director, briefed the Committee on various legal challenges in planning for marsh migration and wetlands preservation in the context of sea level rise.

- Mr. Scott Whitehurst, Director of Environmental Policy and Compliance at the Port of Virginia, presented highlights of the Port’s projects that benefit local waterways, reduce emissions from port operations, and protect its terminals from sea level rise.

- Mr. Ben McFarlane, HRPDC Senior Regional Planner, presented the process and recommendations from the Norfolk and Virginia Beach Joint Land Use Study (JLUS). This collaborative planning effort between the U.S. Navy, Norfolk, Virginia Beach, and the HRPDC offers strategies localities can implement to mitigate the impacts of chronic flooding and sea level rise on military operations and readiness.

- Several Committee members and guests provided status reports.
The Coastal Resiliency Committee met on June 28, 2019. The following items were discussed.

- Mr. David Imburgia and Ms. Lucy Stoll, Hampton, gave a presentation to the Committee on the city’s Resilient Hampton program.

- Mr. Ben McFarlane, HRPDC, updated the Committee on the regional flood insurance outreach campaign.

- Mr. CJ Bodnar, Virginia Beach, gave a presentation to the Committee on the city’s Draft Public Works Design Standards Manual, which addresses sea level rise and flooding. The Committee recommended developing a regional recommendation based on the proposed changes.

- Ms. Whitney Katchmark, HRPDC, briefed the Committee on a draft Request For Information to help develop a proposal for a network of regional flood sensors. The Committee recommended that the HRPDC staff release the RFI.

- Ms. Ashley Gordon, HRPDC, updated the Committee on the resilience project tracking effort and the development of the regional resiliency project dashboard.

- Mr. McFarlane updated the Committee on several ongoing projects and the budget planning process for FY21.

- Ms. Ann Phillips, Special Assistant to the Governor for Coastal Protection and Adaptation, updated the Committee on the state’s efforts to develop a coastal resilience master plan.

- Several Committee members and guests provided status reports.
May 29, 2019

Mr. James E. "Jim" Baker  
City Manager's Office  
306 Cedar Road  
Chesapeake, VA 23322

Dear Mr. Baker:

I am pleased to advise you that City Council, at its meeting of May 28, 2019, reappointed you to your fourth term on the Hampton Roads Planning District Commission. Your term begins on July 13, 2019 and expires on July 12, 2021. Your Certificate of Appointment is enclosed.

Should you have any questions, please feel free to call me or Deputy City Clerk Jenifer Freeman at 382-6151.

Sincerely,

Sandra M. Madison, MMC  
City Clerk

SMM/jnf

Enclosure

cc:  City Attorney  
     Commonwealth's Attorney  
     Kelli Arledge, Hampton Roads Transportation Planning Organization

"The City of Chesapeake adheres to the principles of equal employment opportunity. This policy extends to all programs and services supported by the City."
CERTIFICATE OF APPOINTMENT

I, Sandra M. Madison, City Clerk, City of Chesapeake, Virginia, do hereby certify that

James E. "Jim" Baker

was appointed by Chesapeake City Council to serve on the

Hampton Roads Planning District Commission

for a term to begin July 13, 2019
and expires on July 12, 2021.

IN WITNESS WHEREOF, I hereunto set my hand and cause the Seal of the City of Chesapeake, Virginia, to be affixed hereto this Twenty-Ninth day of May, 2019.

Sandra M. Madison, MMC
City Clerk
May 29, 2019

Mr. Robert N. Geis  
City Manager's Office  
306 Cedar Road  
Chesapeake, VA 23322

Dear Mr. Geis:

I am pleased to advise you that City Council, at its meeting of May 28, 2019, reappointed you to your second term on the Hampton Roads Planning District Commission. Your term begins on July 13, 2019 and expires on July 12, 2021. Your Certificate of Appointment is enclosed.

Should you have any questions, please feel free to call me or Deputy City Clerk Jenifer Freeman at 382-6151.

Sincerely,

Sandra M. Madison, MMC  
City Clerk

SMM/jnf

Enclosure

cc: City Attorney  
Commonwealth's Attorney  
Kelli Arledge, Hampton Roads Transportation Planning Organization

"The City of Chesapeake adheres to the principles of equal employment opportunity. This policy extends to all programs and services supported by the City."

Attachment 14
CERTIFICATE OF APPOINTMENT

I, Sandra M. Madison, City Clerk, City of Chesapeake, Virginia, do hereby certify that

Robert N. Geis

was appointed by Chesapeake City Council to serve on the

Hampton Roads Planning District Commission

for a term to begin July 13, 2019
and expires on July 12, 2021.

IN WITNESS WHEREOF, I hereunto set my hand and cause the Seal of the City of Chesapeake, Virginia, to be affixed hereto this Twenty-Ninth day of May, 2019.

Sandra M. Madison, MMC
City Clerk
May 29, 2019

Council Member Ella P. Ward
Chesapeake City Council
306 Cedar Road
Chesapeake, VA 23322

Dear Council Member Ward:

I am pleased to advise you that City Council, at its meeting of May 28, 2019, reappointed you to your eighth term on the Hampton Roads Planning District Commission. Your term begins on July 13, 2019 and expires on July 12, 2021. Your Certificate of Appointment is enclosed.

Should you have any questions, please feel free to call me or Deputy City Clerk Jenifer Freeman at 382-6151.

Sincerely,

[Signature]

Sandra M. Madison, MMC
City Clerk

SMM/jnf

Enclosure

cc:    City Attorney
       Commonwealth’s Attorney
       Kelli Arledge, Hampton Roads Transportation Planning Organization
CERTIFICATE OF APPOINTMENT

I, Sandra M. Madison, City Clerk, City of Chesapeake, Virginia, do hereby certify that

Ella P. Ward

was appointed by Chesapeake City Council to serve on the

Hampton Roads Planning District Commission

for a term to begin July 13, 2019 and expires on July 12, 2021.

IN WITNESS WHEREOF, I hereunto set my hand and cause the Seal of the City of Chesapeake, Virginia, to be affixed hereto this Twenty-Ninth day of May, 2019.

Sandra M. Madison, MMC
City Clerk