

**Southside Network Authority
Summary Minutes of June 26, 2020
(2:00 PM)**

The June 26, 2020 meeting of the Southside Network Authority was called to order by the Chair at 2:03 PM. The meeting was held electronically via WebEx pursuant to Governor Northam's Executive Order 53 issued on March 23, 2020 and Executive Order 61 issued on May 8, 2020 limiting public and private in-person gatherings due to the COVID-19 pandemic. Chair Vitale asked Mr. Robert Crum, HRPDC Executive Director, to conduct a roll call to determine Authority members' attendance and asked that others participating in the meeting be introduced and identified. The following were in attendance:

Southside Network Voting Members in Attendance:

Susan Vitale, Chair, CH
Andria McClellan, Vice Chair, NO
Daniel Jones, PO
Patrick Roberts, SU
Rosemary Wilson, VB

Southside Network Authority Alternate Voting Members in Attendance:

Ken Beam, SU
Scott Fairholm, CH
Peter Wallace, VB
Catheryn Whitesell, NO

Other Participants:

Steven DeBerry, Southside Network Authority Interim Executive Director
Robert Crum, HRPDC Executive Director
Fraser Picard, NO
Debra Bryan, VB
Mike Lockaby, Guynn, Waddell, Carroll & Lockaby, P.C.
Andrew Afflerbach, CTC Technology & Energy
Matthew DeHaven, CTC Technology & Energy

Public Comment

Mr. Crum indicated the public was invited to address the Authority via email or by calling in to a dedicated public comment phone line in advance of the meeting. There were no submitted public comments. He proceeded to outline the agenda for the meeting and indicated the purpose of the meeting was to discuss with one of the offerors their proposal submitted in response to the Request for Proposals for the final design work for the Southside Fiber Ring.

Closed Session

Chair Vitale asked Mr. Crum to read the following into the record:

"Move to enter into closed session, pursuant to Subsection A.29 of Section 2.2-3711 of the Code of Virginia, 1950, as amended, for the purposes of the discussion of the award of a public

contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract. The Authority deems it necessary, as specified by the Virginia Freedom of Information Act, that the following non-members be present during closed meeting: Chief Information Officers, Southside Network Authority Interim Executive Director Steven DeBerry and HRPDC staff members Robert Crum, Kelli Arledge, Logan Grimm, Danetta Jankosky, Cynthia Mulkey and Tiffany Smith.”

Chair Vitale called for a motion for the Authority to enter into a closed session. Ms. McClellan Moved to proceed into closed session; seconded by Ms. Wilson.

Roll call vote:

Ms. Vitale	Yes
Ms. McClellan	Yes
Mr. Jones	Yes
Mr. Roberts	Yes
Ms. Wilson	Yes

The Motion Carried. The Authority proceeded into closed session.

Return to Open Session

The Authority reconvened into open session. Chair Vitale asked Mr. Crum to read the following into the record:

“Move that the Board of Directors certify, by roll call vote, pursuant to Subsection D of Section 2.2-3712 of the Code of Virginia, 1950, as amended, that (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Directors.”

Ms. McClellan Moved to certify that only public business matters lawfully exempted from open meeting requirements as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting; seconded by Mr. Jones.

Roll call vote:

Ms. Vitale	Yes
Ms. McClellan	Yes
Mr. Jones	Yes
Mr. Roberts	Yes
Ms. Wilson	Yes

The Motion Carried.

Other Items

Mr. Roberts put forth a motion that the Executive Director and legal counsel to the Authority begin negotiations on a contract at a fair and reasonable price with the preferred vendor for the advancement of the fiber ring initiative for the Southside Network Authority; seconded by Ms. Wilson.

Roll call vote:

Ms. Vitale	Yes
Ms. McClellan	Yes
Mr. Jones	Yes
Mr. Roberts	Yes
Ms. Wilson	Yes

The Motion Carried.

Mr. Crum expressed his appreciation to all Authority Board Members, Chief Information Officers, Legal Counsel and all those who contributed to the success of the electronic meetings. He noted there was 100% participation by board members at every meeting. Mr. Crum also noted the need for additional administrative items to stand-up the Authority. Mr. Crum stated that he will have staff begin to reach out next week to schedule a meeting of the Authority for sometime in July.

Chair Vitale thanked Mr. Crum and his staff for their help on arranging and hosting the electronic meetings over the past week.

Adjournment

With no further business to come before the Southside Network Authority, the meeting adjourned at 4:10 PM.

Respectfully submitted,
Robert A. Crum, Jr., Executive Director
Hampton Roads Planning District Commission