

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #11-F: CONSULTANT SERVICES CONTRACTS – CONTINUING SERVICES AGREEMENTS FOR WATER RESOURCES PROJECTS

SUBJECT:

Renew continuing services agreements with CH2M Hill and URS to provide assistance, on a Task Order basis, in the areas of water supply, wastewater and stormwater and associated activities.

BACKGROUND:

In April 2010, the HRPDC entered into Continuing Services Agreements with the firms CH2M Hill and URS to provide assistance, on a Task Order basis, in the areas of water supply, wastewater and stormwater and associated activities. The HRPDC authorized the execution of a Continuing Services Agreement, in accordance with a Request for Proposal approved and issued on December 17, 2008. These contracts may be renewed by the Commission upon written agreement of both parties for up to four (4) successive one year periods, under the terms of the current contract. Following a formal selection process, two firms – CH2M HILL and URS – were selected and appropriate contracts executed. In past years, task orders were issued to support the development of the Chesapeake Bay Phase II Watershed Implementation Plan, maintenance of the Permit Administration and Review System (PARS) and the Sanitary Sewer Overflow Reporting System (SSORS).

Contract Amount: To be determined. If assistance is required, a task order will be developed and the proposed budget will be presented to the Commission for approval.

Period of Performance: July 1, 2013 to June 30, 2014. The time of performance for specific tasks will be documented in the individual task orders as they are developed.

General Scope of Work: To provide assistance, on a Task Order basis, in the areas of water supply, wastewater and stormwater and associated activities. Individual localities may utilize these contracts through the HRPDC, if appropriate.

Generally, task order work has been funded by the localities through the Regional Water, Wastewater or Stormwater Program budgets.

RECOMMENDED ACTION:

Authorize the Executive Director to execute amendments to contracts with CH2M Hill and URS to renew existing Continuing Services Agreements.